

INTER-OFFICE MEMORANDUM

TO: Carlos Gameiro
City Clerk

FROM: Sarah Rentz
Legal Services

FILE: SPA 3/2025

DATE: June 16, 2025

RE: SECOND AND THIRD READING
By-law No. 55/2025 in respect of Development Application No. SPA 3/2025

Further to my Communication dated June 10, 2025, By-law No. 55/2025 (the "By-law") received first reading on June 11, 2025.

I have now received instructions from the Director of Planning, Property and Development that all conditions precedent for second and third reading have been met. Accordingly, I would ask that you please place the By-law before Council for their consideration for second and third reading at their June 26, 2025 meeting.

The By-law was enclosed with my above-referenced Communication, and an electronic copy of the By-law, had previously been provided by my assistant to Jennifer Ridge and Nicole Carnegie via email.

If you have any questions, feel free to contact me.



Sarah Rentz
Deputy Director

SR/dv