Minutes – Executive Policy Committee – April 21, 2026

Report – Standing Policy Committee on Community Services – April 14, 2026

Item No. 3 Approval to Apply and Accept Federal Funding for Living Prairie Museum (Public Works) from Young Canada Works Federal Funding Program

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the following to Council:

1. That the Public Service be directed to apply to the Canadian Museums Association for Young Canada Works in Heritage Organizations Program funding in 2026 in support of a temporary summer student position at the City of Winnipeg Living Prairie Museum.

2. Subject to approval of Recommendation 1 and where the grant application is successful:

   A. the City enter into, execute and deliver a contribution agreement with the Government of Canada, as represented by the Department of Canadian Heritage or the Canadian Museums Association, as required, for grant funding estimated at $6,651.67 to fund an in-year new temporary position described in (a) and such other agreements as determined necessary by the City Solicitor/Director of Legal Services to implement the intent of the foregoing ("Ancillary Agreements"); and

   B. that authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the contribution agreement and Ancillary Agreements in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. That subject to annual budget funds being available, the Public Service be authorized to apply to the Young Canada Works Federal Funding Program in future years to support temporary summer student positions at the City of Winnipeg Living Prairie Museum.

4. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of all future similar agreements with the Government of Canada or the Canadian Museums Association, as required, for the Young Canada Works Federal Funding Program.

5. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Community Services – April 14, 2026

DECISION MAKING HISTORY:

Moved by Councillor Santos,
That the recommendation of the Standing Policy Committee on Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On April 14, 2026, the Standing Policy Committee on Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Approval to Apply and Accept Federal Funding for Living Prairie Museum (Public Works) from Young Canada Works Federal Funding Program

Critical Path: Standing Policy Committee on Community Services – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
D. Domke	J. Berezowsky	T. Graham	J. Dunford

EXECUTIVE SUMMARY

The Living Prairie Museum can apply for a grant through the Young Canada Works in Heritage Organizations (YCWHO) program. The Canadian Museums Association runs this program.

Public Works is requesting permission to apply for 2026 grant funding. If the application is approved, monies will be available to help fund one temporary summer student position.

The position will be paid for by:

- the estimated $6,651.67 in grant funding; and
- existing approved 2026 Parks Division salary and benefit operating budget.

Public Works may wish to apply for this grant funding in the future. This will help fund student positions at the Living Prairie Museum. The department is also requesting permission to apply and enter into future grant agreements, as required.

RECOMMENDATIONS

1. That the Public Service be directed to apply to the Canadian Museums Association for Young Canada Works in Heritage Organizations Program funding in 2026 in support of a temporary summer student position at the City of Winnipeg Living Prairie Museum.

2. Subject to approval of Recommendation 1 and where the grant application is successful:

   A. the City enter into, execute and deliver a contribution agreement with the Government of Canada, as represented by the Department of Canadian Heritage or the Canadian Museums Association, as required, for grant funding estimated at $6,651.67 to fund an in-year new temporary position described in (a) and such other agreements as determined necessary by the City Solicitor/Director of Legal Services to implement the intent of the foregoing (“Ancillary Agreements”); and

B. that authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the contribution agreement and Ancillary Agreements in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. That subject to annual budget funds being available, the Public Service be authorized to apply to the Young Canada Works Federal Funding Program in future years to support temporary summer student positions at the City of Winnipeg Living Prairie Museum.

4. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of all future similar agreements with the Government of Canada or the Canadian Museums Association, as required, for the Young Canada Works Federal Funding Program.

5. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is needed to apply and enter into grant funding agreements.

IMPLICATIONS OF THE RECOMMENDATIONS

If this report is approved, the City will apply for the 2026 YCWHO funding. If the application is successful, the City will be required to enter a contribution agreement to accept the funds. Public Works will be responsible for ensuring the use of funds meets the federal criteria and will be responsible for all documentation and reporting relating to the acceptance and use of the funds.

Funds to cover the remaining portion of the in year temporary position are available in an existing Council approved budget.

HISTORY/DISCUSSION

Young Canada Works in Heritage Organizations (YCWHO) funding is available to museums through the Canadian Museums Association. This funding is provided to employers to create jobs for students, while bolstering the capacity of museums and heritage institutions. Applicants must be museums or related heritage organizations.

Subject to Council approval, Public Works is eligible to apply for YCWHO funding to support one in-year new temporary Interpreter position at the Living Prairie Museum for 2026.

The amount of YCWHO funding that Living Prairie Museum intends to apply for is up to $6,651.67. The funding can be used for up to 70 percent of a temporary position salary for a student aged 30 and under. This position will expand Living Prairie Museum's capacity to offer heritage interpretation on topics like local history, Indigenous reconciliation, and cultural

connections to our natural heritage. The position will be for a 14-week period between May and August 2026.

Given the short timelines for application, acceptance, and use of these funds, approval to both apply for and, if successful, accept these funds is requested simultaneously.

The position will be funded by the estimated $6,651.67 in grant funding and with the nominal remaining balance to be funded by the existing approved 2026 Parks Division operating budget within the Public Works Department.

FINANCIAL IMPACT

Financial Impact Statement

Date: February 20, 2026

Project Name: **First Year of Program** **2026**

Approval to Apply and Accept Federal Funding for Living Prairie Museum (Public Works) from Young Canada Works Federal Funding Program

	2026	2027	2028	2029	2030
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants - Government of Canada (Young Canada Works)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 9,729	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	6,652	-	-	-	-
Net Cost/(Benefit)	$ 3,077	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	3,077	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: Direct costs in the amount of $9,729.42 represent the estimated salary and benefit costs for the temporary student position outlined in this report. Incremental Revenue/Recovery represents the estimated amount of funding to be received by the City under the terms of the proposed agreement. The remaining net cost will be supported by the Parks Division 2026 operating salary and benefits budget.

A. Fischer CPA,CA 2-20-2026

for J. Ruby, CPA, CA
Manager of Finance and Administration

CONSULTATION

This Report has been prepared in consultation with:

- Legal Services Department

OURWINNIPEG POLICY ALIGNMENT

Our Winnipeg Goal: Environmental Resilience
2.24 Low-Impact Ecosystem Management Prioritize sustainable, integrated plant, pollinator and pest management, that achieves humane, safe, low-carbon, and low-chemical solutions to support the health of local ecosystems. EP, HW

Complete Communities 2.0
G3. Parks and Recreation Ecological function
4.3 Design and manage open space and park areas for their highest environmental and ecological performance:
4.3.1 Integrate interdisciplinary natural resource goals with planned park, recreation and infrastructure improvements to reduce costs and maximize public benefit.
4.3.2 Demonstrate a commitment to biodiversity and ecological integrity through planning, regulation, and collaboration.
4.3.3 Demonstrate the benefits of both natural and restored environments as contributors to quality of life.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

The report is in accordance with Strategic Opportunity #7:

7.1 Implement Opportunities to Improve Winnipeg's Resilience and Adaptability to the Effects of a Changing Climate
7.3 Preserve and Manage Parks and Natural Areas to Support Climate Change Mitigation

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

The report is in accordance with:

- Goal 6: All City Services are Equitable, Inclusive and Accessible

SUBMITTED BY

Department: Public Works
Division: Parks and Open Spaces
Prepared by: Marika Olynyk
Date: March 10, 2026