**Minutes – Executive Policy Committee – May 13, 2025**

## REPORTS

**Item No. 4 Board of Revision - Annual Report**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee recommended to Council:

1. That the Annual Report of the Chair of the Board of Revision, Appendix A, be received as information.

2. That the Annual Report of the Duties and Authority of Chair, Appendix B, be received as information.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Duncan,

WHEREAS the Council adopted Board of Revision Practices and Procedures Manual requires the Chair of the Board of Revision to submit an annual report to Council at the time as it considers appointments to the Board of Revision;

WHEREAS the Council adopted Board of Revision Practices and Procedures Manual requires the Appeals Manager to submit an annual report on the duties and authority of the Chair of the Board of Revision to Council at the time as it considers appointments to the Board of Revision;

THEREFORE BE IT RESOLVED:

1. That the Annual Report of the Chair of the Board of Revision, Appendix A, be received as information.

2. That the Annual Report of the Duties and Authority of Chair, Appendix B, be received as information.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

and forwarded to Council.

Carried