**Minutes – Executive Policy Committee – September 17, 2024**

**Report – Standing Policy Committee on Water, Waste and Environment – September 9, 2024**

**Item No. 2 Award of Contract for Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste) Contract Tender No. 53-2024**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Water, Waste and Environment and submitted the following to Council:

1. That the City award, enter into, execute and deliver a Contract for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste), for the period of February 1, 2025, to January 31, 2030, with the option of two (2) mutually agreed upon one (1) year contract extensions, with Waste Connections of Canada Inc. in the estimated amount of $6,026,541.00 (annual inflation adjustment of 5% applied), based on an annual estimated cost of $1,090,652.00, GST and MRST extra as applicable, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

2. That authority be delegated to the Interim Chief Administrative Officer to negotiate and approve the terms and conditions of Contract for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste) for the period of February 1, 2025 to January 31, 2030, with the option of two (2) mutually agreed upon one (1) year extensions, with Waste Connections of Canada Inc. and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## Report – Standing Policy Committee on Water, Waste and Environment – September 9, 2024

DECISION MAKING HISTORY:

Moved by Councillor Duncan,

That the recommendation of the Standing Policy Committee on Water, Waste and Environment be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On September 9, 2024, the Standing Policy Committee on Water, Waste and Environment concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

David Grant submitted a communication in support of the matter.

# ADMINISTRATIVE REPORT

**Title:** Award of Contract for Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste) Contract
Tender No. 53-2024

**Critical Path:** Standing Policy Committee on Water, Waste and Environment – Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| M. Gordichuk, CCLP, Manager of Solid Waste Services | Tim W. Shanks, M. Eng., P. Eng., Director of Water and Waste Department | T. Graham | S. Armbruster Interim CAO |

## EXECUTIVE SUMMARY

This report is for the award of a contract to Waste Connections of Canada Inc. for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste) including Recycling Depots Cleanups and the Performance of Extra Work, plus the delivery of these items to the Designated Facility for the period of February 1, 2025, to January 31, 2030, in the estimated amount of $6,026,541.00 with the option of two mutually agreed upon one-year extensions on an “as directed” basis. The procurement is through the Tender process.

This Contract is to be financed from the annual Current Budgets for Bulky Waste Collection. The recommendations of this report are compliant with the Purchasing Policy and applicable trade agreements.

## RECOMMENDATIONS

1. That the City award, enter into, execute and deliver a Contract for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste), for the period of February 1, 2025, to January 31, 2030, with the option of two (2) mutually agreed upon one (1) year contract extensions, with Waste Connections of Canada Inc. in the estimated amount of $6,026,541.00 (annual inflation adjustment of 5% applied), based on an annual estimated cost of $1,090,652.00, GST and MRST extra as applicable, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the “Ancillary Agreements”).

2. That authority be delegated to the Interim Chief Administrative Officer to negotiate and approve the terms and conditions of Contract for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Large Items (Bulky Waste) for the period of February 1, 2025 to January 31, 2030, with the option of two (2) mutually agreed upon one (1) year extensions, with Waste Connections of Canada Inc. and the Ancillary Agreements**,** in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

As the City's operational requirements are such that the contract may in effect create a purchase that obligates the City to future budgets, Council approval is required in accordance with B8.2.2 of the Purchasing Policy F1-003.

## IMPLICATIONS OF THE RECOMMENDATIONS

The duration of this Contract is for the period of February 1, 2025, to January 31, 2030, for the Provision of Collecting Large Items (Bulky Waste) and Abandoned Items (Bulky Waste) on an "as directed" basis.

Funding for this Contract will be made available from each year's approved annual Current Budgets – Bulky Waste Collection – Account Distribution No. 445 521092 201912 999.

## HISTORY / DISCUSSION

The work of this contract consists of the collection and delivery of Large Items (Bulky Waste), Abandoned Large Items (Bulky Waste), Community Recycling Depot Cleanup's, and the performance of Extra Work as a whole, from February 1, 2025, to January 31, 2030, with the option of two mutually agreed upon one year contract extensions.

The Tender closed on May 6, 2024, with bids being received as follows:

| **Bidder** | **Bid Price** |
|---|---|
| Waste Connections of Canada Inc. | $1,090,652.00 |
| Miller Waste Systems Inc. | $1,263,819.40 |

The Public Service is satisfied that the lowest bidder to the City has the necessary resources to perform all of the work in accordance with the requirements of the specifications. The Bidder has satisfactorily carried out previous works of a similar nature.

The recommended Contractor has a workplace safety and health program meeting the requirements of The Workplace Safety and Health Act (Manitoba), from an independent reviewer acceptable to the City.

The requirements for Bid Security, and the execution of a formal contract were waived for this purchase in accordance with the authority delegated to the Manager of Purchasing pursuant to Administrative Standard FM-002.

The bid recommended for acceptance is the low bid meeting all requirements of the specifications. This offer is open for acceptance until October 3, 2025.

**FINANCIAL IMPACT**

## Financial Impact Statement

**Date:** July 3, 2024

**Project Name:**

**First Year of Program** **2025**

AWARD OF CONTRACT FOR PROVISION OF COLLECTING LARGE ITEMS (BULKY WASTE) AND ABANDONED LARGE ITEMS (BULKY WASTE) CONTRACT
TENDER NO. 53-2024

| | 2025 | 2026 | 2027 | 2028 | 2029 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | - | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ 999,764 | $ 1,140,640 | $ 1,197,672 | $ 1,257,556 | $ 1,320,434 |
| Less: Incremental Revenue/Recovery | - | - | - | - | - |
| Net Cost/(Benefit) | $ 999,764 | $ 1,140,640 | $ 1,197,672 | $ 1,257,556 | $ 1,320,434 |
| Less: Existing Budget Amounts | 999,764 | 1,140,640 | 1,197,672 | 1,257,556 | 1,320,434 |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:** Contract costs have been built into the Department's future operating budgets. The contract is subject to an annual inflation adjustment not to exceed a 5% increase. The maximum contract amount, excluding extensions, for the period of February 1, 2025 to January 31, 2030 is estimated at $6,026,541.00 assuming 5% annual inflation. Funds are budgeted in Solid Waste Disposal Fund – Bulky Waste Collection – Account Distribution No. 445 521092 201912 999.

*Lucy Szkwarek, CPA, CGA*

mb/bah
3-Jul-24

Lucy Szkwarek, CPA, CGA
Manager of Finance and Administration

## CONSULTATION

In preparing this report there was consultation with:

N/A

## OURWINNIPEG POLICY ALIGNMENT

This report aligns with OurWinnipeg 2045, Policy 2.16 Waste Minimization - Improve and sustain performance of the waste reduction and diversion system.

Objective: Minimize and divert waste from landfill.

## WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

This report aligns with the Winnipeg Climate Action Plan through Strategic Opportunity 6: Waste Reduction and Diversion.

Key Direction:

6.1 Reduce Consumption and Increase Waste Diversion from Residential, Commercial and Industry
6.2 Advance Winnipeg's Circular Economy to Support Waste Reduction
6.3 Utilize Biosolids In Agriculture and Landscaping Industries
6.4 Support Integrated Resource Recovery Opportunities

## WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

Consideration was given as to where this report connects to the Winnipeg Poverty Reduction Strategy (WPRS) and its Goals and Objectives. It was determined that the WPRS is not applicable to this specific report.

## SUBMITTED BY

Department: Water and Waste
Division: Solid Waste Services
Prepared by: Andrew Sinclair, Eng. L., C.E.T.
Date: July 10, 2024
File No.: G-308