

INTER-OFFICE MEMORANDUM

TO: Carlos Gameiro
City Clerk

FROM: Andrea Bellhouse
Legal Services

FILE: R.1/2026(487)

DATE: September 16, 2026

RE: FIRST READING ONLY

Amend the Airport Area West Industrial Secondary Plan By-law No. 100/2020

At its meeting of September 15, 2026, the Executive Policy Committee concurred in the recommendation of Item 18 of the Report of the Standing Policy Committee on Property and Development, and recommended to Council that Council give first reading to a by-law to amend the Airport Area West Industrial Secondary Plan By-law No. 100/2020.

Please find attached the above-referenced by-law. Please place the within by-law before Council for consideration for **first reading only** at their September 24, 2026 meeting.

Once I have received instruction from the Director of Planning, Property and Development in accordance with recommendation 2 of the Administrative Report, I will provide you with a further request to return the within by-law to Council for consideration for second and third reading.

An electronic copy of the By-law has been provided by my assistant to Lorraine King and Nicole Carnegie via email.

If you have any questions, feel free to contact me.



Andrea Bellhouse
Solicitor

AB/ks
Enclosure