Winnipeg Food Council

2025 Workplan and Operating Budget

A. 2025 Workplan

	Agriculture and Food Strategy
	Urban Food Production
	Food Waste
	Other Winnipeg Food Council Activities

Where subcommittees have lead responsibility over specific activities, the responsibility is indicated in the "Activities" column with *RP* for Research and Policy subcommittee, and *DC* for Development and Communications subcommittee.

Directive From Terms of Reference & Food System Snapshot	**Activities**	**Target Delivery**	**Details**
Initiate City of Winnipeg Agriculture and Food Strategy TOR 3(3) Support the work of the community TOR 3(2)	Promote Winnipeg Food System Snapshot Report *DC*	Q1	- Develop social media campaign highlighting actions
Initiate City of Winnipeg Agriculture and Food Strategy TOR 3(3) Food System Snapshot medium-term actions	Update municipal food policy scan Jurisdictional Scan Collaborate with other municipal Food Council *RP*	Ongoing	- Update municipal food policy scan & jurisdictional food strategy scan - Conduct a Jurisdictional Scan of other cities to determine how they developed their food and agriculture strategy - Organise meeting with other Municipal Food Council

Directive From Terms of Reference & Food System Snapshot	**Activities**	**Target Delivery**	**Details**
Support the work of the community TOR 3(2)	Urban agriculture and community gardens small grants program *DC*	Ongoing	- Provide small grants from the Winnipeg Food Council budget to support community gardens and urban agriculture initiatives - Promote and support the Winnipeg Urban Growers community garden and urban agriculture network to connect community garden organizers - Access additional funds to expand the Urban Agriculture and Community Gardens fund
Foster connections between City departments to improve service TOR 5(g) Assist the City in responding to food-related issues within its jurisdiction TOR 5(h)	Advance urban agriculture as green infrastructure in Winnipeg Identify urban agriculture best practices for managing stormwater *RP*	Ongoing	- Advise the public service on implementing urban agriculture in a green infrastructure pilot project - Invite other municipalities to speak on their best practices for managing storm water. - Investigate webinars or other educational material on urban agriculture best practices for managing stormwater
Support the work of the community TOR 3(2) Promote involvement between the City and the community TOR 5(j)	Support the development and operations of community gardens *DC*	Q1 - Q3	- Work with City Councillors and community groups to establish and develop community gardens and urban agriculture projects across the city - Update community garden inventory data - Liaise as needed between community garden organizers and the public service - Investigate feasibility of soil and compost delivery for community gardens
Assist the City in responding to food-related issues within its jurisdiction TOR 5(h)	Support household food waste reduction and diversion *DC*	Ongoing	- Continue working with the public service to support the household food waste reduction behaviour change campaign - Use social media platforms and website to communicate the impact of household food waste and waste reduction tips - Advise on campaign content in collaboration with the public service

Directive From Terms of Reference & Food System Snapshot	**Activities**	**Target Delivery**	**Details**
Advise Mayor and Council TOR 3(1)	Keep informed about municipal food related issues and opportunities and advise as appropriate *DC, RP*	As required	- Keep informed of food-related items in Standing Policy Committee, Executive Policy Committee, and Council agendas - Provide written or verbal advice to Council within committee mandate
Monitor City progress of implementing Winnipeg Food Council recommendations TOR 5(i)	Monitor City progress of implementing Food Council recommendations *RP, DC*	Ongoing	- Monitor, and support where necessary, City progress on implementing Food Council recommendations approved by EPC, including but not limited to: o Development of an inter-departmental food systems working group (EPC 2020NOV18) o Urban agriculture on City lands (EPC 2022SEPT14) o Urban agriculture as part of green infrastructure pilot project (EPC 2022APR20) - Report on progress of all EPC approved recommendations via the Annual Report
Encourage multi-sector approaches, foster coordination and networking TOR 3(2)	Collaborate with other levels of Government *RP*	Ongoing	- Participate in consultation and engagement sessions within committee mandate - Continue dialogue with the Provincial government on possible co-creation of programs
Annual reporting TOR 3(4)(a)	Annual Report	Q1	- Compile Annual Report for reporting to the Executive Policy Committee
Annual reporting TOR 3(4)(b)(c)	Workplan and operating budget	Q1	- Present annual workplan and operating budget to Executive Policy Committee and Council

B. 2025 Operating Budget

2024 Winnipeg Food Council Budget Summary		
Item	**Budget Line**	**Budget Allocation**
1	Urban agriculture and community gardens small grants program	$15,000.00
2	Food and Agriculture strategy planning	$4,600.00
3	Education and training	$1,050.00
4	Meeting expenses	$930.00
5	Memberships and subscriptions	$300.00
	Total: to be paid from the City of Winnipeg 2024 Budget	**$21,880.00**

*Subject to approval by Council.

C. Terms of Reference Directives

Directives in the Workplan are taken from the “Function” and “Responsibilities” sections of the Winnipeg Food Council Terms of Reference.

FUNCTION

3. The Food Council’s Function is to:

(1) Advise the Mayor and Council on food system related issues;

(2) Support the work of the community on food issues, enhance public health and local food security, and increase food literacy and access to food by encouraging multi-sector and strategic approaches, fostering coordination and networking, and supporting ongoing consultation; and

(3) Initiate the development of and support the implementation, maintenance and evaluation of a City of Winnipeg Agricultural and Food Strategy to address municipal food security and food system issues. The City of Winnipeg Agricultural and Food Strategy will:

(a) include policy directions identified through community engagement, focused research, innovative initiatives, and other actions to identify proven practices;

(b) include evaluation and implementation components; and

(c) be operationalized in partnership with the Winnipeg Public Service, the local food movement, businesses, community agencies, stakeholder groups, and private citizens.

(4) Like other citizen committees working with cross-departmental issues impacting all citizens, the Winnipeg Food Council will be required to submit for Executive Policy Committee’s approval:

(a) An annual report, which includes a review of work done over the previous year by the Food Council and updates on the progress of City departments in implementing Winnipeg Food Council recommendations;

(b) An annual workplan, which includes proposed committee activities and action items; and

(c) An operating budget detailing projected expenditures and revenue sources for the upcoming calendar year, to be endorsed by the Food Council and approved by the Executive Policy Committee.

RESPONSIBILITIES

5. Food Council Responsibilities are as follows:

Responsibilities Related to City Council

c. Review and offer advisory input into process, policy and programs regarding food issues.

d. Receive referrals from Council or its Committees for review and recommendation.

e. Recommend through Executive Policy Committee areas of research or work to be undertaken by the Winnipeg Public Service.

Responsibilities Related to City Departments

f. Support the creation, implementation and evaluation of an Agricultural and Food Strategy.

g. Foster connections within and between City departments, identifying potential efficiencies and opportunities for improved service.

h. Assist the City of Winnipeg to respond to food-related issues within its jurisdiction by using a food systems approach.

i. Monitor progress of City departments in implementing Winnipeg Food Council recommendations.

Responsibilities Related to the Public

j. Promote communication and involvement between the City and the community.

k. Enhance and connect food-related initiatives from various sectors.

l. Engage citizens, industry, other levels of government, and community groups on food issues as required.

Responsibilities Related to Winnipeg Food Council Members

m. Winnipeg Food Council members shall keep informed about:

i: other cities' food policy initiatives

ii. current best practices in multi-sectoral approaches to issues; and

iii. individuals and organizations who deal with food policy and programing.

n. Members are expected to attend meetings regularly, be punctual, prepared, respectful, engaged, open to others' opinions, and willing to work together.

o. Members will also be expected to participate in working groups if applicable, and commit approximately 5-6 hours/month to regular and working group meetings, material preparation, and other tasks if applicable.