



Legal Services Department • Services juridiques

Inter-Office Memorandum

TO: Carlos Gameiro
City Clerk

FROM: Andrea Bellhouse
Deputy Director

FILE: R.1/2025 (748)

DATE: December 9, 2025

RE: Amendment to the Development Procedures By-law

At its meeting of December 9, 2025, the Executive Policy Committee recommended to Council that Council enact amendments to the Development Application By-law 104/2020 in accordance with the draft amending By-law attached as Appendix "A" to the Administrative Report.

Accordingly, I would ask that you please place the By-law before Council for their consideration at their December 18, 2025 meeting.

An electronic copy of the By-law has been provided by my assistant to Lorraine King and Nicole Carnegie via email.

If you have any questions, feel free to contact me.

Thank you.

Andrea Bellhouse
Solicitor

AB/ks

Encl.