**Minutes – Executive Policy Committee – January 16, 2024**

**Report – Standing Policy Committee on Community Services – January 10, 2024**

**Item No. 4 Creation of Capital Projects, Consolidation of Capital Budgets, and Acceptance of Grants**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the following to Council:

1. That Council establish the following capital projects:

    A. Adsum Site Accessible Playground project.

    B. Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project.

    C. Andrew Mynarski Park Playground project.

2. That Council approve up to $245,000 in Building Sustainable Communities Grant funding to be provided to the City by Maples Recreation Association Inc. for the Adsum Site Accessible Playground project and that these funds not be subject to City overheads.

3. That Council approve up to $177,500 in Building Sustainable Communities Grant funding to be provided to the City by South Winnipeg Community Centres Inc. for the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project and that these funds not be subject to City overheads.

4. That Council approve up to $157,385 in Building Sustainable Communities Grant funding to be provided to the City by Lions Cricket and Sports Club and $30,000 to be provided to the City by the Seven Oaks School Division for the Andrew Mynarski Park Playground project and that these funds not be subject to City overheads.

5. That, subject to approval of Recommendations 1 to 4 of this report, Council approve the capital budget consolidations described in Table 1, 2, and 3.

6. That Council direct any surplus funds remaining in the Adsum Site Accessible Playground project capital budget and/or Andrew Mynarski Park Playground project capital budget at the completion of the project be returned to the Old Kildonan Ward Parks and Recreation Enhancement Program.

**Report – Standing Policy Committee on Community Services – January 10, 2024**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION (continued):

7. That Council direct any surplus funds remaining in the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project upon completion of the project be returned to the Waverley West Ward Parks and Recreation Enhancement Program.

8. That the City enter into, execute, and deliver funding agreements with the following organizations and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements"):

    A. Maples Recreation Association Inc.

    B. South Winnipeg Community Centres Inc.

    C. Lions Cricket and Sports Club.

    D. Seven Oaks School Division.

9. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the funding agreements described in Recommendation 8 and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

10. That Council approve an increase of $50,000.00 to the 2023 Parks and Recreation Enhancement Program – River Heights Ward to be funded from Linden Woods Community Foundation for the Kleysen Park Playground Expansion project, and that these funds not be subject to city overheads.

11. That Council approve an increase of $6,250.00 to the 2023 Parks and Recreation Enhancement Program – St. Norbert Ward to be funded from Highbury School Parent Council for the Highbury Park Playground Renovation project, and that these funds not be subject to city overheads.

12. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## Report – Standing Policy Committee on Community Services – January 10, 2024

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Duncan,

That the recommendation of the Standing Policy Committee on Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On January 10, 2024, the Standing Policy Committee on Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

# ADMINISTRATIVE REPORT

**Title:** Creation of Capital Projects, Consolidation of Capital Budgets, and Acceptance of Grants

**Critical Path:** Standing Policy Committee on Community Services – Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| D. Domke | J. Berezowsky | C. Kloepfer | M. Jack |

## EXECUTIVE SUMMARY

This report recommends creation of the following Capital Projects in order to facilitate internal tracking and reporting on the project costs: (1) Adsum Site Accessible Playground project; (2) Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project; and (3) Andrew Mynarski Park Playground project, as well as requests to consolidate capital budgets as outlined in Tables 1, 2 and 3.

This report recommends that Council approve the acceptance of up to $245,000 from Maples Recreation Association Inc., which received Building Sustainable Communities funding for the Adsum Site Accessible Playground project and consolidate the budget as outlined in Table 1 of this report. It is further recommended that these funds not be subject to city overheads and upon completion of the project should any surplus be available, the remaining funds be returned to the Old Kildonan Ward Parks and Recreation Enhancement Program.

This report recommends that Council approve the acceptance of up to $177,500 from South Winnipeg Community Centres Inc., which received Building Sustainable Communities funding for the “Green Space Conversions Project” to fund the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch projects and consolidate the budget as outlined in Table 2 of this report. It is further recommended that these funds not be subject to city overheads and upon completion of the project should any surplus be available, the remaining funds be returned to the Waverley West Ward Parks and Recreation Enhancement Program.

This report recommends that Council approve the acceptance of up to $157,385 from Lions Cricket and Sports Club, which received Building Sustainable Communities funding for the “Andrew Mynarski Park Playground project” and $30,000 in funds to be contributed by the Seven Oaks School Division to fund the renewal of the Andrew Mynarski Park playground project and consolidate the budget as outlined in Table 3 of this report. It is further recommended that these funds not be subject to city overheads and upon completion of the project should any surplus be available, the remaining funds be returned to the Old Kildonan Ward Parks and Recreation Enhancement Program.

The City of Winnipeg received a donation from Linden Woods Community Foundation for the Kleysen Park Playground Expansion project. This report is requesting that Council approve a budget increase of $50,000.00 to the 2023 Parks and Recreation Enhancement Program – River Heights Ward, and that these funds not be subject to city overheads.

The City of Winnipeg also received a donation from Highbury School Parent Council for the Highbury Park Playground Renovation project. This report is requesting that Council approve a budget increase of $6,250.00 to the 2023 Parks and Recreation Enhancement Program – St Norbert Ward, and that these funds not be subject to city overheads.

## RECOMMENDATIONS

1. That Council establish the following capital projects:
   A. Adsum Site Accessible Playground project.
   B. Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project.
   C. Andrew Mynarski Park Playground project.

2. That Council approve up to $245,000 in Building Sustainable Communities Grant funding to be provided to the City by Maples Recreation Association Inc. for the Adsum Site Accessible Playground project and that these funds not be subject to City overheads.

3. That Council approve up to $177,500 in Building Sustainable Communities Grant funding to be provided to the City by South Winnipeg Community Centres Inc. for the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project and that these funds not be subject to City overheads.

4. That Council approve up to $157,385 in Building Sustainable Communities Grant funding to be provided to the City by Lions Cricket and Sports Club and $30,000 to be provided to the City by the Seven Oaks School Division for the Andrew Mynarski Park Playground project and that these funds not be subject to City overheads.

5. That, subject to approval of Recommendations 1 to 4 of this report, Council approve the capital budget consolidations described in Table 1, 2, and 3.

6. That Council direct any surplus funds remaining in the Adsum Site Accessible Playground project capital budget and/or Andrew Mynarski Park Playground project capital budget at the completion of the project be returned to the Old Kildonan Ward Parks and Recreation Enhancement Program.

7. That Council direct any surplus funds remaining in the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch project upon completion of the project be returned to the Waverley West Ward Parks and Recreation Enhancement Program.

8. That the City enter into, execute, and deliver funding agreements with the following organizations and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements"):
   A. Maples Recreation Association Inc.
   B. South Winnipeg Community Centres Inc.
   C. Lions Cricket and Sports Club.
   D. Seven Oaks School Division.

9. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the funding agreements described in Recommendation 8 and the Ancillary Agreements**,** in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

10. That Council approve an increase of $50,000.00 to the 2023 Parks and Recreation Enhancement Program – River Heights Ward to be funded from Linden Woods Community Foundation for the Kleysen Park Playground Expansion project, and that these funds not be subject to city overheads.

11. That Council approve an increase of $6,250.00 to the 2023 Parks and Recreation Enhancement Program – St. Norbert Ward to be funded from Highbury School Parent Council for the Highbury Park Playground Renovation project, and that these funds not be subject to city overheads.

12. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

Council approval is required to accept third party funding, establish Capital Projects, and/or increase Capital Budgets.

## IMPLICATIONS OF THE RECOMMENDATIONS

The following new 2023 Capital Project budgets will be established:

1. "Adsum Site Accessible Playground project" in the amount of $481,845.00.
2. "Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park Youth Cricket Pitch projects" in the amount of $236,500.
3. "Andrew Mynarski Park Playground project" in the amount of $287,385.

City of Winnipeg Parks and Recreation Enhancement Program Capital Budget will be increased by a total of $56,250.00 as identified in the recommendations of the report.

**HISTORY/DISCUSSION**

The 2021 Capital Budget adopted by Council on December 16, 2020, includes $2,100,000.00 for the 2021 Parks and Recreation Enhancement Program, with $120,000.00 allocated for each the Old Kildonan and Waverley West Wards.

The 2022 Capital Budget adopted by Council on December 15, 2021, includes $1,890,000.00 for the 2022 Parks and Recreation Enhancement Program, with $106,000.00 allocated for the Old Kildonan Ward.

On May 6, 2022, the Province of Manitoba announced 2022 funding from the Building Sustainable Communities program that included a grant of $177,500 to South Winnipeg Community Centres Inc. for Green Space Conversions project (Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects).

The 2023 Capital Budget adopted by Council on March 22, 2023, includes $3,000,000.00 for the 2023 Parks and Recreation Enhancement Program, with $180,000.00 allocated for each the Old Kildonan Ward.

On May 16, 2023, the Province of Manitoba announced 2023 funding from the Building Sustainable Communities program that included grants of $245,000 to Maples Recreation Association Inc. for Adsum Site Accessible Playground project and $157,385 to Lions Cricket and Sports Club for the Andrew Mynarski Playground Upgrade project.

The approved Building Sustainable Communities program grants have been awarded to the community centres or community groups and not the City of Winnipeg. As the City will be the owner and operator of the assets, project management, procurement, and financial oversight will be led by the City of Winnipeg.

Approval of the recommended amended Capital Budgets for these projects will enable the City of Winnipeg to award and expense all required design and construction contracts for the projects and receive grant funds from the community centres and community groups. In order to facilitate timely completion of these projects and to meet project deadlines as per the signed grant agreements, the projects must be significantly completed within the 2024 construction season and thus going through the standard budget process which occurs later within the year would considerably constrain the project timelines.

Budget from the 2021, 2022, and 2023 Parks and Recreation Enhancement Program - Old Kildonan Ward have been allocated to Adsum Site Accessible Playground Project. In order to facilitate easier internal tracking and reporting of the project costs the request is being made to consolidate $236,845.00 of Parks and Recreation Enhancement Program - Old Kildonan Ward budgets into a new consolidated project entitled “Adsum Site Accessible Playground Project” (Public Works Capital Project #1853000723).

The Public Works Department (“the Department”) has received payment of $147,000.00 from the Maples Recreation Association Inc. as the first payment from the Building Sustainable Communities Grant they had received for the Adsum Site Accessible Playground project. Once the construction of the project has been completed the remaining $98,000.00 in grant funds will be released. This report is requesting that Council approve a budget increase of $245,000.00 to Adsum Site Accessible Playground project to be funded by the Building Sustainable

Communities Grant, through the Maples Recreation Association Inc. for a total consolidated project budget of $481,845.00.

The project scope includes the removal of the old play equipment and safety surface area with the installation of new accessible play equipment, poured in place rubber safety surface, containment cribbing, swing set, pathways and associated park amenities.

Table 1, below, shows a summary of the proposed project budget subject to the approval of the recommendations of this report.

**Table 1: Proposed Funding of New Capital Project** "Adsum Site Accessible Playground Project"

| **Description** | **Project Number** | **Consolidation Amount** |
|---|---|---|
| 2021 PREP – Old Kildonan | 1857000821 | $56,845.00 |
| 2022 PREP – Old Kildonan | 1857000822 | $106,000.00 |
| 2023 PREP – Old Kildonan | 1857000823 | $74,000.00 |
| Building Sustainable Communities Grant through Maples Recreation Association Inc. | - | $245,000.00 |
| **Consolidated Project Budget** | **1853000723** | **$481,845.00** |

The Public Works Department ("the Department") has received payment of $106,500.00 from the South Winnipeg Community Centres Inc. as the first payment from the Building Sustainable Communities Grant they had received for the "Green Space Conversions Project" funding the Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects. Once the construction of the project has been completed the remaining $71,000.00 in grant funds will be released.

Budget from the 2021 Parks and Recreation Enhancement Program – Waverley West Ward have been allocated to Chancellor Park - youth cricket pitch Project, in the amount of $59,000.00. In order to facilitate easier internal tracking and reporting of the project costs the request is being made to create a new project entitled "Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects" (Public Works Capital Project #1853000823).

This report is requesting that Council approve a budget increase of $177,500.00 to Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects to be funded by the Building Sustainable Communities Grant, through the South Winnipeg Community Centres Inc. and consolidate this into the "Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects" for a total project budget of $236,500.00.

The project scope includes the construction of a new concrete cricket pitch and a new Tennis/ Pickleball court.

Table 2 shows a summary of the proposed project budget subject to the approval of the recommendations of this report.

**Table 2: Proposed Funding of New Capital Project** "Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects"

| **Description** | **Project Number** | **Consolidation Amount** |
|---|---|---|

| | | |
|---|---|---|
| 2021 PREP – Waverley West | 1857001221 | $59,000.00 |
| Building Sustainable Communities Grant through South Winnipeg Community Centres Inc. | - | $177,500.00 |
| **Consolidated Project Budget** | **1853000823** | **$236,500.00** |

The Public Works Department ("the Department") will be receiving payment from Lions Cricket and Sports Club from the Building Sustainable Communities Grant they had received for the "Andrew Mynarski Park Playground project" in the amount of $157,385.00. The Department will also be receiving $30,000 from the Seven Oaks School Division towards this project.

Budget from the 2023 Parks and Recreation Enhancement Program – Old Kildonan Ward have been allocated to the Andrew Mynarski Park Playground project in the amount of $100,000.00. In order to facilitate easier tracking and reporting of the project costs the request is being made to create a new project entitled "Andrew Mynarski Park Playground project" (Public Works Capital Project #1853000923).

This report is requesting that Council approve a budget increase of $187,385 to the Andrew Mynarski Park Playground project to be funded by the Building Sustainable Communities Grant, through the Lions Cricket and Sports Club and the Seven Oaks School Division and consolidate this into the "the Andrew Mynarski Park Playground project" for a total project budget of $287,385.00.

The project scope includes the removal of the old play equipment and safety surface area with the installation of play equipment, safety surface, containment cribbing, pathways and associated park amenities.

Table 3 shows a summary of the proposed project budget subject to the approval of the recommendations of this report.

**Table 3: Proposed Funding of New Capital Project** "Andrew Mynarski Park Playground project"

| **Description** | **Project Number** | **Consolidation Amount** |
|---|---|---|
| 2023 PREP – Old Kildonan | 1857000823 | $100,000.00 |
| Building Sustainable Communities Grant through South Winnipeg Community Centres Inc. | - | $157,385.00 |
| Seven Oaks School Division funding | | $30,000.00 |
| **Consolidated Project Budget** | **1853000923** | **$287,385.00** |

The City of Winnipeg received a donation from Linden Woods Community Foundation for the Kleysen Park Playground Expansion project which was temporarily paid out of the 2023 Parks and Recreation Enhancement Program – River Heights Ward. This report is requesting that Council approve a budget increase of $50,000.00 to the 2023 Parks and Recreation Enhancement Program – River Heights Ward to reflect this contribution.

The City of Winnipeg also received a cheque for $6,250.00 from Highbury School Parent Council for the Highbury Park Playground Renovation Project. This report is requesting that Council approve a budget increase of $6,250.00 to the 2023 Parks and Recreation Enhancement Project – St Norbert Ward to reflect this contribution.

## FINANCIAL IMPACT

**Financial Impact Statement** **Date:** November 16, 2023

**Project Name:** **First Year of Program** **2023**

Creation of Capital Projects, Consolidation of Capital Budgets, and Acceptance of Grants

| | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ 1,061,980 | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | 395,845 | - | - | - | - |
| Additional Capital Budget Required | $ 666,135 | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Maples Recreation Association Inc. | 245,000 | | | | |
| Other - South Winnipeg Community Centers Inc. | 177,500 | | | | |
| Other - Lions Cricket and Sports Club | 157,385 | | | | |
| Other - Seven Oaks School Division | 30,000 | | | | |
| Other - Linden Woods Community Foundation | 50,000 | | | | |
| Other - Highbury School Parent Council | 6,250 | - | - | - | - |
| Total Funding | $ 666,135 | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ 666,135 | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ 4,410 | $ 8,819 | $ 8,819 | $ 8,819 | $ 8,819 |
| Less: Incremental Revenue/Recovery | 23,295 | - | - | - | - |
| Net Cost/(Benefit) | $ (18,885) | $ 8,819 | $ 8,819 | $ 8,819 | $ 8,819 |
| Less: Existing Budget Amounts | (18,885) | 8,819 | 8,819 | 8,819 | 8,819 |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:** Capital expenditures required of $1,061,980 are comprised of the newly created Adsum Site Accessible Playground Project ($481,845), Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects ($236,500), Andrew Mynarski Park Playground project ($287,385) as well as PREP funding increases to PREP - River Heights ($50,000) and PREP - St. Norbert ($6,250).
The existing budget of $395,845 represent amounts remaining from the previously approved budgets in the:
PREP – Old Kildonan Ward for 2021, 2022 and 2023 ($236,845) that with the approval of this report will be consolidated into the newly created Adsum Site Accessible Playground Project.
PREP – Waverley West 2021 ($59,000) that with the approval of this report will be consolidated into the newly created Shaheed Bhagat Singh Park Tennis/ Pickleball Courts and Chancellor Park – youth cricket pitch projects.
PREP – Old Kildonan 2023 ($100,000) that with the approval of this report will be consolidated into the newly created Andrew Mynarski Park Playground project.
Additional capital expenditures total $666,135 and the funding sources are separately disclosed in the statement above.
Incremental Revenue/Recovery represents estimated Departmental and Corporate Overheads. Direct costs represent estimated debt and financing costs.

*J. Ruby, 2023-11-20*
J. Ruby, CPA, CA
Manager of Finance & Administration

## CONSULTATION

This Report has been prepared in consultation with: Planning Property and Development Department; Legal Services.

## OURWINNIPEG POLICY ALIGNMENT

**Goal #4- Good Health and Well-being**
**4.1 Health Equity**: Provide municipal services through a health equity lens, to fully leverage desired health and safety outcomes through proactive community development opportunities.

**4.11 Equitable Service Access:** Prioritize equitable access to recreation and parks systems, services, and infrastructure, in order to: enable active living; connect people and nature; create supportive environments; build community capacity; and achieve desired health outcomes, with a focus on children and youth.

**Goal #5 Social Equity**
**5.1 Equitable Service Access**: Provide municipal services through an age-friendly lens that promotes equitable access for all, with a focus on the youngest, oldest, and systemically disadvantaged members of the community.

## WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

**Community Climate Resiliency 7.3.** Preserve and Manage Parks and Natural Areas to Support Climate Change Mitigation

## WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

The development of the spray pad project aligns with the following Goals and Objectives of the Winnipeg Poverty Reduction Strategy (2021 – 2031):

**Goal 1: Equity and a Culture of Caring are Demonstrated through Strategy Implementation and Systems Change:**
**Related 10-year Objectives:**
C. Equity and a Culture of Caring are factored into all service planning and budget decisions, resulting in City-wide systems change.

**Goal 6: All City Services are Equitable, Inclusive and Accessible:**
**Related 10-year Objectives:**
A. Residents have equitable access to City services, in particular demographic groups who experience marginalization.

## SUBMITTED BY

Department: Public Works Department
Division: Parks and Open Space Division
Prepared by: Shauna Prociuk, Dave Domke
Date: November 21, 2023