Minutes – Executive Policy Committee – January 16, 2024

Report – Standing Policy Committee on Community Services – January 10, 2024

Item No. 1 Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the following to Council:

1. That this report be received as information.

Minutes – Executive Policy Committee – January 16, 2024

Report – Standing Policy Committee on Community Services – January 10, 2024

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Duncan,

That the recommendation of the Standing Policy Committee on Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On January 10, 2024, the Standing Policy Committee on Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

COUNCIL DECISION:

On December 14, 2023 Council concurred in the recommendation of the Standing Policy Committee on Community Services and adopted the following:

1. That an extension of time of 30 days be granted for the Winnipeg Public Service to report back on the following:

    A. Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for 2022.

2. That the Proper Officers of the City be authorized to do all things necessary to fulfill the intent of the foregoing.

ADMINISTRATIVE REPORT

Title: Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022

Critical Path: Standing Policy Committee on Community Services – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
S. Reich	C. Schmidt	N/A	M. Jack

EXECUTIVE SUMMARY

This report provides Council with the requested annual update on the mandated inspections of Converted Residential Dwellings with Shared Facilities and 30-month inspections of Converted Residential Dwellings; the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, outstanding inspections; anything regarding the by-law safety issues; and recommendations.

RECOMMENDATIONS

1. That this report be received as information.

REASON FOR THE REPORT

On November 7, 2016, Council concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and adopted the following:

2. That the Winnipeg Public Service be requested to report back annually on Converted Residential Dwellings with shared Facilities, including but not limited to the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; and anything regarding the by-law safety issues, and recommendations.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with this report as it is for information only.

HISTORY/DISCUSSION

Winnipeg Regional Health Authority Education:
A proactive and joint effort with the Winnipeg Regional Health Authority to educate their frontline workers on navigating issues related to client interactions with the City of Winnipeg Community By-law Enforcement Services (CBES) and related by-laws was concluded with the desired outcomes. This was achieved by conducting onsite and interactive sessions with their staff.

311 Screening:
The Planning Property and Development Department (PPD) has a process related to 311 screening of illegal rooming house reporting by citizens. 2022 data is attached to this report and is also available at:

https://data.winnipeg.ca/Development-Approvals-Building-Permits-Inspections/Rooming-House-Enforcement-Activity/vk2f-xwp7

In addition to the statistics regarding illegal rooming houses, the Public Service receives complaints from 311 regarding legally-established converted residential dwellings (CRD).

- 2022 - Fire Prevention had 3 complaints from 311 related to CRDs;
- 2022 – CBES had 68 complaints from 311 related to CRDs.

Fire Safety Inspections:
The Fire Prevention Branch initiated annual inspections of licenced CRD with Shared Facilities in November 2016 as per the Council decision of November 7, 2016.

Table 1 Inspections Completed by Fire Prevention
Table 1 reports the number of inspections conducted by Fire Prevention on licenced CRD Shared Facilities (annual inspections) and CRD (30-month inspections) in 2022. The table also reports on compliance rate.

Requirement	Annual target	Number Inspected in 2022	Number Outstanding
CRD Shared Facilities **Annual**	149 per year	147	2
CRD - **30 Month** 476 / 2.5 = 190	190 per year	200	0
Compliance Rate by Inspection	**Compliant on 1st inspection**	**Compliant on 2nd inspection**	**Compliant on 3rd or more inspections**
CRD Shared Facilities- **Annual**	43%	55%	2%
CRD - **30 Month** Inspections	27%	69%	4%

NOTE: CBES provides the number of licensed CRD locations as of December 31, 2022. For CRDs with shared facilities, the annual target is that number. For CRDs with no shared facilities, the target number of inspections is the total number of licensed properties divided by 2.5 as they are inspected on a 30-month cycle.

Table 2 Inspection Details
Table 2 reports the total number of complaints received by Fire Prevention from the public, other agencies and fire suppression personnel, the number of CRD that were referred to Community By-law Enforcement, the number of inspections CBES completed, and their compliance rate.

CRD Inspection Details Fire Prevention	**2022**
Number of complaints for CRD Shared Facilities received by Fire Prevention	16
Number of complaints for CRD Shared Facilities initiated by officers	38
Number of complaints for CRD (30-month schedule) received by Fire Prevention	33
Number of complaints for CRD (30-month schedule) initiated by Fire Prevention Officers	59
CRD Inspection Details CBES	**2022**
Number of complaints for CRD Shared Facilities received through 311	68
Number of complaints for CRD Shared Facilities initiated by officers	15
Number of CBES Inspections of CRD Shared Facilities	64
CBES Compliance Rate (created 47 orders, 1 outstanding)	47

Statistics for Fire Prevention By-law Infractions Documented in CRDs with Shared Facilities

2022 Fire Prevention By-Law Infractions in CRDs with Shared Facilities	
Smoke alarms missing or not functioning	69
Fire alarm system – maintain in operable condition or requires annual service	61
Fuel-fired heating – service required or provide service report	52
Fire safety equipment or fuel-fired heating equipment label required	46
Fire extinguishers – missing or requires annual service	27
Egress issues	25
Electrical hazard	22
Extension cord misuse	20
Smoke alarm log	19
Laundry - dryer duct inspection or clean lint trap	15
Combustible material storage	9
Fire separations breached or compromised	9
Emergency exit sign for fire escape or balcony	7
Emergency procedures posted	5
Emergency lighting	4
Propane storage	2
Provide record of fire alarm system service	2
Illegal suite	2
Total	396

2022 Statistics for Neighbourhood Liveability By-Law Infractions in CRDs with Shared Facilities

2022 Neighbourhood Liveability By-Law Infractions in CRDs with Shared Facilities	
Garbage accumulation	29
Windows properly glazed	5
Caretaker signage not installed	4
Caretaker not responding	3
Handrail required	3
Kept in good repair	3
Weeds	2
Accessory structures and fences	2
Boulevard maintenance	2
Eavestrough, fascia and soffits maintained	2
Electrical equipment maintained	2
Height	2
Lockable from inside/outside	2
Trimmed	2
Walls and ceilings maintained	2
Cabinets	1
Exit without key	1
Exterior Steps	1
Lock and hasp unacceptable	1
Must be fitted	1
Roofs Repair	1
Unobstructed egress to exterior	1
Walls and ceilings clean	1
Walls and ceilings large cracks	1
Waterproof finishes bathtub	1
Total	75

FINANCIAL IMPACT

Financial Impact Statement Date: Nov 29, 2023

Project Name:
Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses) for the year 2022

COMMENTS:

There are no financial impacts arising from the recommendations in this report which is for information only.

John Hall FCMA, CGMA
Financial Controller
Fire Paramedic Service

CONSULTATION

In preparing this report, there was consultation with:

Community Services, Community By-law Enforcement Services for number of licensed CRDs, By-law infraction information and statistics.

OURWINNIPEG POLICY ALIGNMENT

Goal: Good Health and Well-Being
Policy 4.4 – Affordable and Supportive Housing Options
Policy 4.8 – Building Safety

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Consideration was given as to whether this report connects to the Winnipeg Climate Action Plan (CAP), and it was determined that the CAP is not applicable to this specific report.

WINNIPEG POVERTY REDUCTION STRATEGY

The information presented in this report aligns with and advances the Winnipeg Poverty Reduction Strategy (2021 – 2031) as follows:

This report aligns with the Winnipeg Poverty Reduction Strategy's **Guiding Principle to Promote and Maintain the Welfare of all Residents**, the **Life Pole of Affordable Housing** and the **10 Year Objective Goal 2 (D)** that **Existing affordable rental housing stock is maintained** and improved.

SUBMITTED BY

Department: Winnipeg Fire Paramedic Service
Division: Fire Prevention Branch
Prepared by: Sherry Reich
Date: November 29, 2023

Attachments: 2022 Planning, Property and Development 'Rooming House Metrics'

2022 Planning, Property and Development Rooming House Metrics:

Year	Ward	Neighbourhood	Complaint Driven	Proactive Enforcement	In-Progress Investigation	Completed Investigation
2022	Mynarski	St. John's	1	0	0	1
2022	St Boniface	Island Lakes	1	0	0	1
2022	St Norbert - Seine River	Richmond Lakes	2	0	0	2
2022	Waverley West	Whyte Ridge	1	0	0	1
2022	Mynarski	Robertson	1	0	0	1
2022	St Vital	Minnetonka	1	0	0	1
2022	Daniel McIntyre	Wolseley	5	0	0	5
2022	North Kildonan	Rossmere-A	1	0	0	1
2022	Daniel McIntyre	Portage- Ellice	1	0	0	1
2022	North Kildonan	Springfield South	1	0	1	0
2022	Mynarski	Margaret Park	1	0	0	1
2022	Point Douglas	Brooklands	1	0	0	1
2022	St James	Crestview	1	0	0	1
2022	Mynarski	Jefferson	1	0	0	1
2022	River Heights-Fort Garry	Wellington Crescent	1	0	0	1
2022	Old Kildonan	Amber Trails	1	0	0	1
2022	Point Douglas	Centennial	1	0	0	1
2022	Point Douglas	West Alexander	1	0	0	1
2022	Transcona	Melrose	1	0	0	1
2022	Point Douglas	Tyndall Park	3	0	0	3
2022	Point Douglas	Inkster Gardens	2	0	0	2
2022	St Boniface	Southdale	1	0	0	1
2022	Fort Rouge-East Fort Garry	Armstrong Point	1	0	0	1
2022	Daniel McIntyre	Spence	3	0	0	3
2022	St James	Booth	2	0	0	2
2022	Waverley West	Richmond West	2	0	0	2
2022	Old Kildonan	Garden City	2	0	0	2
2022	Waverley West	South Pointe	4	2	0	6
2022	St James	King Edward	1	0	0	1
2022	Elmwood-East Kildonan	Rossmere-B	1	0	0	1
2022	Waverley West	Bridgewater Forest	1	0	0	1
2022	Waverley West	Waverley Heights	3	0	0	3
2022	Old Kildonan	The Maples	8	0	0	8
2022	St Norbert-Seine River	Fort Richmond	4	0	0	4