Community Incentive Grant Program (C.I.G.P.)

Application Form

Winnipeg

Please use the C.I.G.P. Application Guide to complete this form.

Part A: This application will be scanned/ copied. Please print in ink or type.

1. a) Legal name of organization. Use name that appears on your Articles of Incorporation. Crescent Fort Rouge United Church				**b) Year organization was formed** 1885
2. Permanent mailing address of organization	Address		City/Town Wpg	Postal Code
	Organization Email		Phone	Fax
3. Organization's representatives overseeing the project	Primary Contact Sandi Howell		Title Team Lead., Future Visioning	
	Daytime Phone	Residence Phone/Cell	Email	
	Secondary Contact Linda Thorlakson		Title Vice-Chair, Leadership Team	
	Daytime Phone	Residence Phone/Cell	Email	
4. Project name Assign your project an accurate, descriptive name to be used in all correspondence	Theatre Floor Upgrade			
5. a) Project site address			**b) Property owned by** United Church of Canada	
6. a) Project description Complete Part B of application – next pages	See Part B		**b) Start date** May 2023	**c) End date** Sept 2023
7. Has this project received prior funding through the Community Incentive Grant Program?				☐ Yes ☑ No
8. Total project cost - Project costs should be supported by at least two contractor quotes or estimates. Enter the amount provided by the preferred contractor.			$ 12,780.77	

9. List other sources of project funding (i.e. excluding C.I.G.P.) including other grants, funds on hand, and proposed fundraising. Indicate whether or not each source of funding is confirmed.	**Source**	**Amount**	**Confirmed**
	1. Labour	$7200.00	☑ Yes ☐ No
	2.	$	☐ Yes ☐ No
	3.	$	☐ Yes ☐ No
	4.	$	☐ Yes ☐ No
	5.	$	☐ Yes ☐ No
	Total Other Funding Sources	$	

10. Amount requesting from C.I.G.P. * Note: To meet eligibility criteria, the total City of Winnipeg funding contribution (including C.I.G.P.) must be 50% or less than the total project cost.	$* 5,580.77
11. Total of all funding sources including C.I.G.P. (total #9 + #10) Note: This must match project costs identified in #8 above.	$ 12,780.77

APPLICANT SIGNATURES: I/ We hereby certify that I/we am/are the **authorized signing officer(s)** of the applying organization and that this application is accurate to the best of my/our knowledge.

Signature of authorized signing officer: Linda Thorlakson	Title/ Position: Past Chair, Leadership Team	Date: 20 Dec 2022
Signature of authorized signing officer:	Title/ Position: Secretary, Leadership Team	Date: 20 Dec 2022

Please complete Part B of this application

Fort Rouge Childcare Centre has been resident since 1964 with pre-school and after school programs for 52 children. CFRUC also supports children and youth programming with after school programs in music, theatre, yoga and art (Art City) and also extends some offerings to Gladstone Elementary

CFRUC offers many engagement opportunities weekly for neighbourhood seniors form walking clubs to online wellness and hobby bi-weekly sessions to music jam sessions and vaudeville classes (both online during COVID)

CFRUC is home to The Winnipeg Boys' Choir, The Keep Theatre, Crescent Arts Centre, The Small Glories, the Crescent Arts Centre, an AA group (meets 4 times weekly with up to 50 per meeting) and Inclusion Theatre Arts programs. Inclusion Arts serves adults with intellectual disabilities (between 20 and 40 unique individuals per quarterly session) with four classes weekly year round and an annual arts festival.

Church members and leaders expend more than 6,876 volunteer hours totaling more than $185,000 in socio-economic impact and for every dollar the congregation spends the community receives $9.69 in social benefit (Spheara HALO report 2019).

While we host larger performances and audiences of well-established organizations, we also ensure that emerging performers have access at subsidized rates. We also subsidize the Fort Rouge Childcare's rent.

Project Description

The objective of the project is to renovate the floor in the upper hall or second level of CFRUC at 525 Wardlaw Avenue.

The floor in the Upper Hall is currently covered by a worn and badly stained indoor/outdoor carpet. It is unsightly but most importantly no longer serves the manner in which the room is used, largely for theatre rehearsal, music instruction and AA. We wish to steadily transform the room (approximately 2800 square feet) into a more likely rehearsal/public performance space also. Irrespective, something needs to be done about the floor!

CFRUC to do the work needs to remove the current floor, clean up the glue, lay down a new Masonite floor, and paint and varnish it. While it is a straightforward job, the room is oddly shaped (octagonal with various small spaces off the main space. i.e., there is a lot of fussy cutting and fitting required.

We are estimating that it will take one lead to plan/purchase a total of one day, three individuals (one lead and two workers) three days to install, one day to paint and two days to varnish. The labour costs are $7200.00.

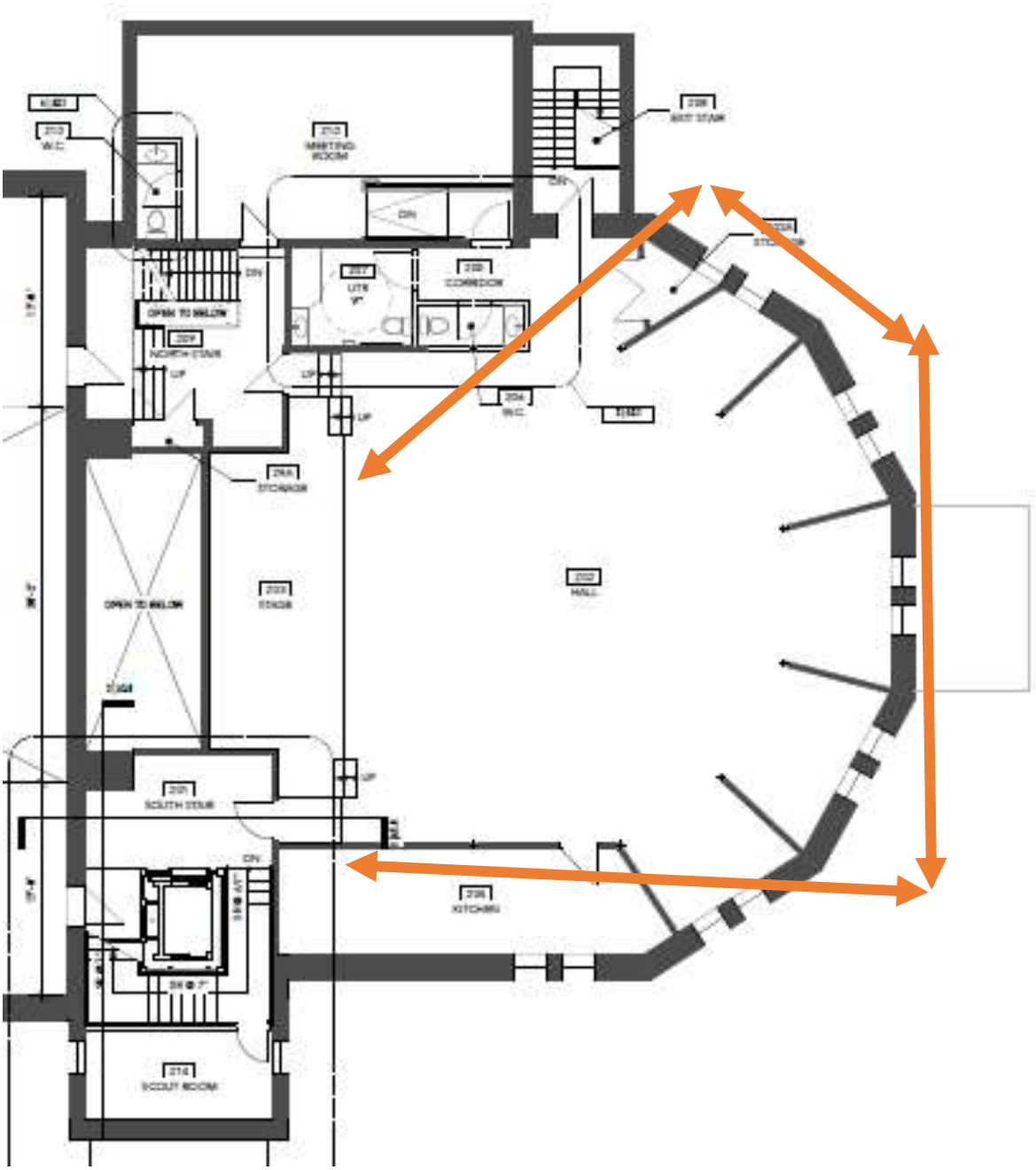
Material costs are straightforward also. They are:

75 sheets of 3/16th inch Masonite (special order), staples, varnish and paint and assorted tools such as 3 air staple guns, 2 paint sprayers, paint rollers and staples.

ITEM	**Costs with GST/PST**	**C.I.G.P. Request**
3/16" special order Masonite	$3,695.16	$3,695.16
Varnish	$409.92	$409.92
Paint/primer	$289.76	$289.76
Staples	$63.73	$63.73
Rollers	52.60	52.60
3 staplers	$668.64	$668.64
2 sprayers	$400.96	$400.96
Labour	$7,200.00	0
TOTAL Project Costs	**$12,780.77**	**$5,580.77**

We will take advantage of our slower times to do this project. Depending on funding approvals, the project could start as early as late May and would be concluded by September.

SITE PLAN



QUOTES

Materials Details and Estimates

CFRUC sought advice on what would an ideal floor from Wayne Buss at Prairie Theatre Exchange. Here is Wayne's advice:

From: Wayne Buss
Sent: December 14, 2022 11:23 AM
To: Sandi
Subject: RE: Re flooring

Be careful that you don't put the Varathane on too thick. If you need to repaint the floor later for a show any paint you put over the Varathane comes up. That's why we spray lightly on the stage.

From: Wayne Buss
Sent: December 13, 2022 8:07 PM
To: Sandi
Subject: RE: Re flooring

Hello Sandi.

On our stage and in our rehearsal hall we simply paint the floor with black latex paint. We use an egg shell paint because it holds up better than flat paint. Our rehearsal hall floor is black and our stage is normally black but we also paint our stage for shows. We don't put any clear coat on our rehearsal hall floor. When we paint the stage floor we spray a thin layer of latex Varathane. You can roll the Varathane on the floor as well but we prefer spraying. I have attached a photo of the product we use.

2785 square feet is about 90 4X8 sheets. Just over 87 sheets to be exact but you should pick up a couple extra sheets in case of mistakes and filling in strange corners. A sheet of 3/16" meso is $20. You can either screw the meso down or nail the meso down.

Steve says he is familiar with the space. Is this just for the floor or for the little stage as well? Our recommendation would be to pull up carpet or tiles before you lay down the meso.

If the plan is for a long term use of the space as a rehearsal/performance space you might want to consider bringing in a flooring company. They would want to build a sub floor on top of the existing floor and then lay the meso on that. The floor would last much longer and would prevent uneven areas in the floor. I'm not sure what your budget is so this might be too much.

PRAIRIE THEATRE EXCHANGE

WAYNE BUSS! (he/him)

Production Manager

STAR BUILDING MATERIALS LTD.
16 Speers Road
Winnipeg, Manitoba R2J 1L8 Tel: 204-233-8687
Fax: 204-231-1327
Toll Free: 888-782-7974

Quote No
Quote Date Last Modified

Cash Quote 1-782525

12/19/2022 08:12

Contact Name: LINDA
Contact Tel: 204-475-6011

Customer	Customer Ref	Terms	Taken By	Total Weight	Sales Rep
1099 - Main		CASH	1099	2505.0	1099

Special Instructions

Line	Quantity	Description	Product Code	Units	Price	Per
1	75 ea	4x8-1/4" STANDARD HARDBOARD	01757760	75 ea 3 ea 2 ea	36.30	ea
2	3 ea	HP2000 INT/EXT EGGSHELL PAINT & PRIMER DARK BASE 1gal	15675845		64.10	ea
3		Eco Levy @ $0.60/unit (for 15675845)	Addon			
4	2 ea	RUST-OLEUM 230031 Crystal Clear Floor Finish, Gloss, Liquid, Crystal Clear, 1 gal PRODUCT MUST BE ORDERED BY TWOS	zzSOQ_99652		123.00	ea

ly
Quote On

Confirmation required within 5 days. This is a materials estimate only.

* Prices are subject to change.
* Availability not guaranteed due to high demand of certain products. We apologize for any inconvenie
* Suitability and sufficiency for the purpose considered cannot be guaranteed.
* All returns subject to Return Policy. Information available upon request.

Product Total	3,160.80
Addons Total	1.80
GST	158.13
MB-PST	221.38
Quote Total	$3,542.11

* Windsor Plywood Sunply Corp
* 551 Century St.
* Winnipeg MB R3H 0L8
* (204) 786-5555

Windsor Plywood
the experts you need to know!

SOLD TO	JOB ADDRESS
Cash Sales	Cres.Fort Rouge United Church SANDI HOWELL

*

ACCOUNT	JOB
CASH	0
CREATED ON	12/19/2022
EXPIRES ON	01/18/2023
BRANCH	1000
CUSTOMER PO#	
STATION	C05
CASHIER	AS
SALESPERSON	
ORDER ENTRY	AS
MODIFIED BY	AS

*

Item	*Description*	*D*	*Quantity*	*U/M*	*Price*	*Per*	*Amount*
SO32	4x8 3/16" Standard Hardboard ** SPECIAL ORDER - ALL SALES FINAL **		75	EA	43.9900	EA	3,299.25
FINALSALE	ETA: February **********						
COMMENT	Supplier currently has 50 sheets on hand.						
SAMANVWB031/5	WATER-BASED VARNISH SATIN 3.78L		1	EA	99.9500	EA	99.95

GST/HST #105074165R

This is an estimate; prices vary based on market conditons. This is NOT a legally binding contract between parties. Customer is responsible for quantity, specifications, code requirements, pricing errors, and lead times. PLEASE EXAMINE CAREFULLY.

	PST 237.94 GST 169.96
Subtotal	3,399.20
Sales Tax	407.90
Total	3,807.10

Masonite (special order – Windsor Plywood only)
3/16” = 3299.25 + GST/PST 395.91= **$3,695.16**

VARNISH

3 Cans x $122.00 = 366.00 + GST/PST = 43.92 = **$409.92**





Paint/Primer

64.70 (Star materials attached) x 4 = 258.80 + GST/PST = 30.96 = **$289.76**





Staples

10 packages x 5.69 = 56.90 + GST/PST = 6.83 = **$63.73**





Rollers

2 pkgs 47.82 + GST/PST = 4.78 = **$52.60**



Stapler

x 3 = 199 x 3 = 597.00 + GST/PST = 71.64 **= <u>$668.64</u>**



Paslode 18-Gauge Nailer/Stapler

$199

ADD TO CART

✓ FREE PICK-UP IN STORE

✓ PARCEL SHIPPING

✓ RONA TRUCK DELIVERY

Curbside pickup is available at participating stores. Details.

Home & Garden RONA / Winnipeg (Central) (204) 774-7389

Varnish sprayer

x 2 = 179.00 = 358.00 + PST/GST 42.96 = **<u>$400.96</u>**



Wagner Paint Sprayer FLEXiO 2500 Electric 48

$179

ADD TO CART

✓ FREE PICK-UP IN STORE

✓ PARCEL SHIPPING

✓ RONA TRUCK DELIVERY

Curbside pickup is available at participating stores. Details.

Home & Garden RONA / Winnipeg (Central) (204) 774-7389

Ian Fillingham - The Overall Handyman

ESTIMATE

Date: December 23, 2022 Job #: 22124

Name: Crescent Fort Roue United Church
Address:
Phone:

Job Description:
Remove carpet on upper hall floor and replace with hardboard. Paint flooring after installation.

Labour cost:
Remove carpet; clean up old glue; dispose of debris; install hardboard sheeting; paint flooring.

Lead hand at $75.00/hour a day = 8 hours

Helpers are 50.00/hour

We are estimating that it will take one lead to plan/purchase one day, three individuals (one lead and two workers) three days to install, one day to paint and two days to varnish.

Total: **$7200**



18 December 2022

Regarding the Upper Hall Project, 525 Wardlaw Avenue, please accept the following quote:

Installer Labour	$5200.00
Painter Labour	$3200.00
Materials Disposal	$100.00
Onsite Management	$400.00
Sub-total	$8900.00
Tax	$1068.00
TOTAL	**$9,968.00**

NOTE: Our understanding is that Crescent Fort Rouge will arrange for materials. An additional fee of $400.00 will be required if arrangement for the purchase and delivery of Materials is needed.