Minutes – Executive Policy Committee – September 17, 2024

REPORTS

Item No. 3 Boards and Commissions - City Representatives

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That Tracy Graham, Chief Financial Officer, be appointed to the Sinking Fund Trustees of the City of Winnipeg, effective immediately.

2. That the following be appointed to the Board of Directors of the Civic and Police Employees' Group Life Insurance Plans Corporation (the "Municipal Corporation"), effective immediately, for terms ending on December 31, 2027:

    A. Tracy Graham, Chief Financial Officer
    B. Marc Pittet, Manager of Real Estate and Land Development with Planning, Property and Development
    C. Todd Slatnik, Manager of Human Resources with Planning, Property and Development

3. That the following individuals be appointed to the City of Winnipeg Council Benefits Program Board, effective immediately:

    A. Tracy Graham, Chief Financial Officer

    As well as the following, for terms ending December 31, 2027, effective immediately:

    B. Winston Yee, Manager of Licensing and By-law Enforcement, Community Services
    C. Lioubov Gavrilova-Crozier, Manager of Finance, Winnipeg Parking Authority

4. That the following be appointed to the Winnipeg Police Pension Board, effective immediately, for terms ending on December 31, 2026:

    A. Tracy Graham, Chief Financial Officer, as a voting member
    B. Corrin Musey Denisuik, Manager of Total Compensation and Benefits, as a non-voting member

5. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Browaty,

That the recommendation of the Winnipeg Public Service be concurred in and forwarded to Council.

Carried

ADMINISTRATIVE REPORT

Title: Appointment of City Representatives to the Civic and Police Employees' Group Life Insurance Plans Corporation (The "Municipal Corporation"); the Sinking Fund Trustees of The City of Winnipeg; the City of Winnipeg Council Benefits Program Board; and the Winnipeg Police Pension Board

Critical Path: Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
K. Lezubski	S. Armbruster	T. Graham	S. Armbruster

EXECUTIVE SUMMARY

Catherine Kloepfer, Chief Financial Officer, retired effective May 31, 2024, leading to a vacancy in the Board of Directors of the Civic and Police Employees' Group Life Insurance Plans Corporation (the "Municipal Corporation"). In addition, Catherine Kloepfer had been the Council-approved designated employee appointee to the City of Winnipeg Council Benefits Program Board; and the Sinking Fund Trustees. Council appoints two positions to the Municipal Corporation.

There is currently one vacancy and one appointee of Council to the Council Benefits Program Board whose term has expired.

There are also two vacancies on the Winnipeg Police Pension Board.

This report recommends appointments to the above-noted Municipal Corporation, Sinking Fund, and Boards.

RECOMMENDATIONS

1. That Council appoint Tracy Graham, Chief Financial Officer, to the Sinking Fund Trustees of the City of Winnipeg, effective immediately.

2. That Council appoint the following to the Board of Directors of the Civic and Police Employees' Group Life Insurance Plans Corporation (the "Municipal Corporation"), effective immediately, for terms ending on December 31, 2027:

    A. Tracy Graham, Chief Financial Officer
    B. Marc Pittet, Manager of Real Estate and Land Development with Planning, Property and Development
    C. Todd Slatnik, Manager of Human Resources with Planning, Property and Development

3. That Council appoint the following individuals to the City of Winnipeg Council Benefits Program Board, effective immediately:

   A. Tracy Graham, Chief Financial Officer

   As well as the following, for terms ending December 31, 2027, effective immediately:

   B. Winston Yee, Manager of Licensing and By-law Enforcement, Community Services
   C. Lioubov Gavrilova-Crozier, Manager of Finance, Winnipeg Parking Authority

4. That Council appoint the following to the Winnipeg Police Pension Board, effective immediately, for terms ending on December 31, 2026:

   A. Tracy Graham, Chief Financial Officer, as a voting member
   B. Corrin Musey Denisuik, Manager of Total Compensation and Benefits, as a non-voting member

5. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required to make these appointments.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no financial impacts associated with the recommendations in this report.

HISTORY/DISCUSSION

The Civic and Police Employees' Group Life Insurance Plans Corporation (the "Municipal Corporation")

The Municipal Corporation was incorporated August 1, 2015 to maintain, manage and administer the Civic Employees' Group Life Insurance Plan and the Police Employees' Group Life Insurance Plan, both of The City Winnipeg.

In accordance with by-law 80/2015, the Board of Directors of the Municipal Corporation is comprised of five individuals appointed as follows:

- one appointee of the Winnipeg Police Association appointed on behalf of the Police Plan,
- one appointee selected by a majority of the civic unions appointed on behalf of the Civic Plan,
- two appointees of Council, and
- a designated employee (as defined in the City of Winnipeg Charter) appointed by Council.

Catherine Kloepfer, Chief Financial Officer, was the Council-appointed designated employee until her retirement from the City of Winnipeg effective May 31, 2024. The Public Service recommends she be replaced with Tracy Graham, Chief Financial Officer, effective immediately. Further, as the terms of the other two appointees, Marc Pittet and Todd Slatnik, have expired, the Public Service recommends their terms be renewed for three years to December 31, 2027.

The Sinking Fund Trustees of the City of Winnipeg

The Sinking Fund Trustees of The City of Winnipeg was established by *The City of Winnipeg Act*. Effective January 1, 2003, *The City of Winnipeg Act* was repealed and replaced by *The City of Winnipeg Charter.* The rights and obligations outlined under the former *The City of Winnipeg Act* are maintained by *The City of Winnipeg Charter.*

As legislated, The Sinking Fund Trustees of the City of Winnipeg shall be comprised of four trustees, one of which will be the Chief Financial Officer.

Catherine Kloepfer, Chief Financial Officer, served as a trustee until her retirement from the City of Winnipeg effective May 31, 2024. The Public Service recommends she be replaced with Tracy Graham, Chief Financial Officer. The three remaining trustees appointed by Council are Rob Provencher, Tanis Yanchishyn, and Laurie Fisher.

The trustees manage a sinking fund related to the February 2, 2029 debt issue of $60 million, assumed by Manitoba Hydro through the sale of Winnipeg Hydro to Manitoba Hydro. However, the debt was issued by the City of Winnipeg, and it remains the obligation of the City to make interest payments and retire the debt at maturity. Manitoba Hydro is required to pay to the City of Winnipeg the annual interest servicing cost and the principal value of the debenture issue at maturity. The role of the Sinking Fund Trustees of the City of Winnipeg remains limited to this run-off of debt.

City Council Benefits Program Board

On July 18, 2001, Council passed By-law 7869/2001 to establish a pension benefits program for members of Council of the City of Winnipeg. In accordance with Section 8 of the By-law, Council shall appoint its representatives for such term as specified by Council. Each representative appointed by Council becomes a Board Member on the date the appointment becomes effective. The Board member appointments are three-year terms.

Section 7 of the By-law provides that The Board is comprised of four individuals as follows:

- Three representatives appointed by Council, only one of whom may be a Councillor (the Speaker of Council), and
- the Chief Financial Officer of the City and where such position is vacant, the acting designate.

By virtue of position, Catherine Kloepfer had been the Council approved designated employee appointee until her retirement. The Public Service recommends she be replaced with Tracy Graham, Chief Financial Officer.

The two remaining appointees of Council are Glenda Willis and Winston Yee. Glenda Willis, Chief Executive Officer of The Winnipeg Civic Employees' Benefits Program, was the Council approved appointee until her resignation from the Board effective April 16, 2024. The Public

Service recommends that Lioubov Gavrilova-Crozier be appointed to replace Glenda Willis; and that the term of Winston Yee be renewed, both effective immediately for three-year terms ending December 31, 2027.

Winnipeg Police Pension Board

The Winnipeg Police Pension By-law No. 126/2011 section 4(2) states that:

The Board shall consist of a maximum of nine voting members appointed as follows:

(a) two voting members appointed by the Winnipeg Police Association appointed on behalf of the police officers who are Active Members;

(b) one voting member appointed by the Winnipeg Police Senior Officers' Association appointed on behalf of the senior police officers who are Active Members;

(c) one voting member elected by the Non-Active Members and other beneficiaries under the Plan pursuant to Section 5 of the By-law; and

(d) five voting members appointed by the City.

The Winnipeg Police Pension By-law No. 126/2011 in section 4(3) also states that:

The Board shall also consist of a maximum of four non-voting members who may be appointed or elected as follows:

a) one non-voting member appointed by the Winnipeg Police Association, if they choose to make such an appointment;

b) one non-voting member appointed by the Winnipeg Police Senior Officers' Association, if they choose to make such an appointment;

c) one non-voting member elected by the Non-Active Members, or if no election is held, appointed by the Non-Active Member Representative on behalf of the Non-Active Members, if she or he chooses to make such an appointment; and

d) *one non-voting member appointed by the City, if the City chooses to make such an appointment.*

The Winnipeg Police Pension By-law No. 126/2011 in section 4(4) also states that:
The term of office of a person elected or appointed as a Board Member shall be a maximum of three years.

Michael Jack, Chief Administrative Officer, resigned from the City of Winnipeg effective June 28, 2024. His term as a voting member was due to expire December 31, 2026. As a result, it is recommended that Tracy Graham, Chief Financial Officer, be appointed as a voting member for the remainder of that term, effective immediately, until December 31, 2026.

Tara Chatel, Senior Manager with Campus HR, resigned from the Board effective August 30, 2024. Her term as a non-voting member was due to expire December 31, 2026. It is recommended that Corrin Musey Denisuik, Manager of Total Compensation and Benefits, be appointed as a non-voting member, effective immediately, until December 31, 2026.

A full list of members of the Board and their respective existing or proposed terms (indicated with an *) are noted below.

Voting Member(s)	
Tracey Cechvala	December 31, 2026
Cindy Fernandes	December 31, 2026
Grant Heather	December 31, 2026
Jason Ruby	December 31, 2026
Tracy Graham *	December 31, 2026
Non-Voting Member(s)	
Corrin Musey Denisuik*	December 31, 2026

FINANCIAL IMPACT

Financial Impact Statement

Date: August 29, 2024

Project Name:

Appointment of City Representatives to the Civic and Police Employees' Group Life Insurance Plans Corporation (The "Municipal Corporation"); the Sinking Fund Trustees of The City of Winnipeg; the City of Winnipeg Council Benefits Program Board; and the Winnipeg Police Pension Board

COMMENTS:

There are no financial implications associated with the recommendations in this report.

Randy Bernard

Randy Bernard, CPA, CMA
Manager of Finance & Administration (Campus)
Corporate Finance Department

CONSULTATION

This Report has been prepared in consultation with: N/A

OURWINNIPEG POLICY ALIGNMENT

The recommendations outlined in this report are generally aligned with OurWinnipeg goal of Leadership and Good Governance.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Consideration was given as to whether this report connects to the Winnipeg Climate Action Plan (CAP), and it was determined that the CAP is not applicable to this specific report.

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

Consideration was given as to whether this report connects to the Winnipeg Poverty Reduction Strategy (PRS), and it was determined that the PRS is not applicable to this specific report.

SUBMITTED BY

Department: Office of the Chief Administrative Officer
Prepared by: Kirstian Lezubski
Date: August 29, 2024