LAND DEDICATION RESERVE FUND
PROJECT EVALUATION FORM

APPLICANT INFORMATION						
Applicant/Organization:	Samuel Burland School					
Project Name/ Description	Samuel Burland Outdoor Learning Space Vision Study					
Community Committee:	Riel	**Ward:**	St. Norbert - Seine River	**Councillor:**	Markus Chambers	
Project Contact:	**Name:**	Mike Heilmann	**Address:**	[redacted]		
	Phone (daytime):	[redacted]	**Phone (c):**	[redacted]		
City of Winnipeg Project Manager/Contact:	n/a		**Land Dedication Reserve Funding Request:**	**$6,725.00**		

COUNCIL ADOPTED LAND DEDICATION RESERVE CRITERIA

1. Funds may be utilized for:
   a) the acquisition of land for parks or recreation facilities;
   b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
   c) the construction or renovation of recreation facilities on parks and recreation properties.

2. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds **will not** be utilized for:

   a) Salaries related to the regular operation of the City's services;
   b) Operating materials and supplies;
   c) Regular maintenance of parks and recreation facilities or equipment;
   d) Acquisition of equipment not directly related to the development or renovation of parks properties;
   e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4. The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve.

PROJECT MEETS COUNCIL ADOPTED CRITERIA?: **YES** ☒ **NO** ☐

DEPARTMENTAL RECOMMENDATION:

That the application, in the amount of $6,725.00, from the Riel Community Committee (St. Norbert-Seine River Ward allocation), to assist the Samuel Burland School with the Samuel Burland Outdoor Learning Space Vision Study Project, be approved subject to the following conditions:

1) Project plans and specifications must be approved by the appropriate City of Winnipeg Staff before commencing work.
2) The City of Winnipeg must enter into, execute and deliver a grant agreement with the Grant Recipient for grants exceeding $10,000.00.
3) Payment issuance is contingent on inspection and approval of final work by the appropriate City of Winnipeg Staff.

Prepared by:	Helen Fabbri	Planning, Property and Development Department	**Date:**	December 8, 2025