AGENDA OF THE

CIVIC ENVIRONMENTAL COMMITTEE

LOCATION:	West Committee Room Council Building
DATE:	**Monday, April 11, 2005**
TIME:	**4:00 p.m**
MEMBERS:	Councillor Gord Steeves, Chairperson Councillor Donald Benham Councillor Harvey Smith Annitta Stenning, Chief Administrative Officer Bob Foster Michele Kading Ken Klassen Rodney McDonald Ken MacKinnon Shannon Stunden Bower Terri Willard Tony Zienkiewicz
ADMINISTRATIVE PERSONNEL:	James Allum, Interim Environmental Coordinator Kristine Koster, Policy Assistant, Civic Environmental Committee
CLERK	Krista Kunz

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NEW BUSINESS

ADOPTION OF MINUTES

moves that the minutes of the meeting held on February 21, 2005 be taken as read and confirmed.

DELEGATIONS

1. Taz Stuart, City Entomologist, Insect Control Branch, Community Services Department and Peter Parys, Environmental Health Services Administrative Coordinator, Environmental Health Services Branch, Community Services Department, to be heard with respect to the Mosquito Strategy. File E-7

(See Item No. 1 – Page 2)

2. Laura Sims, Alejandra Orozco Quintero, Wannasorn (Golf) Kruahongs, and Tikaram Adhikari, graduation students, Natural Resource Institute, to be heard with respect to their research on transportation demand management and green commuting programs in Canada. File E-7

(See Item No. 2 - Page 3)

GENERAL BUSINESS

1. Taz Stuart, City Entomologist, Insect Control Branch, Community Services Department and Peter Parys, Environmental Health Services Administrative Coordinator, Environmental Health Services Branch, Community Services Department

Mosquito Strategy

File E-7

Providing at the Committee's request, information on the City's Mosquito Strategy

2. Laura Sims, Alejandra Orozco Quintero, Wannasorn (Golf) Kruahongs, and Tikaram Adhikari, Natural Resource Institute

Research on Transportation Demand Management and Green Commuting Programs in Canada
File E-7

Providing Committee with information on transportation demand management and green commuting programs in Canada.

3. From Serge LaRochelle, Program Coordinator, Resource Conservation Manitoba
Application 2005 04 07

Request for Funding – Resource Conservation Manitoba
File E-7

Submitting a request for funding in the amount of $2,000.00 under the Conference/Strategic Partnership Funding program to sponsor a Clean Air Day Winnipeg Celebration

(See attachment – Application for Funding)

4. From Ken Klassen, Committee Member
Report 2005 04 07

FCM's 2005 Community Energy Planning (CEP) Mission to Germany
File E-7

Submitting for Committee's information and discussion, FCM's 2005 Community Energy Planning Mission for urban and rural municipal governments of all sizes being held in Germany August 21 – 27, 2005 and whether the CEC should participate in the mission.

(See attachment – Pages 6 - 9)

5. From Bob Foster, Committee Member

Progress Report - Land Use Sub-Committee
File E-7

Providing for Committee's information, a progress report of the Land Use Sub-Committee comprised of Michelle Kading, Terri Willard, Shannon Stunden Bower, Bob Foster and Councillor Steeves.

6. From Ken MacKinnon, Committee Member

Progress Report - Green Building Sub-Committee
File E-7

Providing for Committee's information, a progress report of the Green Building Sub-Committee comprised of Ken Klassen, Rodney McDonald and Ken MacKinnon.

7. From Chairperson, Civic Environmental Committee

Chairperson's Monthly Report
File E-7

Submitting for Committee's information, the Chairperson's monthly report.

8. From the Interim Environmental Coordinator, Civic Environmental Committee

Interim Environmental Coordinator's Monthly Report
File E-7

Submitting for Committee's information, the Interim Environmental Coordinator's monthly report.

9. From the Policy Assistant, Civic Environmental Committee

Policy Assistant's Monthly Report

Submitting for Committee's information, the Policy Assistant's monthly report.

moves that the rule be suspended and that the following items be considered.

On motion of , the meeting adjourned at p.m.

How to Participate In the Community Energy Planning Mission (CEP) to the Federal Republic of Germany August 21-27, 2005

OBJECTIVES

The objectives of the mission are:

- To provide Canadian municipal officials with a learning experience that will demonstrate how the concept of community energy planning supports sustainable community development and generates economic and environmental benefits locally and nationally;
- To learn from German officials in the public and private sectors how they have used policies, programs and technologies to create sustainable communities.

AREAS of INTEREST

Through site visits and presentations, participants will be exposed to many aspects of community energy planning in Germany including:

- Energy and environmental policies and strategies at the national and municipal levels;
- Renewable energy supply and district energy systems
- Land-use and sustainable urban planning practices
- Site planning, building design, and energy efficiency
- Infrastructure design and efficiency
- Sustainable waste management practices

TIMING

Participants should plan to arrive in Berlin no later than Saturday, August 20, 2005. The first meeting of the delegation will be held Sunday afternoon, August 21 at 13:00 hrs. Site visits will take place from August 22-27. The last meeting will be a farewell dinner on Saturday evening, August 27, 2005.

The Mission will take place entirely in Germany. The tour will start in Berlin and end in Berlin

ELIGIBILITY

Candidates eligible to participate in the Mission include: elected and municipal officials, federal/provincial government representatives, and representatives from energy service companies and other private-sector companies. **Note:** First priority will be given to elected and municipal officials. FCM will also strive to ensure balanced municipal representation from across Canada and from different types of communities (urban, rural, small, large, remote).

Each municipal government may send up to two representatives – one elected official and one senior municipal staff with a technical or planning background. **FCM reserves the right to limit representation to one individual if space becomes an issue.**

STEP 1: *EXPRESSIONS OF INTEREST*

Interested parties should submit a written expression of interest to FCM demonstrating their commitment to the Mission's objectives and how the knowledge they acquire would be applied to sustainable development in their community. This statement will be used in part to select Mission 2005 delegates.

Please send expressions of interest to:

Federation of Canadian Municipalities
c/o Sandor Derrick
24 Clarence St.
Ottawa, Ontario
K1N 5P3

Or by e-mail at sderrick@fcm.ca

Or by fax at 613-244-1515

The deadline for receiving written expressions of interest is March 31, 2005.

DELEGATE SELECTION

First priority will be given to elected and municipal officials. FCM will also strive to ensure balanced municipal representation from across Canada and from different types of communities. A higher priority may be given to individuals or communities that have never participated in past Missions.

Once funding is secured, FCM will evaluate and select participants promptly and send letters of confirmation to inform applicants whether or not they have been accepted as a participant in the 2005 Community Energy Planning Mission.

An independent Selection Committee formed by FCM will choose mission participants.

The size of the delegation will be between 40-45 individuals. This includes Canadian delegates, mission sponsors, FCM staff, and representatives from the host country.

Should all spaces on the Mission be filled, applicants will be placed on a waiting list and informed of their application status.

Successful candidates will be notified by April 30, 2005.

Delegates are expected to participate in all events such as presentations, tours, meals, receptions, and social activities associated with Mission 2005.

Due to high demand and limited space, spouses or companions cannot participate in these events. It is highly recommended that spouses or companions do not join their partners on the Mission.

A preliminary itinerary of the 2005 Community Energy Planning Mission to the Federal Republic of German will be sent to participants by June 30, 2005.

STEP 2*: IF YOU'VE BEEN SELECTED AS A PARTICIPANT, FILL OUT THE REGISTRATION FORM AND MAIL TWO CHEQUES TO FCM*

Cheque #1 - Participants pay a registration fee of $1,000
Cheque #2 - Participants pay a $600 deposit

The $1,000 registration fee will pay for eight nights accommodations (Aug. 20-27 incl.), some meals and ground (bus) transportation in Germany. Delegates will be responsible for all other travel costs associated with the Mission. Delegates are also responsible for their own travel cost to and from Germany.

Contributions from Mission sponsors such as Natural Resources Canada, FCM's Green Municipal Funds, private-sector companies in Canada and Europe, and the host country subsidize the balance of the Mission's expenses. FCM's estimated cost per participant is $3,250.

The $600 deposit is designed to discourage last-minute cancellations (after June 30, 2005) and will be refunded in November 2005 to those who participated on the Mission. In addition, all participants cancelling at any time after they have been accepted on the Community Energy Mission forfeit their registration fee. However, if a participant cancels and a replacement can be found that meets FCM's criteria, no penalty will be imposed.

The deadline for receiving payment (final registration plus deposit) is June 30, 2005. Please make the cheque payable to the Federation of Canadian Municipalities and specify that the payment is for the 2005 Community Energy Planning Mission. Delegates who have not submitted their final payment by June 30, 2005 may forfeit their place on the Mission.

STEP 3: *BOOK YOUR PLANE TICKET ONCE YOU RECEIVE CONFIRMATION OF PARTICIPATION.*

Once you receive your letter of confirmation, make your flight reservation immediately. The Community Energy Planning Mission takes place during the busy summer travel season and flights fill up quickly.

FCM reserves the right to cancel the mission if adequate sponsorship is not secured.

SUMMARY OF KEY DATES

March 31, 2005	Deadline for receiving expressions of interest
April 30	Successful candidates notified
June 30	Final payment due to FCM
August 20	Latest day for delegates to arrive in Berlin
August 21	First meeting of the delegation
August 22-26	Site visits and presentations
August 27	Final dinner
August 28	Departure for Canada

REGISTRATION FORM
Community Energy Planning Mission (CEP)
to the Federal Republic of Germany August 21-27, 2005

Name:
Title:
Organization:
Address:
Phone:
Fax:
E-mail:
Special needs (dietary, mobility, accessibility etc.):

Mail your contact information to FCM with two cheques, one for $1,000 (registration fees) and one for $600 (deposit) to:

Claude Terlaud
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, ON
K1N 5P3

The $600 deposit is designed to discourage last-minute cancellations (after June 30, 2005) and will be refunded to those who participate on the Mission. In addition, any participants cancelling at any time after they have been accepted on the Community Energy Planning Mission forfeit the registration fee. However, if a participant cancels and can find a replacement that meets FCM's criteria then no additional administrative fee will be imposed.

Please make the cheque payable to the Federation of Canadian Municipalities and specify that the payment is for the Community Energy Planning Mission 2005.

Deadline for receipt of cheques (final registration) is June 30, 2005