SOUTH WINNIPEG COMMUNITY CENTRE
ACTIVE NEIGHBOURS • HEALTHY COMMUNITY

Waverley Heights Site
1885 Chancellor Drive
Winnipeg Manitoba R3T 4C4
Office (204) 269-7000

Richmond Kings Site
666 Silverstone Avenue
Winnipeg Manitoba R3T 2V9
Office (204) 269-1908

## Part B: Project Proposal

**Organization description:**

The South Winnipeg Community Centre (SWCC) was incorporated as a non-profit organization in 2014 (Corporation #7037989) to promote social wellbeing, physical activities and community engagement in South Winnipeg. Our mission is to create a welcoming and inclusive community hub where neighbors can connect, learn, grow and thrive together and our vision is a community where everyone has access to opportunities for recreation, growth, and connections, regardless of background or circumstances. SWCC offers a wide range of youth sports programs, including hockey, soccer, basketball, baseball, cricket and ringette. We also offer adult fitness classes, senior wellness programs, and drop-in activities for toddlers, ensuring engagement for all age groups. The Community Centre operates across the three locations: Richmond Centre, Waverley Centre, and Ryerson Site.

**Project description:**

The South Winnipeg Community Centre is committed to financial transparency, accountability, and good governance. Conducting an independent audit is essential for SWCC to ensure financial transparency, accountability, and compliance with regulatory standards. As a not-for-profit organization, SWCC heavily relies on government grants and other external fundings. An independent audit provides assurance to stakeholders that financial resources are being managed responsibly and in alignment with the SWCC's mission. It also enhances public trust by demonstrating that funds are allocated appropriately and that internal financial controls are effective in preventing errors, fraud, or mismanagement. The estimated project cost is $27212.50.

**Project scope:**

The independent audit for the South Winnipeg Community Centre covers the fiscal year 2023-2024, ensuring a thorough review of the organization’s financial records, internal controls, and compliance with financial regulations. This audit examines the accuracy and integrity of financial statements, including income statements, balance sheets, and cashflow reports, to confirm their completeness and reliability. Additionally, the audit assesses internal financial controls, reviewing policies, processes, and procedures to ensure effective financial management to mitigate risks such as fraud or financial mismanagement. Independent auditor’s report will include statement of financial position, statement of change in net assets, statement of operations, and a statement of cashflows to verify that funds are allocated appropriately, spending patterns align with SWCC’s mission, and financial resources are utilized efficiently. The grants and funding compliance undergoes evaluation of the SWCC grants movement schedule to ensure that financial contributions from government bodies and other donors are used in accordance with SWCC policy and procedures.

TALBOT
ASSOCIÉS • ASSOCIATES
CHARTERED PROFESSIONAL ACCOUNTANTS
COMPTABLES PROFESSIONNELS AGRÉÉS

South Winnipeg Community Centres Inc.
Parmjit Shahi
666 Silverstone Avenue
Winnipeg, MB R3T 2V9

**Talbot & Associates (Head Office)**
3553 Pembina Hwy, Winnipeg, MB R3V 1A5
(204) 269-7460
talbot@talbotcpa.ca

Invoice No. / Facture: 148000
Client: 8113
Date: November 25, 2024

## Fees for professional services / Honoraires pour services professionnels

| | |
|---|---|
| To prepare the auditor's report and financial statements including all year-end adjusting entries and related documentation for the year ended March 31, 2024. | 7,650.00 |
| To prepare the T1044 Non profit information return. | 350.00 |
| To reconcile the opening balances. | 150.00 |
| To reconcile investments. | 350.00 |
| To reconcile deferred revenue, deferred contributions, and amortization of deferred contributions. | 6,000.00 |
| To reconcile accounts receivable. | 600.00 |
| To reconcile vacation payable, accounts payable, source deductions payable. | 1,200.00 |
| To reconcile wages payable. | 200.00 |
| To reconcile revenue. | 6,000.00 |
| To reconcile expenses. | 200.00 |
| Presentation of financial statements to Board of Directors. | 450.00 |
| To audit opening balances. | 600.00 |
| Perform procedures for new CAS 315 standards. | 500.00 |
| Disbursements. | 50.00 |

| | |
|---|---|
| Sub-total / Sous-total | $24,300.00 |
| PST / TVP | 1,697.50 |
| GST / TPS - HST / TVH | 1,215.00 |
| Total | $27,212.50 |

GST / TPS #: 877388322RT0001

*Terms: Payable upon receipt of invoice- 2 % per month if overdue / Termes: due immédiatement - 2% par mois ajouté après 30 jours*

The Corporations Act

**ARTICLES OF INCORPORATION (without Share Capital)**

Manitoba

Manitoba

CERTIFICATE / CERTIFICAT
ARTICLES EFFECTIVE /
LES STATUTS PRENNENT EFFET LE

05 DEC DEC 2014

DIRECTOR/DIRECTEUR
The Corporations Act /Loi sur les corporations

1. Name of Corporation

South Winnipeg Community Centres Inc.

2. The address in full of the registered office (include postal code)

666 Silverstone Ave
Winnipeg, MB R3T 2V9

3. Number (or minimum and maximum number) of directors

MINIMUM 5 MAXIMUM 20

4. First directors

| Name in full | Address in full (include postal code) |
|---|---|
| Chuck Davidson | 51 Denman Crescent, Winnipeg, MB R3T 5R8 |
| Trevor Buchberger | 43 SANDPIPER DR. WINNIPEG, MB R3T 5E6 |
| Craig Sheldon | 160 Linacre Road, Winnipeg, MB R3T 3R6 |
| Duane Johnstone | 121 Wayfield Way, Winnipeg, MB R3T 6C9 |
| Trish Braun-Cabral | 31 Denman Cres. Winnipeg, MB R3T 5R8 |

5. The undertaking of the corporation is restricted to the following

To administer, maintain and improve club facilities;
To encourage participation in recreation and leisure activities by residents of the Waverley Heights and Richmond Kings areas;
To administer the funds of the club;
To cooperate with the city in providing recreation and leisure activities;
To cooperate with other community clubs, Riel District and General COuncil of Winnipeg Community Centres in order to improve recreation and leisure activities and facilities

6. Other provisions, if any

N/A

7. The corporation has no authorized capital and shall be carried on without pecuniary gain to its members, and any profits or other accretions to the corporation shall be used in furthering its undertaking.

8. Each first director named herein becomes a member of the corporation upon incorporation.

9. Where the undertaking of the corporation is of a social nature, the address in full of the clubhouse or similar premises that the corporation will maintain.
666 Silverstone Ave, Winnipeg MB R3T 2V9

10. I have satisfied myself that, the proposed name of the corporation is not the same as or similar to the name of any known body corporate, association, partnership, individual or business so as to be likely to confuse or mislead./

11. Incorporators

| Name in full | Address in full (include postal code) | Signature |
|---|---|---|
| Chuck Davidson | 51 Denman Crescent, Winnipeg,MB R3T 5R8 | |
| Trevor Buchberger | 43 SANDPIPER CR, WPG. MB R3T 5E6 | |
| Craig Sheldon | 160 Linacre Road, Winnipeg MB R3T 3R6 | |
| Duane Johnstone | 121 Wayfield Way, Winnipeg, MB R3T 6C9 | |
| Trish Braun-Cabral | 31 Denman CRES, WINNIPEG, MB R3T 5R8 | |

**Note:** If any First Director named in paragraph 4 is not an Incorporator, a Form 3 "Consent to Act as a First Director" must be attached. A minimum of three directors is required for incorporation. State full civic address in paragraphs 2, 4 and 11 – a P.O. box number alone is not acceptable.

| OFFICE USE ONLY | |
|---|---|
| Corporation Number: | 7037989 |
| Business Number: | 824879915M0001 |

SOUTH WINNIPEG COMMUNITY CENTRE
ACTIVE NEIGHBOURS • HEALTHY COMMUNITY

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Winnipeg Manitoba R3T 4C4
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# Current SWCC Board of Directors (2025)

| Name | Position |
|---|---|
| Jennifer Shah | President |
| Vera O. Keyede | 1st Vice President |
| Randy Steinsvik | 2nd Vice President |
| (Vacant) | Secretary |
| Matt Wilms | Treasurer |
| Meetu Sindhu | Member at Large 1 |
| Gaurav Bhatt | Member at Large 2 |
| Jacqueline Dutfield | Member at Large 3 |