PROPOSED SCHEDULE FOR COUNCIL ADOPTION OF PARKWOOD PLACE COMMUNITY RING DIKE LOCAL IMPROVEMENT DISTRICT

Target Completion Dates:	***Description of activity to be completed:***
May 22, 2002	Council adopts Local Improvement District Initiation Bylaw to establish the Committee of Council (District Proposal Committee) for the proposed Parkwood Place Community Ring Dike Local Improvement District.
May 23, 2002	District Proposal Committee approves June 11, 2002 public hearing date.
May 23 to 28	Administration prepares notices and documentation for the public hearing on June 11, 2002.
May 28, 2002	Publish the notice, as described in By-law 6990/97, in Free Press and Sun at least 14 days before the date of the public hearing.
May 28, 2002	Serve copies of the notice by mail at least 14 days before the date of the public hearing to each property owner (per By-law 6990/97).
June 11, 2002	Conduct public hearing by District Proposal Committee & Administration (Section 392.1(7)).
June 14, 2002	Completion date for LI district proposal and to formulate recommendations to committees of Council.
June 17, 2002	Agenda deadline for Standing Policy Committee on Public Works.
June 25, 2002	Standing Policy Committee on Public Works meeting – proposal reviewed.
June 26, 2002	Agenda deadline for Executive Policy Committee.
July 3, 2002	Executive Policy Committee meeting – proposal reviewed.
July 5, 2002	Legal Services to draft Authorization By-law for Council approval.
July 17, 2002	Council meeting (to review district proposal and give 1st reading of the district improvement by-law, in whole or in part, with or without changes to any of the matters set out in the proposal).
July 19, 2002	Advertise the proposed by-law (Section 392.1(9)(a)) in Free Press and Sun. Contents of notice described in Section 392.1(10).

July 19, 2002	By registered mail, send notices of objection to each land owner (Section 392.1(9)(b)). Contents of notice of objection described in Section 392.1(12).
August 20, 2002	Deadline for submission of notices of objection (31 days from date of mailing).
August 21, 2002	Objection results are tabulated for sufficiency and recommendation to Council prepared.
August 21, 2002	Agenda deadline for EPC meeting.
August 28, 2002	Executive Policy Committee meeting – receives vote results.
September 4, 2002	Council meeting – 2nd and 3rd readings of the authorization by-law.

EASEMENT SCHEDULE

June 12 to Sept. 4	Access easements and maintenance agreements sought from owners.

ENVIRONMENTAL APPROVAL SCHEDULE

June 12 to Sept. 4	Obtain environmental approvals.

TENDER AND CONSTRUCTION SCHEDULE

Aug. 5, 2002	Dike Works Tender advertised.
Aug. 28, 2002	Tender closes.
Sept. 5, 2002	Director of Water and Waste awards contract.
Nov. 15, 2002	Dike works complete.
May 31, 2003	Site restoration complete.