# COMMUNITY INCENTIVE GRANT PROGRAM
## APPLICATION EVALUATION

| | | | |
|---|---|---|---|
| **Applicant:** | **Ecole Springfield Heights School Parent Advisory Council** | **Total Project Cost:** | **$226,553.00** |
| **Project Description:** | **Ecole Springfield Heights Play Structure** | **Grant Requested:** | **$112,500.00** |
| | | **Maximum Allowed:** | **$113,276.50** |
| **Date of Application:** | **April 14, 2026** | **% of Total Project Cost:** | **49.7%** |

| Funding Source | Amount | Confirmed |
|---|---|---|
| PAC Funds on hand | $14,053.00 | Yes |
| From the Ground Up | $100,000.00 | Yes |
| **Total** | $114,053.00 | |

| | Meets Program Eligibility and Selection Criteria | Yes | No |
|---|---|---|---|
| 1 | Organization is a non-profit community organization that contributes to the health and well being of the community. | X | |
| 2 | The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year. | X | |
| 3 | The project is available for public use or will enhance public use of the space or facility. | X | |
| 4 | Projects must be initiated and substantially completed within two (2) years of award. | X | |
| 5 | Total City of Winnipeg contribution is 50% or less. | X | |

**Criteria Exceptions:**

As per BY-LAW NO. 71/2024 section 7(4)
A CIGP grant in an amount over $100,000 may only be approved by Council.

**Department Financial Implications:**

**Departmental Recommendations:**

That the application be approved subject to the following conditions:

1 Confirmation of other funding sources.

2 Approval of final plans and specifications for the project by the City of Winnipeg.

3 The applicant entering into a formal agreement with the City of Winnipeg.

**Prepared By:** Community Services Department

**Date:** **June 4, 2026**

Application Evaluation Revised September 18, 2012

Community Incentive Grant Program (CIGP)

# Application Form

*Please use the CIGP Application Guide to complete this form.*

## **Part A:** This application will be scanned/ copied. Please print in ink or type.

| | | | | |
|---|---|---|---|---|
| **1. a) Legal name of organization.** Use name that appears on your Articles of Incorporation. École Springfield Heights School Parent Advisory Council | | | | **b) Year organization was formed** 1960 |
| **2. Permanent mailing address of organization** | Address 505 Sharron Bay | | City/Town Winnipeg | Postal Code R2G0H8 |
| | Organization Email shs@retsd.mb.ca | | Phone 2046635078 | Fax 204668928[illegible] |
| **3. Organization's representatives overseeing the project** | Primary Contact Brittany Romano | | Title Playground subcommitee chair | |
| | Daytime Phone 431-275-2234 | Residence Phone/Cell 431-275-22[illegible] | Email brittanyromano@gmail.com | |
| | Secondary Contact Anna-Maria Coniglo | | Title PAC Chair | |
| | Daytime Phone 2046125340 | Residence Phone/Cell 204612534[illegible] | Email pepperanna@yahoo.com | |
| **4. Project name** Assign your project an accurate, descriptive name to be used in all correspondence | École Springfield Heights School Playstructure | | | |
| **5. a) Project site address** 505 Sharron Bay | | | **b) Property owned by** RET School Division | |
| **6. a) Project description** Complete Part B of application – next pages | | | **b) Start date** 08/01/26 | **c) End date** 10/31/26 |
| **7. Has this project received prior funding through the Community Incentive Grant Program?** | | | | ❑Yes ❑No |
| **8. Total project cost** - Project costs should be supported by at least two contractor quotes or estimates. Enter the amount provided by the preferred contractor. | | | $ 226,553 | |
| **9. List other sources of project funding** (i.e. excluding CIGP) including other grants, funds on hand, and proposed fundraising. Indicate whether or not each source of funding is confirmed. | **Source** | | **Amount** | **Confirmed** |
| | 1. ESHS PAC | | $ 14,053.00 | ❑Yes ❑No |
| | 2. GOM | | $ 100,000.00 | ❑Yes ❑No |
| | 3. | | $ | ❑Yes ❑No |
| | 4. | | $ | ❑Yes ❑No |
| | 5. | | $ | ❑Yes ❑No |
| | Total Other Funding Sources | | $ 114,053.00 | |
| **10. Amount requesting from CIGP *** Note: To meet eligibility criteria, the total City of Winnipeg funding contribution (including CIGP) must be 50% or less than the total project cost. | | | $* 112,500.00 | |
| **11. Total of all funding sources including CIGP (total #9 + #10)** Note: This must match project costs identified in #8 above. | | | $ 226,553 | |

**APPLICANT SIGNATURES:** I/ We hereby certify that I/we am/are the **authorized signing officer(s)** of the applying organization and that this application is accurate to the best of my/our knowledge.

| Signature of authorized signing officer: | Title/ Position: | Date: |
|---|---|---|
| Brittany Romano | Member at Large | 05/28/26 |
| Signature of authorized signing officer: | Title/ Position: PAC Chair | Date: |

*****Please complete Part B of this application*****

# École Springfield Heights School Play structure

Updated Application

## *Our Organization*

The Parent Advisory Council (PAC) of École Springfield Heights School (ESHS) is a non-profit organization that represents parents and guardians and serves as a vital link between families, the school, and the broader community. Committed to transparency and accountability, the PAC reports on its activities and finances and works collaboratively with the school board, administration, and staff to support student success. Its goal is to foster a positive environment that promotes healthy, active, and inclusive spaces.

## *Current Project*

PAC is currently leading the planning, development, and fundraising for an accessible play structure which neither ESHS nor the neighbouring North Kildonan Community Centre (NKCC) currently have. The play structure will be located where the former play structure used to be in the school green space which serves as a community hub between ESHS and NKCC.

## *Project Objectives*

The project will serve families from the Kildonan–River East and Rossmere neighbourhoods, the on-site daycares at both ESHS and the NKCC and families from the broader community who access NKCC. This will create an additional place for outdoor play for the many families who live in surrounding apartment blocks.  This project will fill a longstanding gap created by the absence of a community playground structure.

This project directly aligns with community-focused grant criteria by addressing a critical recreational gap and creating a shared public asset that will serve multiple organizations and hundreds of local families. NKCC has submitted a letter of support to share the commitment to improving children's health and access to safe outdoor recreation with this project.  Minister Tracy Schmidt, the MLA for Rossmere and the Minister of Education, has presented PAC with a letter of commitment for $100,000 toward our play structure project, recognizing the importance of this initiative to the community.

The project involves planning and constructing a modern play structure intentionally designed to be accessible, and to support active, imaginative, and social play for children of all abilities. The new structure is designed to last for decades and will be accessible during and outside school hours, creating a long-term public asset for the broader community. We have reviewed designs from several companies and have selected to work with Art of Play..

The goal is to begin the project this  fiscal year and complete it by Fall2026.

# QUOTE

A division of J&D Penner
2560 McGillivray Blvd., Oak Bluff MB R4G 0B3
P: 204-771-1770 E: tpenner@jdpenner.com
GST# 75987 9711 RT0001

**Quote Date:** Wednesday, January 28, 2026
**Quote Number:** 26-9002-A
**Revision Date:** Friday, May 8, 2026
**Quote Expires:** **Thursday, May 28, 2026**

**CLIENT:** Laura
École Springfield Heights School
505 Sharron Bay
Winnipeg, MB R2G 0H8
**C:** 204-930-6462
**E:** springfieldheightsplayground@gmail.com

**PROJECT NAME:** École Springfield Heights School Playground

**PROJECT ADDRESS:** Same

| PO # | JOB # | PAYMENT TERMS | SALES REPRESENTATIVE | PAGE |
|---|---|---|---|---|
| | | 50% Deposit at time of order/Balance Due Upon Completion | TP / HA | 1 of 1 |

| CODE | UNIT | DESCRIPTION | MRSP | *YOUR INVESTMENT* |
|---|---|---|---|---|
| | | **Supply Play Equipment as per Design**<br>Includes:<br>Accessible Ramp Play Structure<br>Tea Cup Spinner<br>5 Lily Pad Steppers<br>Storefront Panels with 2 Versa Seats<br>Freight and Delivery to Site<br>PST 7% | $189,995.00 | **$134,995.00** |
| | | **Play Equipment Installation**<br>*** as discussed should the concrete posts from the previous play space require removing there may be additional costs* | | **$28,100.00** |
| | | **Excavation** | | **$6,000.00** |
| | | **Supply and Install - 2 Tier - 6 x 6 Pressure Treated Timbers**<br>Includes:<br>PST 7% | | **$14,420.20** |
| | | **Supply and Install Engineered Wood Fiber with Drainage**<br>Includes:<br>PST 7% | | **$32,250.00** |
| | | **Supplied/Done by Others:**<br>Permits - if required<br>Permission to access the site with equipment (ie bobcat, etc)<br>Access to Water (if required)<br>Client to supply exact address so locates can be done in advance (client may require to have the locates done for themselves as well)<br>Hydro Vaccing if required<br>Site Restoration by Others<br>Security - either after hours or around the clock if required<br>Miscellaneous - items not mentioned above | | |

*Payments can be made by:*
*Cheque (made out to Art of Play)*
*etransfer (send to ipenner@jdpenner.com use* **AofP2023** *as password)*
*Visa or Mastercard (additional 3% fee to the total)*

| | |
|---|---|
| **SUBTOTAL** | **$215,765.20** |
| **PST 7%** | **Included** |
| **GST 5%** | **$10,788.26** |
| **TOTAL** | **$226,553.46** |

***All Orders are Final Sale***

**** your signature is confirmation of accepting the above including colors, design, and materials ****

**Signature:** _____

**Order Date:** _____

**Client PO#:** _____

**** Orders will be placed once confirmation and deposit is received ****

***THANK YOU FOR CHOOSING US FOR THIS OPPORTUNITY!!***



PRESENTING

# ÉCOLE SPRINGFIELD HEIGHTS SCHOOL PLAYGROUND

Winnipeg, Manitoba
May 14th, 2026
Revised May 22nd, 2026
Ordered May 28th, 2026

SUBMITTED TO:

505 Sharron Bay
Winnipeg, MB.R2G 0H8

SUBMITTED BY:

Art of Play PLAYGROUNDS

A Division of J&D Penner

**TRACY PENNER**
C: (204) 771-1770 | E: tpenner@jdpenner.com | W: artofplay.ca