LAND DEDICATION RESERVE FUND APPLICATION

APPLICANT INFORMATION					
Name of Organization:	Samuel Burland School & Samuel Burland Parent Association				
Mailing Address:	[redacted]			Postal Code:	R2N 2T9
Phone:	[redacted]	Fax No.:		E-mail address:	[redacted]
Name(s) of designated representatives to be contacted about this application:	Name:	Mike Heilmann		Phone (daytime):	[redacted]
	Position:	Principal		Phone (evening):	[redacted]
	Name:			Phone (daytime):	
	Position:			Phone (evening):	
How long has the organization been in operation?	38 years				
Select Community Committee Area where project is located:	Assiniboia ☐	City Centre ☐	Riel ☑		
	East Kildonan-Transcona ☐	Lord Selkirk-West Kildonan ☐			

PROJECT INFORMATION			
Name of Project:	Samuel Burland Outdoor Learning Space Vison Study		
Location of Project:	[redacted]		
Project is located on City of Winnipeg owned lands?	YES ☐	NO ☑	
Project Start Date:	Nov 2025	Anticipated Completion Date:	June 2026
Total Estimated Project Cost: $	6725		
Land Dedication Reserve Fund Requested Amount: $	6725		

LIST OTHER PROJECT FUNDING SOURCES		AMOUNT	CONFIRMED
Source #1	SBPA- for the implimentation/build	$?	YES ☐ NO ☐
Source #2	Samuel Burland School (for build)	$?	YES ☐ NO ☐
Source #3		$	YES ☐ NO ☐
Source #4		$	YES ☐ NO ☐
Source #5		$	YES ☐ NO ☐

DETAILED PROJECT DESCRIPTION

Provide a detailed description of the planned project, including:

- Community need/ support for the project
- Community consultation, if applicable (surveys, open houses, etc.)
- City of Winnipeg staff involved in project to date
- Scope of work
- Cost estimates/ quotes
- Project schedule

Project details, plans and supporting documentation may be submitted as attachments.

The Samuel Burland School Outdoor Learning Space Vision Study addresses a strong community need for innovative and inclusive educational environments. This initiative has received enthusiastic support from our Parent Council and broader community, reinforced through recent discussions and consultations. City of Winnipeg staff have already been engaged in preliminary conversations to ensure alignment with municipal standards and community priorities. The scope of work includes developing a comprehensive plan for an outdoor learning space that fosters creativity, accessibility, and sustainability. HTFC has provided a detailed quote of $6,725 for this vision study, which will guide the design and phased implementation of the project. Our goal is to begin planning and design within the current calendar year, ensuring timely progress toward creating a space that benefits both students and the community.

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) for the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE
Michael Heilmann	Mike Heilmann	Principal	Nov 27, 2025
SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE

Submit completed application to:

Urban Design Division
c/o Helen Fabbri ph: 204-986-6419, fax: 204-986-7524
Planning, Property and Development Department
15-30 Fort Street, Winnipeg, MB R3C 4X5
e-mail: hfabbri@winnipeg.ca

The City of Winnipeg

Signage Requirements

Signage Requirements:

No person or business shall display, install, or affix any sign, symbol, notice, or lettering of any kind anywhere on City of Winnipeg-owned assets or property without approval by the City of Winnipeg.

To have a sign approved, submit proposed sign design to **marketing@winnipeg.ca**
Be sure to include:

- all text in legible font, graphics, and logos
  Note: For signage in recognition of sponsorships and/or donations, only the sponsor and/or donor relationship with the City of Winnipeg will be recognized on the sign.
- proposed sign dimensions
- fabrication specifications
- proposed location of sign
- plan for installation

Submitted sign designs will be reviewed by departments to ensure compliance with all relevant City of Winnipeg by-laws, policies, and processes.

City staff will convey approval or comments back to the applicant within fifteen (15) business days.

Signs must not be installed until approval is provided from the City of Winnipeg to the applicant in writing.

Upon approval, applicants are responsible for all costs related to:

- fabrication of the sign
- installation*, repair, replacement, and/or removal of the sign
- insurance required by the City of Winnipeg

* Installation of the sign must be done by (a) City of Winnipeg staff, or (b) a City of Winnipeg approved contractor under the supervision of City of Winnipeg staff.