Minutes – Winnipeg Committee for Safety – March 24, 2026

REPORTS

Item No. 3 Winnipeg Committee for Safety Coordinator Contract

COMMITTEE RECOMMENDATION:

The Winnipeg Committee for Safety recommended to the Executive Policy Committee and Council:

1. That the fee for service for Tracey Proctor for the provision of administrative support services to the Winnipeg Committee for Safety be $55,000.00 per annum, utilizing funding from the existing Winnipeg Committee for Safety budget allocation, effective March 1, 2026.

2. That the Chief Administrative Officer be instructed to prepare the necessary contact revisions between the City of Winnipeg and Tracey Proctor.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Leanne Gardiner,

WHEREAS on June 26, 2025, Council adopted the recommendation of the Executive Policy Committee to renew the contract with Tracey Proctor for the provision of administrative support services to the Winnipeg Committee for Safety and the fee for service be $50,000.00 per annum;

AND WHEREAS on February 17, 2026, the Executive Policy Committee approved the 2026 Winnipeg for Safety Committee Operating Budget, which included an increase of $5000.00 to the previously Council-approved Committee Coordinator contract fee;

AND WHEREAS Council approval is required to amend the increase of the Committee Coordinator contract fee;

THEREFORE BE IT RESOLVED that the Winnipeg Committee for Safety recommends to the Executive Policy and Council:

1. That the fee for service for Tracey Proctor for the provision of administrative support services to the Winnipeg Committee for Safety be $55,000.00 per annum, utilizing funding from the existing Winnipeg Committee for Safety budget allocation, effective March 1, 2026.

2. That the Chief Administrative Officer be instructed to prepare the necessary contact revisions between the City of Winnipeg and Tracey Proctor.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Carried

EXECUTIVE POLICY COMMITTEE DECISION:

On February 17, 2026, the Executive Policy Committee concurred in the recommendation of the Winnipeg Committee for Safety and approved the following:

1. That the 2026 Operating Budget, attached as Appendix A, be approved.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY (continued):

COUNCIL DECISION:

On June 26, 2025, Council adopted the recommendation of the Executive Policy Committee to renew the contract with Tracey Proctor for the provision of administrative support services to the Winnipeg Committee for Safety as follows:

A. The contract duration be September 21, 2025 to September 20, 2026.

B. That the fee for service be $50,000.00 per annum utilizing funding from the existing Winnipeg Committee for Safety budget allocation.