Minutes – Executive Policy Committee – December 1, 2004

REPORTS

Minute No. 56 **Consultant Assignments for the Third Quarter – July 1 to September 30, 2004**
File ST-7

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the administrative report dated September 30, 2004 and requested that a copy be forwarded to all Members of Council for information.

DECISION MAKING HISTORY:

Moved by Councillor Eadie,

That the administrative report dated September 30, 2004 be received as information, and a copy be forwarded to all Members of Council for information.

Carried

Re: CONSULTANT ASSIGNMENTS FOR THE THIRD QUARTER – JULY 1 TO SEPTEMBER 30, 2004

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **November 25, 2004**

Recommendation:

That this report be received as information and a copy forwarded to all Members of Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications
X None
☐ For the organization overall and/or for other departments
☐ For the community and/or organizations external to the City of Winnipeg
☐ Involves a multi-year contract

Comment:

Policy implications
X No
☐ Yes
Comment:

Environmental Implications
X No
☐ Yes
Comment:

Human Resource Implications
X No
☐ Yes
Comment:

Financial Implications

X Within approved current and/or capital budget

 Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 10, 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Under this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg to the third quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ 375.57
CAO Secretariat	54,689.20
City Clerk's	162,415.00
Community Services	273,973.66
Corporate Finance	25,458.95
Corporate Information	78,466.48
Corporate Services	473,797.31
EPC Secretariat	68,479.00
Fire Paramedic Service	17,458.53
Planning, Property and Development	1,765,207.00
Winnipeg Police Service	23,950.00
Property Assessment	91,191.66
Public Works	2,905,509.00
Transit	499,426.62
Water and Waste	31,742,497.00
Total	**$38,182,894.98**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to September 30, 2004:

City of Winnipeg
AUDIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
Gange Goodman & French	0	$375.57			$375.57
	0				
	0				
	0				
TOTAL	**0**	**$375.57**	**0**		**$375.57**

CAO SECRETARIAT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Tag Creative Studios	$264.00				**$264.00**
Probe Research Inc.		$401.70	$15,851.73		**16,253.43**
Torrie Smith Associates Inc.			2,472.00		**2,472.00**
MidCanada Production Services Inc. **(re: New Deal Project)**	2,421.66	3,381.41			**5,803.07**
Conference Board of Canada Inc. **(re: New Deal Project)**		24,149.62			**24,149.62**
Fusion Communications Group Inc. **(re: New Deal Project)**		5,747.08			**5,747.08**
TOTAL	**$2,685.66**	**$33,679.81**	**$18,323.73**		**$54,689.20**

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Jenex Computer Systems Inc.	**$32,100.25**	$54,031.25	$56,283.50		**$142,415.00**
Bruce Jacobson	Nil	5,000.00	10,000.00		**15,000.00**
Bill Treytiak	Nil	5,000.00	Nil	Nil	**5,000.00**
TOTAL	**$32,100.25**	**$64,031.25**	**$66,283.50**		**$162,415.00**

COMMUNITY SERVICES DEPARTMENT

Report of Consultant Assignments

January 1 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Number Ten Architectural Group	$11,264.72	$2,989.71	$4,418.71		$18,673.14
Prairie Pest Management	8,025.00				8,025.00
Alliance Francaise de Manitoba	7,825.00	3,590.00	1,420.00		12,835.00
ND Lea Engineers & Planners Inc.		23,254.64	34,456.88		57,711.52
Manitoba Economic Research Assoc. Chicago)/ND Lea Engineers & Planners Inc.		125,000.00	50,000.00		175,000.00
Eclectic Communications		1,016.50			1,016.50
Tayor George Design Inc.		712.50			712.50
TOTAL	**$27,114.72**	**$156,563.35**	**$90,295.59**		**$273,973.66**

CORPORATE FINANCE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Kalcsics & Associates (Claims)	$1,158.75				$1,158.75
Bodnarchuk, Nestor (Claims)	3,235.88				3,235.88
Aikins MacAulay Thorvaldson (Claims)	3,947.94				3,947.94
Aviva Canada Inc. (Claims)	8,782.44				8,782.44
Leonard French & Co. (Claims)	192.05				192.05
Bauman, Dr. (Workers Compensation)	400.00				$ 400.00
Hawryluk, Garry A. (Claims)		$2,000.00			2,000.00
Associate Clinic (Workers Compensation)			$1,200.00		1,200.00
G.D. Stasynec & Associates (Claims)			4,541.89		4,541.89
TOTAL	**$17,717.06**	**$2,000.00**	**$5,741.89**		**$25,458.95**

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 – Mar 31	Assignments Apr. 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct. 1 – Dec 31	TOTAL
CBF Software Technologies Inc.	$7,759.36	$6,893.64	$8,571.08		$23,224.08
Intergraph Canada Ltd.	30,257.34		14,755.04		45,012.38
Seccuris			10,230.02		10,230.02
TOTAL	**$38,016.70**	**$6,893.64**	**$33,556.14**		**$78,466.48**

Corporate Services Department

Report of Consultant Assignments
January 1, 2003 – September 30, 2004

Consultant	Assignments Jan 1-Mar 31	Assignments Apr 1-Jun 30	Assignments Jul 1-Sep 30	Assignments Oct 1-Dec 31	TOTAL
Aikens Mccauley & Thorvaldson	$311.47				$311.47
Berrydale Family Medical Centre		$130.00			130.00
Blue Sky Planners & Consultants Inc.			$7,416.00		7,416.00
Bodnarchuk, Nester D.	1,956.87				1,956.87
Bolkovic, Matilde		181.50	679.75		861.25
Brickenden Speakers Bureau			2,317.50		2,317.50
Cdi Education	3,254.80		813.70		4,068.50
Computer Learning Centre Inc.	360.50	1,081.50			1,442.00
Cristante, Dr. Loris		40.00			40.00
D'arcy & Deacon	1,499.22	32,138.84	3,568.36		37,206.42
Deloitte & Touche Llp	20,600.04	32,990.64			53,590.68
De Vries, Val	2,700.00				2,700.00
Duboff Edwards Haight & Schachter	14,861.77				14,861.77
Eclectic Communications		2,472.00			2,472.00
Enviro Test Laboratories		1,105.20	107.13		1,212.33
Facilitated Solutions		1,403.03			1,403.03
Filmore Riley		13,213.00			13,213.00
Finlayson Reporting			362.56		362.56
Franklin, W A		1,119.05			1,119.05
Gange Goodman & French	1,229.82	16,153.22			17,383.04
Garber, Dr. Lesley			50.00		50.00
Garrick Consulting Services Inc.	669.50	787.95	4,696.80		6,154.25
Gavin Wood Law Office	41,646.31	3,654.49	30,953.22		76,254.02
Geoss Consulting Inc.			51.50		51.50
Joseph Polimeni Medical Corporation	285.00	50.00	395.00		730.00
Lancaster House			144.20		144.20
Manitoba Clinic	25.00				25.00
Martin L Fogel Medical Corp	19,125.00	42,600.00	17,850.00		79,575.00
Maupin, Helen		4,223.00	3,244.51		7,467.51
Mccandless Tramley	4,676.21		6,941.56		11,617.77
Mcjannet Rich	3,502.00				3,502.00
Mclaren Research & Consulting		772.50			772.50
Mediation Services	7,238.52	1,699.50			8,938.02
Mercer Human Resource Consulting Ltd.		419.47	2,969.85		3,389.32
Nemeth, Dr. Peter Medical Corporation		50.00			50.00
Parekh Training And			3,708.01		3,708.01

Consultant	Assignments Jan 1-Mar 31	Assignments Apr 1-Jun 30	Assignments Jul 1-Sep 30	Assignments Oct 1-Dec 31	TOTAL
Research					
Partaker, Kevin		1,500.00			1,500.00
Plessis Medical Centre			15.00		15.00
Rabson, Dr. John A		37.75			37.75
Radiology Consultants	432.00	384.00	1,708.50		2,524.50
Rocha, Connie			60.00		60.00
Rosenthal, Dr. Peter			50.00		50.00
Ryan, Kristina	3,851.69	5,028.98	4,118.96		12,999.65
St. Boniface General Hospital	771.12	4,915.89	96.39		5,783.40
Straight To The Top		1,704.65			1,704.65
Stunick, Jerry	2,205.00	1,260.00	3,750.00		7,215.00
Taylor Mccaffrey	3,988.63				3,988.63
The Training Source	2,317.50	772.50			3,090.00
Thompson Dorfman Sweatman	1,680.45	3,738.54			5,418.99
Tittenberger, Daria	820.00	800.00			1,620.00
Training Plus		24,462.55	10,943.77		35.406.32
Trainor Laboratory	1,169.40	3,769.00	2,990.00		7,928.40
Tureen, Patricia	886.00	199.00	33.00		1,118.00
Turner, Marnie	4,175.00	614.94			4,789.94
Western Opinion Research	3,605.01				3,605.01
Wilson, Bob	618.00	1,545.00	618.00		2,781.00
Wordwise Communication	463.50	5,356.01			5,819.51
Zack, Stephanie	3,450.00				3,450.00
TOTAL	$150,770.32	$212,373.70	$110,653.29		$473,797.31

NOTE: Report includes consulting transactions for Operating, Commitment Reserves and CUPE Education Fund.

EPC Secretariat

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Maureen Miller	$4,472.00	$3,172.00	--	--	$7,644.00
Ajaleigh Williams	4,000.00	--	--	--	4,000.00
Gregory Zador	12,000.00	--	--	--	12,000.00
Christian Cassidy	8,250.00	8,085.00	---	--	16,335.00
Pegasus Leadership Institute	--	3,500.00	--	--	3,500.00
Cultural Research	--	25,000.00	--	--	25,000.00
TOTAL	$28,722.00	$39,757.00	0	--	$68,479.00

Winnipeg Fire Paramedic Service

Report of Consultant Assignments

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
			Nothing to report		
CGI Information Systems and Management		$15,450.03			$15,450.03
B J & M Consultants		2,008.50			2,008.50
TOTAL		$17,458.53	0		$17,458.53

PLANNING, PROPERTY AND DEVELOPMENT DEPARTMENT

Report of Consultant Assignment
January 1, 2004 to September 30, 2004

CONSULTANT	Assignments Jan 01 - Mar 31	Assignments Apr 01 - June 30	Assignments Jul 01 - Sept 30	Assignments Oct 01 - Dec 31	TOTAL
Account Temps		$2,950	$600		$3,550
Andre Van De Walle Land Surveys	$2,900				2,900
Arencon Inc		10,197	7,648		17,845
Banfield Associates Inc		20,445			20,445
CADD FM Management Services Inc.			937		937
Cohlmeyer Architects Ltd.	331	2,589	4,928		7,848
Corbett Cibinel Architects			3,796		3,796
CSDC Systems		42,994	260		43,254
DAPR Architecture		22,055	6,558		28,613
David E. Lettner & Associates	7,660				7,660
David Wagner Landscape Architects	81,445	26,614	19,233		127,292
Dean Spearman Landscape Architect	25,940				25,940
Denis Andrews Consultants		2,726			2,726
Dillion Consulting Group		3,214	6,352		9,566
D K Bennett & Associates Ltd.			2,055		2,055
Earth Tech Canada Inc.		908	850		1,758
Finkel, Gail		3,090			3,090
Friesen Tokar Architects		165,776			165,776
Frye, M. J.		1,125			1,125
Geomatics Branch	2,500				2,500
Henderson Krueger Appraisals	3,400				3,400
Hilderman Thomas Frank Cram		129	35,540		35,669
Hilton Landmarks Inc		2,131			2,131
Informing Design Inc		3,294			3,294
KGS Group Inc	2,300	7,196	4,776		14,272
Ken Rech Landscape Architects Inc.	51,600	14,132	18,725		84,457
Ken Richardson Fire Technologies Inc.	5,407				5,407

Kowalchuk Consulting Engineers Grp		735			735
Leech, Marian		2,520	2,500		5,020
LM Architectural Group	70,000	104,079	61,658		235,737
McGowan Russell Group	68,100	35,203	27,314		130,617
Morrow Environmental	1,200				1,200
ND Lea Engineers & Planners Inc.			27,908		27,908
Number Ten Architectural Group		21,388	5,458		26,846
Dan Oleksiuk			2,987		2,987
Murray Peterson			5,408		5,408
Phillip E. Stevens Surveys	700	608			1,308
Pinchin Environmental Ltd.	5,000	5,150	5,021		15,171
Pollock & Wright	8,500	9,095			17,595
Prairie Architects Inc.		23,383			23,383
Professor Bellan	2,500				2,500
R. J. Bartlett Engineering Ltd.	19,700	15,409	1,133		36,242
Real Estate Division	5,500				5,500
Scatliff & Miller & Murray		109,422	70,566		179,988
Shepherd & Stevens		1,159			1,159
SMS Engineering		3,909	622		4,531
St. Goddard Project Management	24,440	13,318	6,092		43,850
Stevenson Advisors		10,006			10,006
Teched Services		4,225			4,225
Tower Engineering Group Inc.		15,353	1,480		16,833
Tuplin Group Inc.	16,000	12,257	2,163		30,420
UMA Engineering Ltd.	39,077	16,787	29,617		85,481
Utility Risk Management	9,070	2,156			11,226
Wardrop Engineering Inc.	70,000	8,556	85,442		163,998
Wilson & Neal	9,025	38,405	134		47,564
Zandstra Farag Consultants Ltd.		463			463
TOTAL	**$532,2895**	**$785,151**	**$447,761**		**$1,765,207**

WINNIPEG POLICE SERVICE
REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

CONSULTANT	Assignments Jan 1 – Mar 31	Assignments Apr 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
CSI Canada – Aboriginal Advisory	$1,200.00	$800.00			$2,000.00
Educational Consulting Services Test Modification Project		5,350.00			5,350.00
CFB Software Technologies Inc. – DBA Consulting: Parking Tag System			$16,600.00		16,600.00
TOTAL	**$1,200.00**	**$6,150.00**	**$16,600.00**		**$23,950.00**

Property Assessment Department

Report of Consultant Assignments
January 1 – September 30, 2004

Consultant	Assignment Jan 1 - Mar 31	Assignment Apr. 1 - Jun 30	Assignment Jul 1- Sept 30	Assignment Oct 1 - Dec 31	Total
GHW Appraisals Northwest Ltd	16,737.54	8,368.77			25,106.31
KGS Group		5,917.67	2,446.81		8,364.48
Law Reporting	373.89				373.89
Ogilvy Renault		131.33			131.33
Robert Gloudemans		18,025.04			18,025.04
Rose Gingell Gill Reporting	372.86	819.88	2400.93		3,593.67
Russell Reynolds	11,341.48				11,341.48
Tapper Cuddy		2,614.55			2,614.55
Thompson Dorfman Sweatman		4,649.85			4,649.85
Valcura International			16,834.09		16,834.09
World Investigation Inc.	29.87		127.10		156.97
TOTAL	**28,855.64**	**40,527.09**	**21,808.93**	**0.00**	**91,191.66**

PUBLIC WORKS DEPARTMENT

Report on Consultant Assignments

January 1, 2004 to September 30, 2004

CONSULTANT	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1- June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	Total
Wardrop Engineering Inc.	$152,901	$167,848	$285,228		$605,976
Dillon Consulting	136,504	196,077	255,945		588,526
Stantec Consulting Ltd.	-	128,153	257,296		385,449
Seg Engineering Inc.	5,526	48,022	57,764		111,312
Earth Tech (Canada) Inc.	-	138,555	121,174		259,729
Nd Lea Inc.	10,588	30,202	24,454		65,244
Vemax Consulting	5,758	94,404			100,162
Uma Engineering Ltd.	-	72,966	94,850		167,815
Susan Freig & Associates	8,543	13,517	5,542		27,602
Kgs Group	61,086	31,680	136,444		229,210
F. G. Alden Burrows	6,300	-			6,300
Ken Rech Landscape Architects Inc	5,400	-			5,400
Dean Spearman Landscape Architect	-	10,835	5,040		15,875
Entreprises Riel	-	14,042			14,042
VFA Canada Corporation	-	11,546	37,621		49,167
Manitoba Purple Loosestrife Project	-	5,000			5,000
Kurt Loucks	28,583	36,308	27,038		91,928
1271000 Ontario Inc	-	15,939	5,099		21,038
Ernst & Young Llp	-	5,150			5,150
Intergraph Canada Ltd	6,710	-			6,710

General Council Of Winnipeg			17,850		17,850
North/South Consultants Inc.			13,001		13,001
Marr Consulting & Communications Ltd			6,129		6,129
David Wagner Associates Inc			7,200		7,200
Cematrix (Canada) Inc			89,395		89,395
Ken Coe			10,300		10,300
	$427,898	**$1,020,243**	**$1,457,367**	**-**	**$2,905,509**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Dillon Consultants	$192,032	$150,527	$96,426.62		**$428,985.62**
Toa Design		$2,838			**$2,838.00**
InfoDev Electronic Designers		$67,603			**$67,603.00**
TOTAL					**$499,426.62**

WATER AND WASTE DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to September 30, 2004

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 to Jun 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
KGS Group	$51,400	$220,337	$547,100		$818,837
UMA Engineering Ltd.	85,000	1,579,752	7,383,945		9,048,697
University of Manitoba	11,500				11,500
Cochrane Engineering	12,200				12,200
Earth Tech (Canada) Inc.	2,500,000	205,000	16,875,723		19,580,723
D. H. Robbins Engineering	3,175				3,175
North/South Consultants		17,200			17,200
Dillon Consulting Limited		165,000	99,348		264,348
SEG Engineering Inc.		75,000			75,000
Stantec Consulting Ltd.		180,200	29,471		209,671
Wardrop Engineering Inc.		161,400			161,400
SNC - Lavalin		16,000			16,000
Integraph Canada Limited		20,400			20,400
Gregory Zador		40,000			40,000
CH2M-Hill Canada			14,674		14,674
R. V. Anderson Associates			7,326		7,326
Boge and Boge			3,150		3,150
Epcor Water Services Inc.			1,144,605		1,144,605
ND Lea			75,000		75,000
TetrES Consultants Inc.			206,191		206,191
Focused on Ergonomics Inc.			7,500		7,500
Strong-Coley and Associates			4,900		4,900
TOTAL	**$2,663,275**	**$2,680,289**	**$26,398,933**		**$31,742,497**

NOTE: THE ABOVE FIGURES DO NOT INCLUDE G.S.T. AND P.S.T (IF APPLICABLE)

Financial Impact Statement **Date: November 25, 2004**

Project Name: Third Quarter Consultant Report for the year 2004

There is no financial impact associated with this informational report.

Original signed by:

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7