EXECUTIVE POLICY COMMITTEE
DISPOSITION OF ITEMS

MAY 22, 2024

MEMBERS PRESENT: His Worship Mayor Gillingham, Chairperson
Councillor Browaty
Councillor Duncan
Councillor Lukes
Councillor Mayes
Councillor Rollins

COMMITTEE CLERK: Kate McMillan, Manager of the Decision Making Process
City Clerk's Department

EXECUTIVE POLICY COMMITTEE
MAY 22, 2024
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Item	Subject/File	Recommendations	Action Required By
		DELEGATIONS	
		REPORTS	
1	Monthly Update on Supportive Housing, Addiction and Social Action Indicators	The Executive Policy Committee received the monthly update as information.	Nil
2	Monthly Update on Programming and Activities for Winnipeg 150	The Executive Policy Committee received the verbal report of the Winnipeg Public Service as information.	Nil
3	Citizen Member Appointments – Boards and Commissions	The Executive Policy Committee recommended to Council: 1. That the following citizens be re-appointed to the Board of Revision for a one-year term beginning June 1, 2024 and expiring May 31, 2025: Gail Anderson Tracey Anderson Gerry Arnal Robert Bilenki Marla Billinghurst Mark Boreskie Kent Cielen Michele (Mike) Colatruglio Aadila A. Dell'Oro Narinderpal Dhanjal Harvey Diamond Michelle Duncan Ruth Carol Feldman Neil Harden Robert Hutchings Diane Knight Kerry Linklater Stewart Macpherson Ian Mahon William Maretzki Douglas Marks Linda McFadyen Brent McIntyre Ronald L. Merritt Lynne Nesbitt Gisela Rempel Larry Robinson Kevin Stefanson Cynthia Stevens Valerie Werhun Richard Whitbread 2. That the following citizens be appointed to the Board of Revision for a one-year term beginning June 1, 2024 and expiring May 31, 2025: Brian Carlin Robert Krause Kira Penner Clay Purves Judy Redmond Ethan Robson Linda Schulze	Council

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		3. That Mark Boreskie be re-appointed to serve as the Presiding Officer/Chairperson of the Board of Revision. 4. That Marla Billinghurst be appointed to serve as the Vice-Chairperson of the Board of Revision. 5. That Martin Maykut be appointed as a citizen member to replace Whelan Sutherland on the Board of Directors for CentrePort Canada Inc. for the balance of a 3-year term expiring on July 31, 2025. 6. That Kyle Mason's appointment be revoked, and that Colleen Mayer be appointed as a citizen member to the Winnipeg Police Board for the balance of a 2-year term expiring on December 31, 2024. 7. That Colleen Mayer be appointed as the Vice-chair of the Winnipeg Police Board. 8. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
4	Board of Revision – Annual Report	The Executive Policy Committee recommended to Council: 1. That the Annual Report of the Chair of the Board of Revision, Appendix A, be received as information. 2. That the Annual Report of the Duties and Authority of Chair, Appendix B, be received as information. 3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
5	Memorial Options for Hope Alley	The Executive Policy Committee laid the matter over for 30 days.	Executive Policy Committee
6	Plain Language Key Performance Indicators	The Executive Policy Committee concurred in the recommendation and granted an extension of time of up to 30 days for the Winnipeg Public Service to report back on the following: 1. Key Performance Indicators (KPIs) and any additional performance metrics to evaluate the success of the Plain Language Policy as it applies to the other public-facing written materials noted in section 3.1, namely: • Advertisements	Chief Administrative Officer Director of Customer Services and Communications

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Item	Subject/File	Recommendations	Action Required By
		• Correspondence • Presentations • Publications • Signage • Social media • Website content • All 311 Services 2. Confirmation that the directions outlined in section 4 of the Policy have been satisfied.	
7	Encampment Clean-up Pilot Project (interim verbal report)	The Executive Policy Committee received the verbal report of the Winnipeg Public Service as information.	Nil
8	Revisions to the Materials Management Policy F1-003	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That revisions to the Materials Management Policy be approved as follows: A. That the name of the Materials Management Policy be revised to read: Purchasing Policy B. That clauses B8.2 (a) and (b) of the Materials Management Policy be revised to establish the Chief Administrative Officer's authority to award contracts up to and including $10 million. 2. That details attached as Appendix A - Amendment to the Materials Management Policy, become effective from and after the date of approval by Council. 3. That, subject to approval of Recommendation 1, a by-law be enacted to amend the City Organization By-law No. 7100/97 and the Execution of Documents By-law No. 78/2015 by deleting all references to the term "Materials Management" and replacing them with the term "Purchasing", a draft of which is attached as Appendix B to this report. 4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
9	Increase in Claims Settlement Authorities	The Executive Policy Committee laid the matter over for up to 60 days.	Executive Policy Committee

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Item	Subject/File	Recommendations	Action Required By
10	Award of Contract for the Supply and Delivery of Bulk Fuel, Cardlock and Retail Fuel Card – RFSO No. 29617 – MM Ref. No. 397-2023	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and approved the following: 1. That the City award, enter into, execute and deliver for the Supply and Delivery of Bulk Fuel to 4Refuel Canada LP, who submitted the most advantageous responsive proposal, for the period of June 1, 2024, to March 31, 2029, in the estimated amount of $65,808,119.63, GST extra as applicable. 2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Chief Administrative Officer Manager of Materials Chief Financial Officer
11	Request for Delegation of Authority to the Chief Administrative Officer to Approve an Annual Report to Government of Canada – Public Safety Canada	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That authority be delegated to the Chief Administrative Officer to approve and submit all annual reports that the City is required to provide to Public Safety Canada pursuant to *The Fighting Against Forced Labour and Child Labour in Supply Chains Act* and any Ancillary Documents**,** in accordance with this report and in the manner deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City. 2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
12	Delegated Authority to Enter into Agreements – Short Term Rental Program	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That the City enter into, execute and deliver a Voluntary Collection Agreement with Homeaway.com, Inc. or its legal designate, and such other agreements as determined necessary by the Director of Legal Services and City Solicitor to implement the intent of the foregoing (the "Ancillary Agreements"), in order for Homeaway.com, Inc. to facilitate the collection and remittance of the City of Winnipeg accommodation tax by short term rental accommodation operators from guests for occupancy of accommodations located in the City of Winnipeg. 2. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the Voluntary Collection Agreement with Homeaway.com, Inc. and the Ancillary Agreements, in accordance	Council

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		with this report and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City. 3. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of any future agreements deemed necessary related to short term rental licensing, including the related accommodation tax administration, in accordance with this report and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City. 4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
13	Welcoming Winnipeg – Creating New Marker: Bunibonibee Cree Nation Plane Crash	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service, as amended, and recommended to Council: 1. That a new permanent monument honouring victims of the 1972 plane crash that killed eight children attending residential schools and the pilot be installed on the Yellow Ribbon Greenway Trail near Linwood Street and Silver Avenue. 2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
14	Next Generation 9-1-1 Authority Service Agreement for Hosted Call Handling Solution	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and approved the following: 1. That the City enter into, execute and deliver a Next Generation 9-1-1 Authority Service Agreement for Hosted Call Handling Solution with Bell Canada (operating as BellMTS) and such other agreements as determined necessary by the Director of Legal Services and City Solicitor to implement the intent of the foregoing (the "Ancillary Agreements"). 2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the Next Generation 9-1-1 Authority Service Agreement for Hosted Call Handling Solution with Bell Canada (operating as BellMTS) and the Ancillary Agreements and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.	Chief Administrative Officer Director of Legal Services and City Solicitor

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		3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
15	Amendment to Strategic Infrastructure Basket Funding	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and approved the following: 1. That the revised 2024 funding allocation of the Strategic Infrastructure Basket, attached as Appendix B, be received as information. 2. That the $3.995 million annual increase to the Strategic Infrastructure Basket funding (total annual funding of $93.9 million) be referred to the 2025 Budget Update Process. 3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Chief Administrative Officer Chief Financial Officer
16	Housing Accelerator Fund Capital Grant Program	The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That the Housing Accelerator Fund Capital Grant Program, as outlined in this report, be approved. 2. That the Housing Accelerator Fund Capital Grant Program By-law, a draft of which is attached as Schedule A to this report, be enacted. 3. That a by-law to amend the Affordable Housing Now By-law No. 14/2022 be enacted in accordance with this report, a draft of which is attached as Schedule B to this report. 4. That the City enter into, execute and deliver a grant agreement with each successful applicant under the Housing Accelerator Fund Capital Grant Program, and such other ancillary agreements as determined necessary by the Director of Legal Services and City Solicitor to implement the intent of the foregoing. 5. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the grant agreements and the ancillary agreements, in accordance with this report and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.	Council

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		6. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
17	Text Amendment – Rapid Zoning By-law Amendments to the Winnipeg and Downtown Winnipeg Zoning By-laws File DAZ 204/2024	The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Property and Development and recommended to Council: 1. That first reading be given to By-law No. 26/2024 (the "By-law", a draft of which is attached as Appendix A to this report) to amend the Winnipeg Zoning By-law No. 200/2006 and the Downtown Winnipeg Zoning By-law No. 100/2004 in accordance with this report, and with the following amendments: A. Amend Section 7 – Table 5-2 amended, as follows: i. Number the first paragraph as (a) ii. Add the following new subclause (b): "(b) In the R2 row of the Principal Residential Structure section, under the Minimum Lot Area (Sq. Ft.) column, delete the words "5,000 (2,500) sq. ft. per dwelling unit" to "4,000 (2,000) sq. ft. per dwelling unit, where it abuts a rear lane" B. In Section 8 – Table 5-4 amended, add the following new subclause (c): "(c) In the "RMF-M" row of the Multi-Family Residential Structures section, under the Minimum/Maximum Building Height column, delete the word "60" and replace with "70" C. Amend Section 11 – Section 168.1 added, as follows: i. Delete the words "Table 5-9 where the use complies with the requirements" and replace with "Table 5-10 assuming compliance with the minimum parking requirements listed" ii. Delete the words "and section 171"	Council

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		D. Amend Schedule A as follows: i. In Clause 7 (1), add the words "where the lot abuts a public lane" immediately before "in an R1 zoning district" ii. In Clause 10 (a), delete the words "is 2,500 square feet" immediately after the words "rear of the lot" iii. In Clause 15, add the following new subclause: "(a) The abutting public lane at the rear of the lot of a 3-unit multi-family dwelling must be paved." 2. That following first reading and upon instruction from the Director of Planning, Property, and Development, the City Solicitor and Director of Legal Services be directed to return the By-law directly to Council by way of communication for second reading and third reading. 3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
18	Land Dedication Reserve Fund – Ridgix Building Solutions Inc.– Terrasse Boisjoli Apartments (Landscaping Project)	The Executive Policy Committee concurred in the recommendation of the Assiniboia Community Committee and recommended to Council: 1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely: A. Funds may be utilized for: i. the acquisition of land for parks or recreation facilities; ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development; iii. the construction or renovation of recreation facilities on parks and recreation properties.	Council

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		B. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg. 2. That funding in the amount of $15,000.00, from the Assiniboia Land Dedication Reserve (Waverley West Ward allocation), be approved to Ridgix Building Solutions Inc. to assist with the cost of the Terrassee Boisjoli Apartments landscaping project, subject to the following condition: A. Approval of final plans and specifications for the project by the City of Winnipeg. 3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	
19	Human Rights Committee of Council – 2024 – 2025 Coordinator Contract	The Executive Policy Committee concurred in the recommendation of the Human Rights Committee of Council and recommended to Council: 1. That Aly Raposo be appointed as Committee Coordinator for the Human Rights Committee of Council for the period between May 6, 2024 to May 4, 2025. 2. That the appointment include a 2% pay increase, resulting in a fee for service of $61,200.00 per annum, utilizing funding from the existing Human Rights Committee of Council budget allocation. 3. That the City enter into, execute, and deliver a contract with Aly Raposo and that the Chief Administrative Officer be authorized to negotiate and approve additional terms and conditions of such contract in accordance with the foregoing and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City. 4. That the Proper Officers of the City do all things necessary to implement the intent of the foregoing.	Council

EXECUTIVE POLICY COMMITTEE
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Item	Subject/File	Recommendations	Action Required By
20	Human Rights Committee of Council – 2024 Annual Budget	The Executive Policy Committee recommended to Council: 1. That the Human Rights Committee of Council's 2024 Annual Budget be approved, with the following amendment: A. That $1,200.00 be reallocated from Training for the Public Service to fund an increase in the Coordinator/ Contractor Salary for a total of $61,200.00 2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
21	Inclusive and Accessible Communications	The Executive Policy Committee received the recommendation of the Human Rights Committee of Council as information.	Nil
22	Property Tax Credit Program for Fencing Installation	The Executive Policy Committee recommended to Council: 1. That the Council Motion of April 25, 2024, be received as information.	Council
23	Winnipeg Jets Whiteout Parties at The Forks	The Executive Policy Committee recommended to Council: 1. That the Council Motion of April 25, 2024, be received as information.	Council
24	Appointment of Chief Financial Officer	The Executive Policy Committee recommended to Council: 1. That Tracy Graham be appointed to the position of Chief Financial Officer for the City of Winnipeg, effective May 31, 2024. 2. That the City enter into, execute and deliver an employment agreement with Tracy Graham, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements"). 3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the employment agreement and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City. 4. That the Proper Officers of the City be instructed to do all things necessary to implement the intent of the foregoing.	Council

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Item	Subject/File	Recommendations	Action Required By
25	Market Lands Public Realm Project Budget	The Executive Policy Committee recommended to Council: 1. That an increase to the Market Lands Public Realm project budget in the incremental amount of $47,353, from $2.5 million to $2,547,353, be approved, funded by the payment received from Market Lands Inc. 2. That the Market Lands Public Realm project budget be increased in the event of any future approved change order(s), subject to receipt of funds from Market Lands Inc. in the amount of the approved change order(s), inclusive of City of Winnipeg overhead charges. 3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Council
		AUDIT COMMITTEE	
1	Annual Audited Consolidated Financial Statements of The City of Winnipeg for the year ended December 31, 2023	The Executive Policy Committee, in its capacity as the Audit Committee, concurred in the recommendation of the Winnipeg Public Service and approved the following: 1. That the Audit Committee approve the attached consolidated financial statements of The City of Winnipeg for the year ended December 31, 2023 and direct the Chief Financial Officer to submit these audited consolidated financial statements to Council with the City's Annual Report for information, prior to June 30, 2024. 2. That the Chief Financial Officer submit the audited consolidated financial statements of The City of Winnipeg to the Province of Manitoba prior to June 30, 2024. 3. That the Audit Committee receives as information the attached Audit Findings Report prepared by KPMG LLP. 4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.	Chief Financial Officer

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2	Audit Department – 2023 Annual Report	The Executive Policy Committee, in its capacity as the Audit Committee, concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That the 2023 Audit Department Annual Report be received as information.	Council
3	Implementation of Audit Recommendations Report - 2024 Quarter 1	The Executive Policy Committee, in its capacity as the Audit Committee, concurred in the recommendation of the Winnipeg Public Service and recommended to Council: 1. That the Implementation of Audit Recommendations Report – 2024 Quarter 1 be received as information.	Council
COMMITTEE REPORTS			
1	Standing Policy Committee on Water, Waste and Environment Report dated May 6, 2024	The Executive Policy Committee concurred in the recommendations for Item 1 of the Standing Policy Committee on Water, Waste and Environment and forwarded the item to Council.	Council
1 - 5	Standing Policy Committee on Public Works Report dated May 7, 2024	The Executive Policy Committee concurred in the recommendations for Items 1 to 5 of the Standing Policy Committee on Public Works and forwarded the items to Council.	Council
1 - 6	Standing Policy Committee on Community Services Report dated May 8, 2024	The Executive Policy Committee concurred in the recommendations for Items 1 to 6 of the Standing Policy Committee on Community Services and forwarded the items to Council.	Council
1 - 7	Standing Policy Committee on Property and Development Report dated May 9, 2024	The Executive Policy Committee concurred in the recommendations for Items 1 to 7 of the Standing Policy Committee on Property and Development and forwarded the items to Council.	Council
	Standing Policy Committee on Finance and Economic Development Report dated May 10, 2024	No report	Nil
1	Governance Committee of Council Report dated April 18, 2024	The Executive Policy Committee concurred in the recommendations for Item 1 of the Governance Committee of Council, as amended, and forwarded the item to Council.	Council