



Legal Services Department • Services juridiques

Inter-Office Memorandum

TO: Carlos Gameiro
City Clerk

FROM: Sarah Rentz
Deputy Director

FILE: R.1/2026 (431)

DATE: June 18, 2026

RE: Amendment to the Development Procedures By-law No. 104/2020

At its meeting of June 16, 2026, the Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Property and Development ("SPC"), and recommended to Council that Council enact the amendments to the Development Procedures By-law in accordance with the draft amending By-law attached as Appendix "A" to the Administrative Report and the amendments recommended by SPC.

Accordingly, I would ask that you please place the within By-law before Council for their consideration at their June 25, 2026 meeting.

An electronic copy of the By-law has been provided by my assistant to Lorraine King and Nicole Carnegie via email.

If you have any questions, feel free to contact me.

Thank you.

Sarah Rentz
Deputy Director

SR/ks

Encl.