Minutes - Executive Policy Committee - November 10, 2004

REPORTS

Minute No. 5 **Consultant Assignments for the Second Quarter - April 1 to June 30, 2004**
File ST-7

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the administrative report dated September 30, 2004 and requested that a copy be forwarded to all Members of Council for information.

DECISION MAKING HISTORY:

Moved by Councillor Eadie,

That the administrative report dated September 30, 2004 be received as information, and a copy be forwarded to all Members of Council for information.

Carried

Re: CONSULTANT ASSIGNMENTS FOR THE SECOND QUARTER - APRIL 1 TO JUNE 30, 2004

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **September 30, 2004**

Recommendation:

That this report be received as information and a copy forwarded to all Members of Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications

X None
☐ For the organization overall and/or for other departments
☐ For the community and/or organizations external to the City of Winnipeg
☐ Involves a multi-year contract

Comment:

Policy implications

X No
☐ Yes
Comment:

Environmental Implications

X No
☐ Yes
Comment:

Human Resource Implications

X No
☐ Yes
Comment:

Financial Implications

X Within approved current and/or capital budget

 Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 10, 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Under this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg to the end of the second quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ 375.57
CAO Secretariat	36,365.47
City Clerk's	96,131.50
Community Services	183,678.07
Corporate Finance	19,717.06
Corporate Information	44,910.34
Corporate Services	363,144.02
EPC Secretariat	68,479.00
Fire Paramedic Service	17,458.53
Planning, Property and Development	1,656,545.00
Winnipeg Police Service	7,350.00
Property Assessment	69,382.73
Public Works	1,448,141.00
Transit	413,000.00
Water and Waste	5,343,564.00
Total	**$9,768,242.29**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period April 1 to June 30, 2004:

City of Winnipeg
AUDIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
Gange Goodman & French	0	$375.57			$375.57
	0				
	0				
	0				
TOTAL	**0**	**$375.57**	**0**	**0**	**$375.57**

CAO SECRETARIAT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar 31	Assignments Apr. 1 - Jun 30	Assignments July 1 - Sept 30	Assignments Oct. 1 - Dec 31	TOTAL
Tag Creative Studios	$264.00				**$264.00**
Probe Research Inc.		$401.70			**401.70**
MidCanada Production Services Inc. **(re: New Deal Project)**	2,421.66	3,381.41			**5,803.07**
Conference Board of Canada Inc. **(re: New Deal Project)**		24,149.62			**24,149.62**
Fusion Communications Group Inc. **(re: New Deal Project)**		5,747.08			**5,747.08**
TOTAL	**$2,685.66**	**$33,679.81**			**$36,365.47**

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Jenex Computer Systems Inc.	$32,100.25	$54,031.25			**$86,131.50**
Bruce Jacobson	Nil	5,000.00			**5,000.00**
Bill Treytiak	Nil	5,000.00			**5,000.00**
TOTAL	**$32,100.25**	**$64,031.25**			**$96,131.50**

COMMUNITY SERVICES DEPARTMENT

Report of Consultant Assignments

January 1 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Number Ten Architectural Group	**$11,264.72**	**$2,989.71**			**$14,254.43**
Prairie Pest Management	**8,025.00**				**8,025.00**
Alliance Francaise de Manitoba	**7,825.00**	**3,590.00**			**11,415.00**
ND Lea Engineers & Planners Inc.		**23,254.64**			**23,254.64**
Research Assoc. Chicago)/ND Lea Engineers & Planners Inc.		**125,000.00**			**125,000.00**
Eclectic Communications		**1,016.50**			**1,016.50**
Tayor George Design Inc.		**712.50**			**712.50**
TOTAL	**$27,114.72**	**$156,563.35**	**$0.00**	**$0.00**	**$183,678.07**

CORPORATE FINANCE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Kalcsics & Associates (Claims)	$1,158.75				$1,158.75
Bodnarchuk, Nestor (Claims)	3,235.88				3,235.88
Aikins MacAulay Thorvaldson (Claims)	3,947.94				3,947.94
Aviva Canada Inc. (Claims)	8,782.44				8,782.44
Leonard French & Co. (Claims)	192.05				192.05
Bauman, Dr. (Workers Compensation)	400.00				$ 400.00
Hawryluk, Garry A. (Claims)		$2,000.00			2,000.00
TOTAL	**$17,717.06**	**$2,000.00**	**$ 0.00**	**$ 0.00**	**$19,717.06**

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 – Mar 31	Assignments Apr. 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct. 1 – Dec 31	TOTAL
CBF Software Technologies Inc.	$30,257.34				$30,257.34
Intergraph Canada Ltd.	7,759.36	$6,893.64			14,653.00
TOTAL	**$38,016.70**	**$6,893.64**			**$44,910.34**

CORPORATE SERVICES DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

JANUARY 1, 2004 – June 30, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sept 30	Assignments Oct 1 – Dec 31	Total
Aikens Mccauley & Thorvaldson	$ 311.47				$ 311.47
Berrydale Family Medical Centre		$ 130.00			130.00
Bodnarchuk, Nester D.	1,956.87				1,956.87
Bolkovic, Matilde		181.50			181.50
Cdi Education	3,254.80				3,254.80
Computer Learning Centre Inc.	360.50	1,081.50			1,442.00
Cristante, Dr. Loris		40.00			40.00
D'arcy & Deacon	1,499.22	32,138.84			33,638.06
Deloitte & Touche Llp	20,600.04	32,990.64			53,590.68
De Vries, Val	2,700.00				2,700.00
Duboff Edwards Haight & Schachter	14,861.77				14,861.77
Eclectic Communications		2,472.00			2,472.00
Enviro Test Laboratories		1,105.20			1,105.20
Facilitated Solutions		1,403.03			1,403.03
Filmore Riley		13,213.00			13,213.00
Franklin, W A		1,119.05			1,119.05
Gange Goodman & French	1,229.82	16,153.22			17,383.04
Garrick Consulting Services Inc.	669.50	787.95			1,457.45
Gavin Wood Law Office	41,646.31	3,654.49			45,300.80
Joseph Polimeni Medical Corporation	285.00	50.00			335.00
Manitoba Clinic	25.00				25.00
Martin L Fogel Medical Corp	19,125.00	42,600.00			61,725.00
Maupin, Helen		4,223.00			4,223.00
Mccandless Tramley	4,676.21				4,676.21
Mcjannet Rich	3,502.00				3,502.00
Mclaren Research & Consulting		772.50			772.50
Mediation Services	7,238.52	1,699.50			8,938.02
Mercer Human Resource Consulting Ltd.		419.47			419.47
Nemeth, Dr. Peter Medical Corporation		50.00			50.00
Partaker, Kevin		1,500.00			1,500.00
Rabson, Dr. John A		37.75			37.75
Radiology Consultants	432.00	384.00			816.00
Ryan, Kristina	3,851.69	5,028.98			8,880.67
St. Boniface General Hospital	771.12	4,915.89			5,687.01
Straight To The Top		1,704.65			1,704.65
Stunick, Jerry	2,205.00	1,260.00			3,465.00

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sept 30	Assignments Oct 1 – Dec 31	Total
Taylor Mccaffrey	3,988.63				3,988.63
The Training Source	2,317.50	772.50			3,090.00
Thompson Dorfman Sweatman	1,680.45	3,738.54			5,418.99
Tittenberger, Daria	820.00	800.00			1,620.00
Training Plus		24,462.55			24,462.55
Trainor Laboratory	1,169.40	3,769.00			4,938.40
Tureen, Patricia	886.00	199.00			1,085.00
Turner, Marnie	4,175.00	614.94			4,789.94
Western Opinion Research	3,605.01				3,605.01
Wilson, Bob	618.00	1,545.00			2,163.00
Wordwise Communication	463.50	5,356.01			5,819.51
Zack, Stephanie	3,450.00				3,450.00
TOTAL	**$150,770.32**	**$212,373.70**			**$363,144.02**

EPC Secretariat

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Maureen Miller	$4,472.00	$3,172.00	--	--	$7,644.00
Ajaleigh Williams	4,000.00	--	--	--	4,000.00
Gregory Zador	12,000.00	--	--	--	12,000.00
Christian Cassidy	8,250.00	8,085.00	---	--	16,335.00
Pegasus Leadership Institute	--	3,500.00	--	--	3,500.00
Cultural Research	--	25,000.00	--	--	25,000.00
TOTAL	$28,722.00	$39,757.00	--	--	$68,479.00

Winnipeg Fire Paramedic Service

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
	Nothing to report				
CGI Information Systems and Management		$15,450.03			$15,450.03
B J & M Consultants		2,008.50			2,008.50
TOTAL		$17,458.53			$17,458.53

PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

CONSULTANT	Assignments Jan.1-Mar. 31	Assignments Apr 1-June 30	Assignments July 1-Sept 30	Assignments Oct 1-Dec 31	**TOTAL**
Account Temps		$2,950			$2,950
Andre Van De Walle Land Surveys	$2,900				2,900
Arencon Inc		10,197			10,197
Banfield Associates Inc		20,445			20,445
Cohlmeyer Architects Ltd.	331	32,459			32,790
CSDC Systems		42,994			42,994
DAPR Architecture		22,055			22,055
David E. Lettner & Associates	7,660				7,660
David Wagner Landscape Architects Inc.	81,445	35,060			116,505
Dean Spearman Landscape Architect	25,940				25,940
Denis Andrews Consultants		2,726			2,726
Dillion Consulting Group		3,214			3,214
Earth Tech Canada Inc		908			908
Finkel, Gail		3,090			3,090
Friesen Tokar Architects		165,776			165,776
Frye, M J		1,125			1,125
Geomatics Branch	2,500				2,500

Henderson Krueger Appraisals	3,400				3,400
Hilderman Thomas Frank Cram		131,042			131,042
Hilton Landmarks Inc		2,131			2,131
Informing Design Inc		3,294			3,294
KGS Group Inc.	2,300	12,346			14,646
Ken Rech Landscape Architects Inc.	51,600	14,132			65,732
Ken Richardson Fire Technologies Inc.	5,407				5,407
Kowalchuk Consulting Engineers Grp		735			735
Leech, Marian		2,520			2,520
LM Architectural Group	70,000	104,079			174,079
McGowan Russell Group	68,100	35,203			103,303
Morrow Environmental	1,200				1,200
Number Ten Architectural Group		30,658			30,658
Phillip E. Stevens Surveys	700	608			1,308
Pinchin Environmental Ltd.	5,000	32,445			37,445
Pollock & Wright	8,500	9,095			17,595
Prairie Architects Inc		23,383			23,383
Professor Bellan	2,500				2,500
R.J. Bartlett Engineering Ltd.	19,700	15,409			35,109
Real Estate Division	5,500				5,500
Scatliff & Miller & Murray		165,683			165,683

Shepherd & Stevens		1,159			1,159
SMS Engineering		3,909			3,909
St. Goddard Project	24,440	13,318			37,758
Stevenson Advisors		10,006			10,006
Teched Servcies		4,225			4,225
Tower Engineering Group Inc		15,353			15,353
Tuplin Group Inc.	16,000	59,637			75,637
UMA Engineering Ltd.	39,077	32,237			71,314
Utility Risk Management	9,070	2,156			11,226
Wardrop Engineering Inc.	70,000	17,620			87,620
Wilson & Neal	9,025	38,405			47,430
Zandstra Farag Consultants Ltd		463			463
TOTAL	**$532,295**	**$1,124,250**	**0**	**0**	**$1,656,545**

WINNIPEG POLICE SERVICE
REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

CONSULTANT	Assignments Jan 1 – Mar 31	Assignments Apr 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
CSI CANADA – Aboriginal Advisory	$1,200.00				$1,200.00
CSI CANADA – Aboriginal Advisory		$800.00			800.00
EDUCATIONAL CONSULTING SERVICES Test Modification Project		5,350.00			5,350.00
TOTAL	**$1,200.00**	**$6,150.00**			**$ 7,350.00**

PROPERTY ASSESSMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignment Jan 1 - Mar 31	Assignment Apr. 1 - Jun 30	Assignment Jul 1- Sept 30	Assignment Oct 1 - Dec 31	Total
GHW Appraisals Northwest Ltd	$16,737.54	$8,368.77			$25,106.31
KGS Group		5,917.67			5,917.67
Law Reporting	373.89				373.89
Ogilvy Renault		131.33			131.33
Robert Gloudemans		18,025.04			18,025.04
Rose Gingell Gill Reporting	372.86	819.88			1,192.74
Russell Reynolds	11,341.48				11,341.48
Tapper Cuddy		2,614.55			2,614.55
Thompson Dorfman Sweatman		4,649.85			4,649.85
World Investigation Inc.	29.87				29.87
TOTAL	**$28,855.64**	**$40,527.09**	**0.00**	**0.00**	**$69,382.73**

PUBLIC WORKS DEPARTMENT

REPORT ON CONSULTANT EXPENSES

FOR THE PERIOD: January 1, 2004 TO JUNE 30, 2004

CONSULTANT	Assignment Jan 1 - Mar 31	Assignment Apr 1- Jun 30	Assignment Jul 1 - Sept 30	Assignment Oct 1 - Dec 31	Total
Wardrop Engineering Inc.	$152,901	$167,848			$320,749
Dillon Consulting	136,504	196,077			332,581
Stantec Consulting Ltd.	-	128,153			128,153
Seg Engineering Inc.	5,526	48,022			53,548
Earth Tech (Canada) Inc.	-	138,555			138,555
Nd Lea Inc.	10,588	30,202			40,790
Vemax Consulting	5,758	94,404			100,162
Uma Engineering Ltd.	-	72,966			72,966
Susan Freig & Associates	8,543	13,517			22,060
Kgs Group	61,086	31,680			92,766
F. G. Alden Burrows	6,300	-			6,300
Ken Rech Landscape Architects Inc	5,400	-			5,400
Dean Spearman Landscape Architect	-	10,835			10,835
Entreprises Riel	-	14,042			14,042
Vfa Canada Corporation	-	11,546			11,546
Manitoba Purple Loosestrife Project	-	5,000			5,000
Kurt Loucks	28,583	36,308			64,890
1271000 Ontario Inc	-	15,939			15,939
Ernst & Young Llp	-	5,150			5,150
Intergraph Canada Ltd	6,710	-			6,710
Total	**$427,898**	**$1,020,243**	**-**	**-**	**$1,448,141**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to June 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Dillon Consultants	$192,032	$150,527			**$342,559**
Toa Design		$2,838			**$2,838**
InfoDev Electronic Designers		$67,603			**$67,603**
TOTAL					**$413,000**

WATER AND WASTE DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
JANUARY 1, 2004 TO JUNE 30, 2004

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 to Jun 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
KGS Group	$51,400.00	$220,337.00			$271,737.00
UMA Engineering Ltd.	85,000.00	1,579,752.00			1,664,752.00
University of Manitoba	11,500.00				11,500.00
Cochrane Engineering	12,200.00				12,200.00
Earth Tech (Canada) Inc.	2,500,000.00	205,000.00			2,705,000.00
D. H. Robbins Engineering	3,175.00				3,175.00
North/South Consultants		17,200.00			17,200.00
Dillon Consulting Limited		165,000.00			165,000.00
SEG Engineering Inc.		75,000.00			75,000.00
Stantec Consulting Ltd.		180,200.00			180,200.00
Wardrop Engineering Inc.		161,400.00			161,400.00
SNC - Lavalin		16,000.00			16,000.00
Integraph Canada Limited		20,400.00			20,400.00
Gregory Zador		40,000.00			40,000.00
TOTAL	**$2,663,275.00**	**$2,680,289.00**			**$5,343,564.00**

Financial Impact Statement **Date: September 30, 2004**

Project Name: Second Quarter Consultant Report for the year 2004

There is no financial impact associated with this informational report.

Original signed by:

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7