**Agenda – Council – January 25, 2024**

**Report – Standing Policy Committee on Community Services – January 10, 2024**

**Item No. 1 Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022**

STANDING COMMITTEE RECOMMENDATION:

On January 16, 2024, the Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the following to Council:

1. That this report be received as information.

**Report – Standing Policy Committee on Community Services – January 10, 2024**

DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On January 16, 2024, the Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the matter to Council.

STANDING COMMITTEE RECOMMENDATION:

On January 10, 2024, the Standing Policy Committee on Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

COUNCIL DECISION:

On December 14, 2023 Council concurred in the recommendation of the Standing Policy Committee on Community Services and adopted the following:

1. That an extension of time of 30 days be granted for the Winnipeg Public Service to report back on the following:

    A. Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for 2022.

2. That the Proper Officers of the City be authorized to do all things necessary to fulfill the intent of the foregoing.

# ADMINISTRATIVE REPORT

**Title:** Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022

**Critical Path:** Standing Policy Committee on Community Services – Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| S. Reich | C. Schmidt | N/A | M. Jack |

## EXECUTIVE SUMMARY

This report provides Council with the requested annual update on the mandated inspections of Converted Residential Dwellings with Shared Facilities and 30-month inspections of Converted Residential Dwellings; the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, outstanding inspections; anything regarding the by-law safety issues; and recommendations.

## RECOMMENDATIONS

1. That this report be received as information.

## REASON FOR THE REPORT

On November 7, 2016, Council concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and adopted the following:

2. That the Winnipeg Public Service be requested to report back annually on Converted Residential Dwellings with shared Facilities, including but not limited to the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; and anything regarding the by-law safety issues, and recommendations.

## IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with this report as it is for information only.

## HISTORY/DISCUSSION

**Winnipeg Regional Health Authority Education:**
A proactive and joint effort with the Winnipeg Regional Health Authority to educate their frontline workers on navigating issues related to client interactions with the City of Winnipeg Community By-law Enforcement Services (CBES) and related by-laws was concluded with the desired outcomes. This was achieved by conducting onsite and interactive sessions with their staff.

**311 Screening**:
The Planning Property and Development Department (PPD) has a process related to 311 screening of illegal rooming house reporting by citizens. 2022 data is attached to this report and is also available at:

https://data.winnipeg.ca/Development-Approvals-Building-Permits-Inspections/Rooming-House-Enforcement-Activity/vk2f-xwp7

In addition to the statistics regarding illegal rooming houses, the Public Service receives complaints from 311 regarding legally-established converted residential dwellings (CRD).

- 2022 - Fire Prevention had 3 complaints from 311 related to CRDs;
- 2022 – CBES had 68 complaints from 311 related to CRDs.

**Fire Safety Inspections:**
The Fire Prevention Branch initiated annual inspections of licenced CRD with Shared Facilities in November 2016 as per the Council decision of November 7, 2016.

**Table 1 Inspections Completed by Fire Prevention**
Table 1 reports the number of inspections conducted by Fire Prevention on licenced CRD Shared Facilities (annual inspections) and CRD (30-month inspections) in 2022. The table also reports on compliance rate.

| Requirement | Annual target | Number Inspected in 2022 | Number Outstanding |
|---|---|---|---|
| CRD Shared Facilities **Annual** | 149 per year | 147 | 2 |
| CRD - **30 Month** 476 / 2.5 = 190 | 190 per year | 200 | 0 |
| **Compliance Rate by Inspection** | **Compliant on 1st inspection** | **Compliant on 2nd inspection** | **Compliant on 3rd or more inspections** |
| CRD Shared Facilities- **Annual** | 43% | 55% | 2% |
| CRD - **30 Month** Inspections | 27% | 69% | 4% |

NOTE: CBES provides the number of licensed CRD locations as of December 31, 2022. For CRDs with shared facilities, the annual target is that number. For CRDs with no shared facilities, the target number of inspections is the total number of licensed properties divided by 2.5 as they are inspected on a 30-month cycle.

**Table 2 Inspection Details**
Table 2 reports the total number of complaints received by Fire Prevention from the public, other agencies and fire suppression personnel, the number of CRD that were referred to Community By-law Enforcement, the number of inspections CBES completed, and their compliance rate.

| **CRD Inspection Details Fire Prevention** | **2022** |
|---|---|
| Number of complaints for CRD Shared Facilities received by Fire Prevention | 16 |
| Number of complaints for CRD Shared Facilities initiated by officers | 38 |
| Number of complaints for CRD (30-month schedule) received by Fire Prevention | 33 |
| Number of complaints for CRD (30-month schedule) initiated by Fire Prevention Officers | 59 |
| **CRD Inspection Details CBES** | **2022** |
| Number of complaints for CRD Shared Facilities received through 311 | 68 |
| Number of complaints for CRD Shared Facilities initiated by officers | 15 |
| Number of CBES Inspections of CRD Shared Facilities | 64 |
| CBES Compliance Rate (created 47 orders, 1 outstanding) | 47 |

**Statistics for Fire Prevention By-law Infractions Documented in CRDs with Shared Facilities**

| 2022 Fire Prevention By-Law Infractions in CRDs with Shared Facilities | |
|---|---|
| Smoke alarms missing or not functioning | 69 |
| Fire alarm system – maintain in operable condition or requires annual service | 61 |
| Fuel-fired heating – service required or provide service report | 52 |
| Fire safety equipment or fuel-fired heating equipment label required | 46 |
| Fire extinguishers – missing or requires annual service | 27 |
| Egress issues | 25 |
| Electrical hazard | 22 |
| Extension cord misuse | 20 |
| Smoke alarm log | 19 |
| Laundry - dryer duct inspection or clean lint trap | 15 |
| Combustible material storage | 9 |
| Fire separations breached or compromised | 9 |
| Emergency exit sign for fire escape or balcony | 7 |
| Emergency procedures posted | 5 |
| Emergency lighting | 4 |
| Propane storage | 2 |
| Provide record of fire alarm system service | 2 |
| Illegal suite | 2 |
| **Total** | 396 |

**2022 Statistics for Neighbourhood Liveability By-Law Infractions in CRDs with Shared Facilities**

| **2022 Neighbourhood Liveability By-Law Infractions in CRDs with Shared Facilities** | |
|---|---|
| Garbage accumulation | 29 |
| Windows properly glazed | 5 |
| Caretaker signage not installed | 4 |
| Caretaker not responding | 3 |
| Handrail required | 3 |
| Kept in good repair | 3 |
| Weeds | 2 |
| Accessory structures and fences | 2 |
| Boulevard maintenance | 2 |
| Eavestrough, fascia and soffits maintained | 2 |
| Electrical equipment maintained | 2 |
| Height | 2 |
| Lockable from inside/outside | 2 |
| Trimmed | 2 |
| Walls and ceilings maintained | 2 |
| Cabinets | 1 |
| Exit without key | 1 |
| Exterior Steps | 1 |
| Lock and hasp unacceptable | 1 |
| Must be fitted | 1 |
| Roofs Repair | 1 |
| Unobstructed egress to exterior | 1 |
| Walls and ceilings clean | 1 |
| Walls and ceilings large cracks | 1 |
| Waterproof finishes bathtub | 1 |
| **Total** | 75 |

**FINANCIAL IMPACT**

## Financial Impact Statement Date: Nov 29, 2023

## Project Name:
## Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022

**COMMENTS:**

There are no financial impacts arising from the recommendations in this report which is for information only.

John Hall FCMA, CGMA
Financial Controller
Fire Paramedic Service

## CONSULTATION

In preparing this report, there was consultation with:

Community Services, Community By-law Enforcement Services for number of licensed CRDs, By-law infraction information and statistics.

## OURWINNIPEG POLICY ALIGNMENT

**Goal: Good Health and Well-Being**
Policy 4.4 – Affordable and Supportive Housing Options
Policy 4.8 – Building Safety

## WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Consideration was given as to whether this report connects to the Winnipeg Climate Action Plan (CAP), and it was determined that the CAP is not applicable to this specific report.

## WINNIPEG POVERTY REDUCTION STRATEGY

The information presented in this report aligns with and advances the Winnipeg Poverty Reduction Strategy (2021 – 2031) as follows:

This report aligns with the Winnipeg Poverty Reduction Strategy's **Guiding Principle to Promote and Maintain the Welfare of all Residents**, the **Life Pole of Affordable Housing** and the **10 Year Objective Goal 2 (D)** that **Existing affordable rental housing stock is maintained** and improved.

## SUBMITTED BY

Department: Winnipeg Fire Paramedic Service
Division: Fire Prevention Branch
Prepared by: Sherry Reich
Date: November 29, 2023

Attachments: 2022 Planning, Property and Development 'Rooming House Metrics'

**2022 Planning, Property and Development Rooming House Metrics:**

| Year | Ward | Neighbourhood | Complaint Driven | Proactive Enforcement | In-Progress Investigation | Completed Investigation |
|---|---|---|---|---|---|---|
| 2022 | Mynarski | St. John's | 1 | 0 | 0 | 1 |
| 2022 | St Boniface | Island Lakes | 1 | 0 | 0 | 1 |
| 2022 | St Norbert - Seine River | Richmond Lakes | 2 | 0 | 0 | 2 |
| 2022 | Waverley West | Whyte Ridge | 1 | 0 | 0 | 1 |
| 2022 | Mynarski | Robertson | 1 | 0 | 0 | 1 |
| 2022 | St Vital | Minnetonka | 1 | 0 | 0 | 1 |
| 2022 | Daniel McIntyre | Wolseley | 5 | 0 | 0 | 5 |
| 2022 | North Kildonan | Rossmere-A | 1 | 0 | 0 | 1 |
| 2022 | Daniel McIntyre | Portage- Ellice | 1 | 0 | 0 | 1 |
| 2022 | North Kildonan | Springfield South | 1 | 0 | 1 | 0 |
| 2022 | Mynarski | Margaret Park | 1 | 0 | 0 | 1 |
| 2022 | Point Douglas | Brooklands | 1 | 0 | 0 | 1 |
| 2022 | St James | Crestview | 1 | 0 | 0 | 1 |
| 2022 | Mynarski | Jefferson | 1 | 0 | 0 | 1 |
| 2022 | River Heights-Fort Garry | Wellington Crescent | 1 | 0 | 0 | 1 |
| 2022 | Old Kildonan | Amber Trails | 1 | 0 | 0 | 1 |
| 2022 | Point Douglas | Centennial | 1 | 0 | 0 | 1 |
| 2022 | Point Douglas | West Alexander | 1 | 0 | 0 | 1 |
| 2022 | Transcona | Melrose | 1 | 0 | 0 | 1 |
| 2022 | Point Douglas | Tyndall Park | 3 | 0 | 0 | 3 |
| 2022 | Point Douglas | Inkster Gardens | 2 | 0 | 0 | 2 |
| 2022 | St Boniface | Southdale | 1 | 0 | 0 | 1 |
| 2022 | Fort Rouge-East Fort Garry | Armstrong Point | 1 | 0 | 0 | 1 |
| 2022 | Daniel McIntyre | Spence | 3 | 0 | 0 | 3 |
| 2022 | St James | Booth | 2 | 0 | 0 | 2 |
| 2022 | Waverley West | Richmond West | 2 | 0 | 0 | 2 |
| 2022 | Old Kildonan | Garden City | 2 | 0 | 0 | 2 |
| 2022 | Waverley West | South Pointe | 4 | 2 | 0 | 6 |
| 2022 | St James | King Edward | 1 | 0 | 0 | 1 |
| 2022 | Elmwood-East Kildonan | Rossmere-B | 1 | 0 | 0 | 1 |
| 2022 | Waverley West | Bridgewater Forest | 1 | 0 | 0 | 1 |
| 2022 | Waverley West | Waverley Heights | 3 | 0 | 0 | 3 |
| 2022 | Old Kildonan | The Maples | 8 | 0 | 0 | 8 |
| 2022 | St Norbert-Seine River | Fort Richmond | 4 | 0 | 0 | 4 |