REPORT OF THE

STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

DATED APRIL 8, 2002

On motion of Councillor Eadie, the Report of the Standing Policy Committee on Protection and Community Services, dated April 8, 2002, was considered clause by clause.

Moved by Councillor Eadie,
That the Consent Agenda, Clauses 1,2,4,5,6,7 and 8, be adopted.

Carried.

400 - Councillor Eadie asked to be recorded as having voted against Clauses 4 and 6 in accordance with Rule 50.7 of the Procedure By-law.

Award of Contract for the Supply and Delivery and Installation of Office System Furniture, Tables, Chairs and Related Work, Tender No. 684-2001 and Award of Contract for the Lease of Furniture, Request for Proposals No. 148-2002
File GL-9 (Vol. 17) c/r GF-2 (Vol. 54)

401 - 1. The Standing Policy Committee on Protection and Community Services has been advised that a Tender for the Supply and Delivery and Installation of Office system Furniture, Tables, Chairs and Related Work was issued. The final receipt of bids took place on December 11, 2001, 12:00 Noon Winnipeg Time with bids being received from eight (8) bidders. A Request for Proposals was also issued for the Lease of Furniture. The final receipt of bids took place on March 8, 2002, 4:00 p.m. Winnipeg Time with bids being received from three (3) bidders.

With respect to Tender No. 684-2001, there was no requirement for a Bid Bond and Agreement to Bond. All offers were evaluated on a pass/fail basis for qualifications of the bidder and conformance of the Bid Submission with the mandatory requirements of the Tender Package.

B F WORKPLACE submitted payment terms that conditioned the payment terms in clause SC: 9.03, ("payment of each invoice shall be made within thirty (30) days…"). Therefore, B F Workplace should be determined to be non-responsive.

SMART FURNITURE were non-compliant with the following technical requirements:

- Groups 1, 2, 3 & 5: SC:6 Warranty "…..minimum period of ten (10) years….based on a twenty-four (24) hour per day usage.

ANTHONY ALLAN alternate bid was non-compliant with the following technical requirements:

- Section 12593 GR3 Workstations: 1.5.2.5 "The panels shall have a sound reflectivity rating of not less than STC 24."
- Section 12593 GR3 Workstations: 1.5.5.12 "Each conduit shall have the capacity of handling a minimum of four circuits."

INDIGO BUSINESS ENVIRONMENTS INC., although Indigo included Terms and Conditions with their bid, they were not Indigo's Terms and Conditions, therefore do not apply and are not material to their bid.

THE ACCENT GROUP, although they did not acknowledge Addendum No. 3, it appears that this informality is not material. However, they were non-compliant with the following technical requirements:

- Section 12590 GR1 Chairs: 1.4.2.10.5 "Provide coloured plastic outer backs, outer seats and base caps"

CUSTOM BUSINESS INTERIORS, although Custom included Terms & Conditions, they were not the bidder's, therefore do not apply and not material to their bid. However, they were non-compliant with the following technical requirements:

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

- Clause SC:6 Warranty "….minimum period of ten (10) years…based on a twenty-four (24) hour per day usage.)

Pursuant to Clause BI: 16.02 of the Tender Document, no award be made for Group 6, as it is not in the City's best interest. Bids are valid for acceptance until April 10, 2002; however, Bidders have extended their bids until May 11, 2002.

With respect to RFP No. 148-2002, all offers were evaluated on a pass/fail basis for qualifications of the bidder and conformance of the Bid Submission with the mandatory requirements of the RFP Package.

Royal Bank of Canada's bid consists of five (5) annual payments of $90,706.48, GST and PST extra, a $1.00 purchase price at the expiration of the Contract. All taxes for this Contract will be paid upfront with the first annual payment.

Bids are valid for acceptance until June 6, 2002.

Pursuant with Clause 4 (e) (ii) of the Policy on Purchasing Procedures, the Award Authority has the authority to determine that a bid is non-responsive, and pursuant to Section 8 (e) of the Policy on Purchasing Procedures and The Disposal of Surplus Supplies, Council has the authority to approve an award of contract, to be made by the Chief Financial Officer, when the contract requires funding from future budgets.

On April 8, 2002, the Standing Policy Committee on Protection and Community Services concurred in the recommendations outlined in the report dated March 28, 2002, from the Chief Financial Officer.

The Financial Impact Statement is outlined on Attachment "A".

The Standing Policy Committee on Protection and Community Services therefore recommends:

Tender No. 684-2001:

I. That the bid submitted by B F Workplace be determined to be non-responsive.

II. That contracts for the Supply and Delivery and Installation of Office System Furniture, Tables, Chairs and Related Work be awarded to:

A. Anthony Allan Office Furnishings Ltd., the Bidder who submitted the lowest evaluated responsive bid for Group 1, in the amount of $73,620.00, GST and PST extra.
B. Indigo Business Environments Inc., the Bidder who submitted the lowest evaluated responsive bid for Groups 2 and 3, in the amount of $262,203.86, GST and PST extra.
C. Smart Furniture for Business Inc., the Bidder who submitted the lowest evaluated responsive bid for Group 4, in the amount of $52,401.05, GST and PST extra.
D. The Accent Group Inc., the Bidder who submitted the lowest evaluated responsive bid for Group 5, in the amount of $19,797.00, GST and PST extra.

III. That pursuant to Clause BI: 16.02 of the Tender Document, that no award be made for Group 6, as it is not in the City's best interest.

RFP No. 148-2002:

IV. That a Contract for the Lease of Furniture be awarded to Royal Bank of Canada, the Bidder who submitted the lowest evaluated responsive bid, in the amount of $408,021.91, GST and PST extra.

V. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing, including the execution of any documents related thereto.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Adopted by consent.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

Extension and Expansion of the "Police Overtime/Pilot Project", within the Winnipeg Police Service, for the period April 1, 2002 to March 31, 2003 (inclusive)
File GF-2 (Vol. 54)

402 - 2. On October 1, 2001, the City of Winnipeg entered into a Memorandum of Agreement with the Province of Manitoba to establish a six-month Police Overtime/Pilot Project, cost-shared on a 50/50 basis between the two levels of government. The Police Overtime/Pilot Project was modeled on the position of "Trial Review Crown Counsel" within the Victoria Police Department. Like the Winnipeg Police Service, the Victoria Police Department also experienced significant expenses related to court overtime, and in 1996 appointed an individual to the position of "Trial Review Crown Counsel". This individual was tasked with:

- Reviewing files in advance of court dates.
- Liaising with defense counsel, prosecution, and police to confirm if court trials were to proceed on the assigned date.
- Attempting to resolve cases prior to scheduled court dates.

Since its implementation in 1996, the Victoria Police Department has realized a 25% reduction of their court overtime budget. If the Winnipeg Police Service Police Overtime/Pilot Project achieved results comparable to those in Victoria, then a dollar value of $325,000.00 in savings was projected (based on 25% Court Overtime Budget dollar value budget reduction achieved by Victoria Police Department x 2001 Winnipeg Police Service Court Overtime Budget). In any event, dollar value savings for the Winnipeg Police Service were estimated to be substantial.

The decision to introduce the Police Overtime/Pilot Project was based on the following factors:

- The rising costs related to overtime wages paid to subpoenaed, off-duty police members to attend court as witnesses in criminal matters.
- The inability to avoid paying overtime wages to subpoenaed, off-duty police witnesses when the notice of cancellation for a police witness was issued too close to the time of the court case.
- The needless diversion of on-duty police members as subpoenaed witnesses for those court cases, which were resolved or postponed, and resulted in the member not being required to testify.
- The inefficiencies to the court and justice system operating within the City of Winnipeg resulting from the above factors.

The Police Overtime/Pilot Project was implemented in a single division, representing 18% of Winnipeg Police Service officers. A Crown Attorney, and Clerk were hired for the six-month term of the Project (October 1, 2001 - March 31, 2002, inclusive), and were provided with already-available office space at 405 Broadway (Special Prosecutor Crown Attorney), and 151 Princess (Clerk B).

The Crown Attorney was provided with a database of information detailing future court cases, and which police members were involved.

The Special Prosecutor Crown Attorney was tasked with:

- Reviewing files in advance of court dates.
- Liaising with defence counsel to determine if the court case would proceed on the assigned date.
- Attempting to resolve cases prior to the scheduled court date.

Based on the outcome of the Crown Attorney's work, the Clerk was then tasked with:

- Canceling subpoenaed police witnesses deemed as not required to appear in court.

The Project was developed as a 50/50, cost-sharing initiative between the City of Winnipeg, and the Province of Manitoba. Salaries and benefits for the first five months of the Project are shown in the following table:

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

SALARIES AND BENEFITS FOR PROJECT STAFF

Position	Salary (Yearly Cost)	Benefits (Yearly Cost)	Salary, plus Benefits (Yearly Cost)	Salary, plus Benefits (Five-Month Cost)	Salary, plus Benefits (50% share)
Crown Attorney	$80,286.00	$3,077.63	$83,363.63	$34,734.85	$17,367.43
Clerk B	$35,074.00	$6,222.00	$41,296.00	$17,206.67	$8,603.34
TOTALS	$115,360.00	$9,299.63	$124,659.63	$51,941.52	$25,970.77

The above noted expenses related to salaries and benefits for the Project staff have been offset by the dollar value of $78,040.90, realized by the Police Overtime/Pilot Project to this point in time. This dollar value reduction to the payment of wages from the Court Overtime Budget for the Winnipeg Police Service is discussed in the Court Cancellation Summary Table below.

In addition to the 50/50 cost sharing of wages and benefits, the Winnipeg Police Service, and Manitoba Justice also contributed already-available office space, and incidental costs for equipment, and miscellaneous expenses. Manitoba Justice also supplied an additional support staff position at their expense.

Since its inception on October 1, 2001, the Project has been monitored, and statistics regarding the appearance or cancellation of police members attending court as witnesses in criminal matters maintained. Success of the Police Overtime/Pilot Project, measured in both dollar value, and member hours saved is summarized in the following table:

COURT CANCELLATION SUMMARY REPORT
October 1, 2001 – February 28, 2002

Scheduled Shift	Legend	SPC[1]	Not SPC[2]	Total
On Duty (Based on 4 hrs average court time) (Paid from Regular On Duty Wage)	Court Cancellations	45	46	91
	Member Hours	180	184	364
	Dollar Value[3]	$0	$0	$0
Annual Leave (Based on 12 hrs) 8 hrs x T ½	Court Cancellations	11	9	20
	Member Hours[4]	0	0	0
	Dollar Value	$3,455.91	$3,130.36	$6,586.27
Annual Leave Credit (Based on 9 or 10 hour credit, for cancelled Annual Leave Day)	Court Cancellations	0	0	0
	Member Hours	110	90	200
	Dollar Value	$2,879.93	$2,608.63	$5,488.56
Evening Shift (Based on 6 hrs) 4 hrs x T ½	Court Cancellations	58	32	90
	Member Hours[4]	0	0	0
	Dollar Value	$9,509.27	$5,510.72	$15,019.99
Night Shift (Based on 6 hrs) 4 hrs x T ½	Court Cancellations	45	36	81
	Member Hours[4]	0	0	0
	Dollar Value	$7,002.42	$5,901.01	$12,903.43
Other Leave (Based on 6 hrs straight time)	Court Cancellations	1	0	1
	Member Hours[4]	0	0	0
	Dollar Value	$182.74	$0.00	$182.74
Weekly Leave (Based on either 9 or 10 hrs) (9 or 10 hrs) x 2/3 x T ½	Court Cancellations	77	63	140
	Member Hours[4]	0	0	0
	Dollar Value	$21,194.31	$16,665.60	$37,859.91
TOTALS	Court Cancellations	237	186	423
	Member Hours	290	274	564
	Dollar Value	$44,224.58	$33,816.32	$78,040.90

1. SPC - Special Prosecutor Crown Attorney, working exclusively on the Police Overtime/Pilot Project.
2. Not SPC - Provincial Crown Attorneys, working within Manitoba Justice.
3. No dollar value assigned, as salaries were paid for working a regularly scheduled shift. True value to the department was realized through member hours worked on-duty, instead of being diverted to court when not required to testify.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

4. No member hours saved, as these members were already booked on paid leave. True value to the department was realized through dollar value in the court overtime budget.

Actual member salaries were used in the Court Cancellation Summary Report Table. However, due to the number of separate calculations involved, a breakdown by actual salary is not supplied in this report. For information purposes, police member hourly salary ranges follow:

MEMBER HOURLY SALARY RANGE

POSITION	HOURLY SALARY RANGE
Constable	$14.66 - $30.74
Patrol Sergeant	$31.87 - $32.99
Sergeant	$33.84 - $34.97

Further analysis of the data contained within the Court Cancellation Summary Report Table, shows that during the first five months of the Police Overtime/Pilot Project, the following was achieved:

- On Duty
  - The value realized by the department was 364 member hours, (based on 4 hours average Court Time), for the members diverted from being called in as court witnesses, while On Duty.
  - In addition to the tracked member hours, the department also realized value by its improved ability to manage its day-to-day resources. The nature of police work requires that officers work in pairs, so that when one officer is unavailable for duty, it leaves an unpartnered member from being deployed for work on the street. This then results in one less cruiser car available for service in the community.
- Annual Leave
  - The dollar value to the department was $6,586.27 (based on 8 hours x Time ½ = 12 Hours), for members diverted from being called in as a court witness, on a scheduled Annual Leave Day.
- Annual Leave Credit
  - The department realized value from not having to compensate members with an Annual Leave Credit Day for their Annual Leave Day lost from being called in as court witness, while on Annual Leave. This is represented by a dollar value of $5,488.56
- Evening Shift
  - The dollar value to the department was $15,019.99 (based on 4 hours x Time ½ = 6 Hours), for members diverted from being called in as a court witness, prior to working their scheduled Evening Shift.
- Night Shift
  - The dollar value to the department was $12,903.43 (based on 4 hours x Time ½ = 6 Hours), for members diverted from being called in as a court witness, after working their scheduled Night Shift.
- Other Leave
  - The dollar value to the department was $182.74, (based on 6 hours Straight Time), for the one member diverted from being called in as a court witness while on Leave.
- Weekly Leave
  - The dollar value to the department was $73,859.91 (based on 9 or 10 hours Regular Shift x 2/3 x Time ½ = 9 or 10 Hours), for members diverted from being called in as a court witness, on a scheduled Weekly Leave Day.

Therefore, the 423 identified court cancellations represent value to the Winnipeg Police Service of 564 member hours, and a dollar value of $78,040.90 minus $25,970.77 (salaries and benefits) = $52,070.13.

An additional, unanticipated benefit of the Police Overtime/Pilot Project is the influence, which the Special Prosecutor Crown Attorney (SPC) has had on the regular Provincial Crown Attorneys. By actively reviewing files in advance of court dates, the SPC seems to have enhanced accountability on the part of the regular Provincial Crown Attorneys,

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

which is shown in the increased numbers of court cancellations since the initial inception of the Project in October, 2001, shown in the following table:

COURT CANCELLATIONS
BY REGULAR PROVINCIAL CROWN ATTORNEYS

MONTH	COURT CANCELLATIONS
OCTOBER	20
NOVEMBER	41
DECEMBER	41
JANUARY	51
FEBRUARY	33

All court cancellations identified by the Police Overtime/Pilot Project were not random choices, but rather reflected those cases in which the Special Prosecutor Crown Attorney, in conjunction with the Provincial Crown Attorneys identified cases not ready to proceed as scheduled on the court date assigned, and cases resolved prior to the scheduled court date. Therefore, court cases were not jeopardized by the cancellation of police witnesses.

The totals achieved clearly show the success of the Project to date, which is currently being carried out in a single division within the Winnipeg Police Service. If allowed to extend the Police Overtime/Pilot Project for the period April 1, 2002 to March 31, 2003 (inclusive), and incorporate the remaining seven divisions within the Winnipeg Police Service, then continued dollar value, and member hour savings for the Winnipeg Police Service Court Overtime Budget will be substantial.

Extending the Police Overtime/Pilot Project will require the addition of a second Special Prosecutor Crown Attorney assigned to work exclusively on the Project. This added expense, along with the cost sharing of wages and benefits of the support staff person (which Manitoba Justice covered completely during the initial six months of the Project) should be offset by the continued dollar value realized by the expansion of the Project to include the remaining Divisions within the Winnipeg Police Service.

Additionally, the extension of the Police Overtime/Pilot Project holds the potential benefits to the Winnipeg Police Service, and Province of Manitoba by:

- Reducing court backlogs.
- Increasing system efficiencies.
- Retention of more police members and resources in use within the community.

Council holds the authority to extend the duration of the existing Memorandum of Agreement with the Province of Manitoba, to establish a Police Overtime/Pilot Project within the Winnipeg Police Service.

On April 8, 2002, the Standing Policy Committee on Protection and Community Services concurred in the recommendations outlined in the report of the Chief of Police dated March 15, 2002.

The Standing Policy Committee on Protection and Community Services therefore recommends:

I. That the City of Winnipeg extend the existing Memorandum of Agreement with the Province of Manitoba, for the extension and expansion of the Police Overtime/Pilot Project within the Winnipeg Police Service, for the period April 1, 2002, to March 31, 2003 (inclusive).

II. That the Police Overtime/Pilot Project be expanded on a three-step incremental basis, to include the remaining Divisions within the Winnipeg Police Service by September, 2002, with integration of the remaining Divisions as follows:

A. April 1 - Divisions 20, and 21
B. June 1 - Divisions 12, and 13
C. September 1 - Divisions 14, 15, and 16.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

III. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing, including the drafting of a Memorandum of Agreement.

Adopted by consent.

Community Incentive Grant Application - Manitoba Hellenic Cultural Centre Inc.
File PR-2.6 (Vol. 15)

403 - ***Note: Clause 3 has been laid over by the Executive Policy Committee for 30 days.***

Laid over by the Executive Policy Committee for 30 days

Community Incentive Grant Application - Collège Kelvin High School
File PR-2.6(32) (Vol. 10)

404 - 4. The Standing Policy Committee on Protection and Community Services has been advised that the City Centre Community Committee, at its meeting on March 5, 2002 considered an application from Collège Kelvin High School for a Community Incentive Grant in the amount of $6,000.00 to assist with the cost of the Girl's Program for Healthy Living.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

The City Centre Community Committee recommended approval of a Community Incentive Grant to Collège Kelvin High School in the amount of $4,000.00 for the purpose requested.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the City Centre Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The organization is to be a non-profit community recreation and sport organization or a non-profit organization offering recreational services;

B. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

C. The project is not to compete with or duplicate other community facilities;

D. The project is to benefit the community-at-large and remain accessible to all members of the community;

E. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product.

II. That a Community Incentive Grant in the amount of $4,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, be approved to Collège Kelvin High School for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

(See Minute No. 400 for opposition recorded by Councillor Eadie)

Community Incentive Grant Application - Isaac Brock Community Centre
File PR-2.6(32) (Vol. 9)

405- 5. The Standing Policy Committee on Protection and Community Services has been advised that the City Centre Community Committee at its meetings on May 8, June 5, July 3, September 4, October 2 and November 6, 2001, and March 5, 2002 considered an application from the Isaac Brock Community Centre for a Community Incentive Grant in the amount of $30,318.50 to assist with the cost of Building Revitalization.

The City Centre Community Committee recommended approval of a Community Incentive Grant to the Isaac Brock Community Centre in the amount of $40,000.00 for the purpose requested.

When this application was first considered on May 8, 2001, it met the eligibility criteria contained in the Community Incentive Grant Program, inasmuch as the applicants were requesting fifty percent (50%) of the total project cost. However, since the Community Committee has recommended that the criteria be waived in order for the project to exceed a maximum of fifty percent (50%) of the total project cost, it now requires Council approval.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the City Centre Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The City Centre Community Committee has recommended approval of sixty-six percent (66%) of the total project cost and therefore the organization would not be contributing fifty percent (50%) of the capital costs from its own sources.

II. That a Community Incentive Grant in the amount of $40,000.00 be approved to the Isaac Brock Community Centre for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

Community Incentive Grant Application - St. Gerard School
File PR-2.6(33) (Vol. 10)

406 - 6. The Standing Policy Committee on Protection and Community Services has been advised that the East Kildonan-Transcona Community Committee, at its meeting on March 19, 2002, considered an application from St. Gerard School for a Community Incentive Grant in the amount of $15,000.00 to assist with the costs of the resource center development at 40 Foster Street.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

The East Kildonan-Transcona Community Committee recommended approval of a Community Incentive Grant to St. Gerard School in the amount of $15,000.00 for the purpose requested.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the East Kildonan-Transcona Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The organization is to be a non-profit community recreation and sport organization or a non-profit organization offering recreational services;

B. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

C. The project is not to compete with or duplicate other community facilities;

D. The project is to benefit the community-at-large and remain accessible to all members of the community;

E. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product.

II. That a Community Incentive Grant in the amount of $15,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, be approved to St. Gerard School for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

(See Minute No. 400 for opposition recorded by Councillor Eadie)

Community Incentive Grant Application - Sgt Tommy Prince, M.M. Memorial Fund File PR-2.6(34) (Vol. 11)

407 - 7. The Standing Policy Committee on Protection and Community Services has been advised that the Lord Selkirk-West Kildonan Community Committee, at its meeting on March 19, 2002, considered an application from the Sgt Tommy Prince, M.M. Memorial Fund for a Community Incentive Grant in the amount of $8,500.00 to assist with the cost of the Sgt Tommy Prince M.M. Memorial Fund project.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

The Lord Selkirk-West Kildonan Community Committee recommended approval of a Community Incentive Grant to the Sgt Tommy Prince, M.M. Memorial Fund in the amount of $6,750.00 for the purpose requested.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Lord Selkirk-West Kildonan-Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

A. The organization is to be a non-profit community recreation and sport organization or a non-profit organization offering recreational services;

B. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

C. The project is not to compete with or duplicate other community facilities;

D. The project is to benefit the community-at-large and remain accessible to all members of the community;

E. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product.

II. That a Community Incentive Grant in the amount of $6,750.00, not to exceed a maximum of fifty percent (50%) of the total project cost, be approved to the Sgt Tommy Prince, M.M. Memorial Fund for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

Request to Amend Operating Terms of Reference for the Seven Oaks House Museum Board and Citizen Member Appointments

File PR-9.7 (Vol. 3)

408 - 8. On January 30, 2002, Council adopted Clause 4 of the Report of the Standing Policy Committee on Protection and Community Services dated January 10, 2002, which established the Operating Terms of Reference for the Seven Oaks House Museum Board as outlined in Attachment “A”.

On March 19, 2002, the Lord Selkirk - West Kildonan Community Committee considered an amendment to Section 5(b) of the Operating Terms of Reference adopted by Council on January 30, 2002, together with the appointment of Citizen Members to the Seven Oaks House Museum Board, and recommended the following, namely:

I. That the Initial Appointments and Terms of Office outlined in Section 5(b) of the Operating Terms of Reference for the Seven Oaks House Museum, approved by Council on January 30, 2002, be amended in part to extend the initial term of office of the remaining four (4) Citizen Members from the date of appointment to the Organizational Meeting of Council from November 2002 to November 2004.

II. That the following four (4) Citizen Members be appointed to the Seven Oaks House Museum Board with an initial term of office expiring in November 2003, namely:

A. Ron Bylo
B. Nancy Bylo
C. Richard Kennett
D. Joanne Levasseur.

Report of the Standing Policy Committee on Protection and Community Services dated April 8, 2002

III. That the following remaining four (4) Citizen Members be appointed to the Seven Oaks House Museum Board with an initial term of office expiring in November 2004, namely:

A. James Fielding
B. Patricia Kuzak
C. Ruth Boyd
D. Lisa Skene

On April 8, 2002, the Standing Policy Committee on Protection and Community Services concurred in the recommendations of the Lord Selkirk - West Kildonan Community Committee.

The Standing Policy Committee on Protection and Community Services therefore recommends:

I. That the Initial Appointments and Terms of Office outlined in Section 5(b) of the Operating Terms of Reference for the Seven Oaks House Museum, approved by Council on January 30, 2002, be amended in part to extend the initial term of office of the remaining four (4) Citizen Members from the date of appointment to the Organizational Meeting of Council from November 2002 to November 2004.

II. That the following four (4) Citizen Members be appointed to the Seven Oaks House Museum Board with an initial term of office expiring in November 2003, namely:

A. Ron Bylo
B. Nancy Bylo
C. Richard Kennett
D. Joanne Levasseur.

III. That the following remaining four (4) Citizen Members be appointed to the Seven Oaks House Museum Board with an initial term of office expiring in November 2004, namely:

A. James Fielding
B. Patricia Kuzak
C. Ruth Boyd
D. Lisa Skene.

IV. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing, including the execution of any documents related thereto.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Adopted by consent.

STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

QUESTION PERIOD

409 - Councillor Smith inquired about the status of the exotic circus acts motion, and subsequent request for an administrative report, which was tabled with the Standing Policy Committee on Protection and Community Services approximately one year ago.

Councillor Eadie clarified that the motion was passed in November 2001 and advised that the Legal Services Division was looking into the matter and that the report should be available imminently.