Minutes – Executive Policy Committee – March 18, 2025

REPORTS

Item No. 18 Permit Dashboard

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee recommended to Council:

1. That to bring Winnipeg's public permit and approval timeline tracking in line with best practice standards in other cities, City Council direct the CAO to ensure that a single permit dashboard is posted prominently on the Property, Planning and Development Department's website, which will include the following features within sixty days:

    A. Timelines for approval of all major permit categories (including development, building and occupancy permits);

    B. Measurement of historic monthly data for each posted category, starting in January 2025

    C. A specific track of days taken between submission of development permit applications and their acceptance as a completed application by the Department, under a new category to be called "Development Application Completion Review" as if it was a category of permit, and

    D. Tracking and reporting of the percentage of all permit timelines in each category which exceed service timeline standards.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Eadie,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Duncan,

WHEREAS The Property, Planning and Development Department posts service targets and approval timelines times on some permit types at https://www.winnipeg.ca/building-development/building-renovating/building-trade-permits/permit-processing-times;

AND WHEREAS additional information would be useful to City Council, Provincial officials, the Housing Accelerator Fund team, Centreventure, industry groups and media to identify challenges and consider policy options to improve outcomes,

AND WHEREAS detailed permit approval tracking is needed to measure progress from the ongoing KPMG end-to-end permit approval review;

AND WHEREAS cities such as Edmonton, Calgary and Halifax have demonstrated best practices on permit approval tracking.

THEREFORE BE IT RESOLVED THAT to bring Winnipeg's public permit and approval timeline tracking in line with best practice standards in other cities, City Council direct the CAO to ensure that a single permit dashboard is posted prominently on the Property, Planning and Development Department's website, which will include the following features within sixty days:

1. Timelines for approval of all major permit categories (including development, building and occupancy permits);

2. Measurement of historic monthly data for each posted category, starting in January 2025

3. A specific track of days taken between submission of development permit applications and their acceptance as a completed application by the Department, under a new category to be called "Development Application Completion Review" as if it was a category of permit, and

4. Tracking and reporting of the percentage of all permit timelines in each category which exceed service timeline standards.

Carried