REPORT OF THE

STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

DATED JULY 2, 2002

On motion of Councillor Eadie, the Report of the Standing Policy Committee on Protection and Community Services, dated July 2, 2002, was considered clause by clause.

Moved by Councillor Eadie,
That the Consent Agenda, Clauses 1,2,3,4,5 and 6, be adopted.

Carried.

2002 - 2003 Parking Patrol Contract
File GF-2.4 (Vol. 2)

618 - 1. The Standing Policy Committee on Protection and Community Services has been advised that the Corps of Commissionaires (the Corps) is a not for profit organization that has provided parking patrol services to the City since 1955. These services include enforcement of Parking Meter and Traffic By-laws and the service of court documents.

In 1978 Council adopted a recommendation of the Committee on Finance that future contracts be negotiated with the Corps and not tendered. Since that time this policy has been reviewed on a number of occasions. Most recently, on April 8, 2002 the Police Service submitted a report to the Standing Policy Committee on Protection and Community Services dealing with the rationale for a sole source award of this contract. At its meeting on May 6, 2002 the Standing Policy Committee on Protection and Community Services considered the report and recommended it be received as information with no further action required.

This contract does not include the services of Sergeant-at-Arms in the Council Building. At its meeting on July 18, 2001, Council adopted a recommendation that effective April 1, 2002, Parking Patrol and Sergeant-at-Arms services would be administered under separate contracts.

The proposed 2002-2003 contract costs are outlined in Appendix “A”. The increase of 2.25% over the previous year compares favourably with CPI forecasts. The Corps has agreed to renew this contract under the terms and conditions contained in the report. The proposed contract renewal requires approval of Council because the contract period commits future year’s funds.

The Standing Policy Committee on Protection and Community Services therefore recommends:

I. That Council approve the renewal of contract and contract rates for the period April 1, 2002 to March 31, 2003, as negotiated between the Police Service and the Canadian Corps of Commissionaires (Manitoba & Northwestern Ontario Division). The total contract cost, including GST @ 3%, is $1,227,273.84.

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Adopted by consent.

(See next page for attachment)

Report of the Standing Policy Committee on Protection and Community Services dated July 2, 2002

Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Protection and Community Services dated July 2, 2002

APPENDIX "A"

RATES:

	2001/02	2002/03
Sergeant	$14.12	$14.40
Corporal	$13.17	$13.40
Mobile Patrol	$12.47	$12.75
Foot Patrol	$11.33	$11.60

PARKING PATROL COSTS:

(based on 2080 hours per year per member)

1	Sergeant	$29,369.60	$29,952.00
3	Corporals	82,180.80	83,616.00
27	Mobile	700,315.20	716,040.00
15	Foot	353,496.00	361,920.00
	Sub Total	$1,165,361.60	$1,191,528.00
	GST@ 3%	$34,960.85	$35,745.84
	Total Contract Cost	$1,200,322.45	$1,227,273.84

2001/02 to 2002/03 Variance $26,951.39 or 2.25% increase

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Community Incentive Grant Application - Portage Avenue Mennonite Brethren Church
File PR-2.6(32) (Vol. 11)

619 - 2. The Standing Policy Committee on Protection and Community Services has been advised that the City Centre Community Committee, at its meeting on June 4, 2002, considered an application from the Portage Avenue Mennonite Brethren Church for a Community Incentive Grant in the amount of $10,100.00, to assist with the cost of a Community Skateboard Program project.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

The City Centre Community Committee recommended approval of a Community Incentive Grant to the Portage Avenue Mennonite Brethren Church in the amount of $10,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, for the purpose requested.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the City Centre Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

B. The project is not to compete with or duplicate other community facilities;

C. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product.

II. That a Community Incentive Grant in the amount of $10,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, be approved to the Portage Avenue Mennonite Brethren Church for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

Community Incentive Grant Application - Manitoba Printmakers' Association
File PR-2.6(32) (Vol. 11)

620 - 3. The Standing Policy Committee on Protection and Community Services has been advised that the City Centre Community Committee, at its meeting on June 4, 2002, considered an application from the Manitoba Printmakers' Association for a Community Incentive Grant in the amount of $15,000.00, to assist with the cost of the Classes and Mentoring Program project.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

The City Centre Community Committee recommended approval of a Community Incentive Grant to the Manitoba Printmakers' Association in the amount of $15,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, for the purpose requested.

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The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the City Centre Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The organization is to be a non-profit community recreation and sport organization or a non-profit organization offering recreational services;

B. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

C. The project is to benefit the community-at-large and remain accessible to all members of the community; and

D. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product;

II. That a Community Incentive Grant in the amount of $15,000.00, not to exceed a maximum of fifty percent (50%) of the total project cost, be approved to the Manitoba Printmakers' Association for the purpose requested, subject to the following conditions:

A. Confirmation of other funding sources;

B. Approval of final plans and specifications for the project by the Director of Community Services; and

C. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

Community Incentive Grant Application - Ching Wu Athletic Association Inc. File PR-2.6(32) (Vol. 11)

621 - 4. The Standing Policy Committee on Protection and Community Services has been advised that the City Centre Community Committee, at its meeting on June 4, 2002, considered an application from the Ching Wu Athletic Association Inc. for a Community Incentive Grant in the amount of $15,000.00, to assist with the cost of the Central Park Martial Arts Program for Kids project.

The application does not meet the eligibility criteria contained in the Community Incentive Grant Program.

The City Centre Community Committee recommended approval of a Community Incentive Grant to the Ching Wu Athletic Association Inc. in the amount of $15,000.00, for the purpose requested.

The Standing Policy Committee on Protection and Community Services concurred in the recommendation of the City Centre Community Committee, and recommends:

I. That the following eligibility criteria for the Community Incentive Grant Program, be waived in this instance, namely:-

A. The project is to make a significant contribution to the long-term benefit of the community-at-large in terms of improved facilities;

B. The project is to benefit the community at large and remain accessible to all members of the community;

C. The project is to include confirmation of sufficient resources to maintain and operate completed projects;

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D. The project is to clearly articulate a plan of activities including projected work schedules, material, labour, equipment and other project requirements and lead to the completion of a substantial physical product;

E. The applicant has requested one hundred percent (100%) of the total project cost and therefore would not be contributing fifty percent (50%) of the capital costs from its own sources.

II. That a Community Incentive Grant in the amount of $15,000.00, be approved to the Ching Wu Athletic Association Inc. for the purpose requested, subject to the following conditions:

A. Approval of final plans and specifications for the project by the Director of Community Services; and

B. The applicant entering into a formal agreement with the City of Winnipeg.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Adopted by consent.

Award of Contract with epixtech Inc.
File L-1 (Vol. 16)

622 - 5. The Standing Policy Committee on Protection and Community Services has been advised that in 1989, Council approved a purchase and maintenance agreement between Dynix Library Systems and the City of Winnipeg, Library Department. In 1993, when the contract was renewed, the Board of Commissioners approved the establishment of Dynix as the sole supplier of library-related hardware, software and system support. In November 1996, Dynix Library Systems became Ameritech Library Services and in 1999 Ameritech Library Services became epixtech Inc.

In 1997, Council approved $3,900,000.00 in capital funding as part of the Library's Community Computer Access Program. The funding was put in place to allow the library to upgrade and expand its automated systems to meet the changing technological needs of library service.

In 2001, the Library Services Division completed Phase One of this project including the installation of a fiber optic network, the purchasing of hardware and software to support the system, and the installation of public access Internet terminals. Phase Two of the project calls for the upgrade to a fully graphical, client/server database system.

The Library Services Division needs to upgrade from its current character-based system to a graphics based system (Horizon-Sunrise) in order to continue providing enhanced service to the public. The new automated system will integrate with previously purchased components of the system. Accordingly, there are practical and financial benefits for the City to continue its relationship with epixtech Inc. as supplier of automated library systems. This will also allow the library to replace its remaining low-end terminals and migrate to a complete PC environment.

Since the current five-year contract between the Library Services Division and epixtech Inc. expired in December 2001, the Library Services Division has been researching epixtech Inc.'s new Horizon-Sunrise automated system and negotiating a new agreement with it. As part of the contract, the Library Services Division will also be purchasing various software modules, training, and hardware necessary to support the new system. These improvements include an enhanced interlibrary loan module, a circulation module (Telecirc) that allows improved telephone access for placing holds and renewing material, a module (PC Reliance) that ensures continuous library services in the event of network interruption and a new on-line catalogue system (iPAC) which provides an improved, fully graphical public web interface to the library's catalogue.

Upgrading to the Horizon-Sunrise, graphics-based client/server system will allow integration with Connexus for automated/electronic payment of library material's invoices.

epixtech Inc. is a world leader in automated systems. Toronto, Vancouver, Hamilton, Ottawa, Halifax and many other Canadian library systems have established contracts with epixtech Inc.

The total cost of the agreement for 5 years is $695,788.00 inclusive of taxes. The cost of the contract will be discounted by expixtech Inc. by approximately $20,000.00, as the Library Services Division is a current client. The funds for this agreement are available from the Community Computer Access Program capital account. The annual

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software maintenance costs were included in the Library Services Division's existing operating budget for 2002 and will be included in the Library Services Division's operating budgets for 2003 to 2006. The Library Services Division is of the opinion that epixtech Inc. has the skills and resources to satisfactorily complete this project. A copy of a Financial Impact Statement is on file in the Office of the City Clerk.

Pursuant to Section 8(e) of the Policy on Purchasing Procedures and the Disposal of Surplus Supplies, Council has the authority to approve an award of contract, to be made by the Chief Financial Officer, when the contract requires funding from future budgets.

The Standing Policy Committee on Protection and Community Services therefore recommends:

I. That the Library Services Division be authorized to negotiate a new five-year contract with Epixtech Inc. for the provision of an upgraded automated library system (Horizon-Sunrise) and maintenance agreement in the total amount of $695,788.00 inclusive of all taxes.

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Adopted by consent.

Request to Lease Aquatic Hall of Fame - Winnipeg Indoor Lawn Bowls Club File PR-2.2 (Vol. 19)

623 - 6. The Standing Policy Committee on Protection and Community Services has been advised that on March 6, 2001, the City Centre Community Committee considered a request from the Winnipeg Indoor Lawn Bowls Club for a reduction in the rental rate for the Aquatic Hall of Fame and to enter into a long-term lease. The Community Committee concurred in the request for the rental rate reduction and directed the Administration to enter into negotiations for a long-term lease. Due to the request for a long-term lease, the matter was referred to the Standing Policy Committee on Property and Development. On April 5, 2001, the Standing Policy Committee on Property and Development referred the matter back to the Administration for review and report back to the appropriate Committee of Council.

The Winnipeg Indoor Lawn Bowls Club was a long-term user of the Fort Rouge Leisure Centre. Due to renovations to the facility in 2000, it was necessary for the group to be relocated. The Aquatics Hall of Fame was determined to be the only suitable alternate location with sufficient unused space. The Winnipeg Indoor Lawn Bowls Club began its use of the Aquatic Hall of Fame in March 2000. Based on the Fees and Charges Policy, the rental rate for the Aquatic Hall of Fame for the season would be $17,600.00. As the Winnipeg Indoor Lawn Bowls Club determined that its membership could only afford a rental fee of $695.00, the request for a reduction in the rental fee was directed to the City Centre Community Committee.

The membership of the Winnipeg Indoor Lawn Bowls Club consists mainly of seniors and retirees. Their season operates from the beginning of October to the end of April, approximately 30 weeks. The hours of operation are Saturdays from 1:00 to 5:00 p.m. and Sundays and Mondays from 10:00 a.m. to 3:00 p.m. The Club operated at the Fort Rouge Leisure Centre from 1979 until 2000 when renovations at the Fort Rouge Leisure Centre resulted in the need for a new location to be found. While at the Fort Rouge Leisure Centre, the Club had approximately 50 members. With the move to the Aquatic Hall of Fame, the membership fell to 26 for the 2000-2001 season.

The facility space that the Winnipeg Indoor Lawn Bowls Club uses at the Aquatic Hall of Fame sits vacant for a large percentage of the operating hours of the Pan Am Pool. The use of the space by the Club and the related revenue is additional to what the space generated in the past. When there are functions occuring at the pool that require use of the space, the Club has its time reduced or cancelled to accommodate the function. Therefore, the group's use of the

Aquatic Hall of Fame does not prevent other groups from renting it and the City from gaining revenue.

During the time that the Winnipeg Indoor Lawn Bowls Club used the Fort Rouge Leisure Centre, their annual rental fee was based on $25.00 per member. When the Club established and charged their members a membership fee for the 2000-2001 season it was based on the same rate they paid per member ($25.00) when they used the Fort Rouge Leisure Centre. Due to that, the Club determined that for the 2000-2001 season they would only be able to afford to pay $695.00 (26 members X $25.00 plus GST) of the $17,600.00 rental fee as determined by the Fees and Charges Policy.

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The Winnipeg Indoor Lawn Bowls Club feels that they will never be in a position to cover the entire rental fee of $17,600.00 as determined by the Fees and Charges Policy. The Community Services Department wants to encourage active participation by seniors and older adults in a variety of activities. A rental fee of $17,600.00 would be beyond the group's means and would potentially result in the group's demise. Therefore, it was suggested that the rental fee be viewed along the lines of an admission fee. The indoor lawn bowling season lasts approximately 30 weeks. The Department sells 30-visit passes to the City's facilities at a current reduced rate of $88.29. It was therefore proposed to the group that an incremental increase in the basic cost per member per year be implemented until it reached the equivalent value of a 30-visit facility pass. The annual incremental increase would be $5.00 per member per year. Discussions were held with the Club President who agreed that it was more realistic to have the group work toward the cost of the 30-visit pass than the proposed $17,600.00 rental fee. It was further agreed that an increase of $5.00 per member per year was not likely to have a negative impact on the group's membership while increasing the revenue brought into the City. Appendix A provides a synopsis of what the rental charge and subsidy would be over the next 5 years. Payment for the 2000-2001 and 2001-2002 seasons is currently outstanding pending confirmation of rental fees.

The request for a long-term lease of the Aquatic Hall of Fame was discussed with the Planning, Property and Development Department. It was agreed that a long-term lease for use of the Aquatic Hall of Fame by the Winnipeg Indoor Lawn Bowls Club was not recommended. Two reasons for not entering into a lease are as follows:

1. No agreement is currently in effect between the Aquatic Hall of Fame and Museum of Canada Inc. and the City. This group's plans could potentially affect the use of the space by the Winnipeg Indoor Lawn Bowls Club in the long term.

2. In a situation such as this, where a group does not have exclusive use of the facility space, the City utilizes standard Facility Use Agreements that relate specifically to the dates and hours that the group uses within the facility.

A standard Facility Use Agreement would be utilized to formalize their temporary, seasonal use of the space. The group is in agreement with this approach.

A copy of a Financial Impact Statement is on file in the Office of the City Clerk.

The Standing Policy Committee on Protection and Community Services therefore recommends:

I. That the City enter into standard Facility Use Agreements with the Winnipeg Indoor Lawn Bowls Club, for use of the Aquatic Hall of Fame at the Pan Am Pool on an annual basis.

II. That the current Fees and Charges Policy be waived in order that the Winnipeg Indoor Lawn Bowls Club receive a rental fee reduction for the use of the Aquatic Hall of Fame at the Pan Am Pool as outlined in Appendix A.

Adopted by consent.

Report of the Standing Policy Committee on Protection and Community Services dated July 2, 2002

Appendix "A" referred to in Clause 6 of the Report of the Standing Policy Committee on Protection and Community Services

Appendix A

The following chart outlines the rental fee to be paid by the Winnipeg Indoor Lawn Bowls Club and the declining subsidy they would receive for the 2001/2002 to 2005/2006 seasons.

SEASON	RENTAL PAYMENT	RENTAL SUBSIDY
2000/2001	$695	$16,905
2001/2002	$780	$16,820
2002/2003	$910	$16,690
2003/2004	$1040	$16,560
2004/2005	$1170	$16,430
2005/2006	$1300	$16,300

Note 1:
The rental payment amount is based on a per member charge with an annual incremental increase of $5 as follows –

2001/2002 - $30
2002/2003 - $35
2003/2004 - $40
2004/2005 - $45
2005/2006 - $50

The illustration in the chart assumes a consistent membership of 26. Should that increase or decrease the rental payment would also be adjusted.

Note 2:
The rental subsidy amount is based on the current annual rental rate of $17,600, less the rental payment amount.

The following chart outlines the fiscal distribution of the rental fee to be paid by the Winnipeg Indoor Lawn Bowls Club as outlined in the Financial Impact Statement.

	Year of Receipt					
SEASON	2002	2003	2004	2005	2006	RENTAL PAYMENT
2000/2001	$695					$695
2001/2002	$780					$780
2002/2003	$455	$455				$910
2003/2004		$520	$520			$1,040
2004/2005			$585	$585		$1,170
2005/2006				$650	$650	$1,300
	$1,930	$975	$1,105	$1,235	$650	

REPORT OF THE

STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

DATED JULY 8, 2002

On motion of Councillor Eadie, the Report of the Standing Policy Committee on Protection and Community Services, dated July 8, 2002, was considered.

Prohibiting the Use of Wild and Exotic Animals from Entertainment Events within the City of Winnipeg
File EL-10 (Vol. 3)

624 - ***Note: Clause 1 has been laid over by the Executive Policy Committee to its next regular meeting to be held on August 21, 2002.***

Laid over by the Executive Policy Committee to its next regular meeting to be held on August 21, 2002

STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

QUESTION PERIOD

625 - Councillor Smith stated that the hours for Sargent Park Pool had been shortened and that there was no notification to the Protection and Community Services Committee. He stated that during the hot weather of summertime, the pool should be open longer hours, not shorter.

Councillor Eadie advised that he was not aware of the change in pool hours and took the question under advisement.