Minutes – Executive Policy Committee – June 18, 2024

REPORTS

Item No. 17 Appointment of Interim Chief Administrative Officer

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee recommended to Council:

1. That Sherwood Armbruster be appointed as Interim Chief Administrative Officer for the City of Winnipeg, effective June 28, 2024, until such time as the Chief Administrative Officer position has been appointed by Council.

2. That the City enter into, execute and deliver an employment agreement with Sherwood Armbruster, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That the Interim Chief Administrative Officer's salary be set in accordance with the City's standard salary schedule for senior management, and that merit increases be in accordance with same, with those merit increases provided automatically unless otherwise directed by EPC.

4. That authority be delegated to Executive Policy Committee to negotiate and approve the terms and conditions of the employment agreement and the Ancillary Agreements, and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

5. That the Proper Officers of the City be instructed to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Browaty,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

The Chairperson called Councillor Lukes to the Chair in order to move the following motion:

Moved by His Worship Mayor Gillingham,

WHEREAS on July 22, 2021 Council appointed Michael Jack as the Chief Administrative Officer;

AND WHEREAS Michael Jack has advised he intends to resign as Chief Administrative Officer, effective June 28, 2024;

THEREFORE BE IT RESOLVED that the Executive Policy Committee recommends to Council:

1. That Sherwood Armbruster be appointed as Interim Chief Administrative Officer for the City of Winnipeg, effective June 28, 2024, until such time as the Chief Administrative Officer position has been appointed by Council.

2. That the City enter into, execute and deliver an employment agreement with Sherwood Armbruster, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That the Interim Chief Administrative Officer's salary be set in accordance with the City's standard salary schedule for senior management, and that merit increases be in accordance with same, with those merit increases provided automatically unless otherwise directed by EPC.

4. That authority be delegated to Executive Policy Committee to negotiate and approve the terms and conditions of the employment agreement and the Ancillary Agreements, and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

DECISION MAKING HISTORY (continued):

5. That the Proper Officers of the City be instructed to do all things necessary to implement the intent of the foregoing.

Carried

His Worship Mayor Gillingham resumed the Chair.